

**KENNINGTON COMMUNITY COUNCIL
ALLOTMENTS SUBCOMMITTEE
MINUTES**

(Agenda published 15 February 2022)



**A meeting of the Allotments Subcommittee was held on
Tuesday, 22 February 2022 at 7pm at the United Church, Faversham Road**

NOTE: THE MEETING BEING INQUORATE NO DECISIONS WERE OR COULD BE MADE

- 1/22A To note those present, to receive and consider for approval, apologies for absence and reasons given.**
Noted: It was noted that following the resignation of Cllr Simon South, Council had appointed Cllr Brian Varney to the Subcommittee.
Members: Cllr Chris Morley (Chair), Ms Penny Fox (Bybrook Site Representative and Chair of Ashford Allotments Society).
Also Present: The Allotments Officer and the Clerk.
Apologies: Cllr Brian Varney and Mr Greg White (Burton Farm Site Representative).
- 2/22A To declare any Disclosable Pecuniary Interests (DPIs), Other Significant Interests (OSIs) or Voluntary Interests (VIs) relating to items on the agenda.**

Ms Fox declared an OSI as the tenant of an allotment at Bybrook.
- 3/22A Public Open Session for members of the public who may make representations, ask and answer questions and give evidence regarding items on the agenda or to suggest issues for discussion at a future meeting.**

No members of the public were in attendance.
- 4/22A To consider and adopt the Minutes of the Ordinary Meeting held on 30 November 2021.**

Noted: Minutes could be noted only and will be deferred to the next meeting. No comments received to consider amendment.
Action: Allotments Officer to add to next agenda.
- 5/22A Action Log: Committee to review action log, to discuss developments for items to then to be considered for motion for the next or future meeting or to note and be recorded as complete.**

Noted: The Community Council has appointed groundwork contractors from 1 April to 31 December 2022.
Action: Allotments Officer to update Action log and recirculate with the draft minutes of this meeting.
- 6/22A Allotment Gardens Transfer: Committee to receive an update on the transfer of the allotment gardens from Ashford Borough Council and discuss and agree any next steps/actions as appropriate.**

Noted: The agreed transfer date of 1 April 2022.
Action: Allotments Officer to compile a transfer handover plan.

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- 7/22A Allotment Improvements: Committee to discuss and draw up a list of potential improvement projects that may qualify for existing s106 funding to make recommendations to Council.**

Discussed: The two site representatives will canvas the views of allotment plot holders to feed back to Allotments Officer as soon as possible.

Noted: Initial thoughts could include Bybrook restoration of path around site and between plots, Bybrook parking/hard standing for up to 2 cars, new larger noticeboards.

Action: Allotments Officer to compile a list on receipt and share with Chair of Environment and Open Spaces Committee in readiness for next meeting.

Action: Allotments Officer to add as agenda item to the next meeting.

Discussed: The Allotments Officer should prepare posters for display at each site to update tenants with details of the transfer date.

Action: Allotments Officer to make new posters and display

- 8/22A Allotment Future Provisions: Committee to discuss and agree any actions re future provision of Allotments (Small Holdings and Allotments Act 1908 s.23).**

Noted: The analysis of future demand would follow completion of the transfer.

- 9/22A Burton Farm: Committee to receive a report from the Burton Farm site representative and discuss and agree any next steps/actions as appropriate.**

Noted: Storm Eunice has caused considerable damage to tenants' structures; the Site Representative is endeavouring to contact those affected.

- 10/22A Bybrook: Committee to receive a report from the Bybrook site representative and discuss and agree any next steps/actions as appropriate.**

Noted: Ashford Borough Council or ABCs contractors have trimmed the hedges and paths, and that Storm Eunice has not caused significant damage.

- 11/22A Ashford Allotments Society: Committee to receive a report from Ashford Allotments Society and discuss and agree any next steps/actions as appropriate.**

Discussed: The Society was asked to consider the possibility of a stall at Kennington Summer Fayre on Saturday 25 June 2022.

Action: Allotments Officer to diarise to follow up.

Noted: The Allotments Society are meeting in June.

- 12/22A Allotments Officer Correspondence: Committee to consider/note information received and agree any actions as necessary.**

Noted: The request from Ashford Community Mental Health Team (Older Persons) for an allotment plot to use as a community garden.

Action: Allotments Officer to invite the Ashford Community Mental Health Team to the next suitable meeting.

Action: Allotments Officer to look into policies, guidelines we would need to allow the Community Council to be able to consider this.

- 13/22A Items for inclusion on the next agenda.**

Noted: Items discussed at this meeting and requiring a decision of the Subcommittee to be carried forward to the next quorate meeting.

- 14/22A Date of next meeting.**

Proposed: Tuesday 5 July 2022 at 7pm, Allotments Manager to arrange if suitable.

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Action: Allotments Officer to check availability of Burton Farm representative before setting the date.

15/22A **Close of meeting.**
The meeting was closed at 8:30pm.

Signed: *CFM*

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Dated: *5/7/22*