

# KENNINGTON COMMUNITY COUNCIL ALLOTMENTS SUBCOMMITTEE AGENDA



Agenda published 11 August 2023

**There is to be a meeting of the  
Allotments Subcommittee,  
on Thursday, 17 August 2023 starting at 7pm,  
being held at the United Church, Faversham Road.**

**You are hereby summoned to attend.  
The agenda is as follows:**

- 1/23A To note those present, to receive and consider for approval, apologies for absence and reasons given.** *Schedule 12 of the Local Government Act 1972 requires a record to be kept of the members present and that this record form part of the minutes of the meeting. Members who cannot attend a meeting should tender apologies to the Parish Clerk as it is usual for the grounds upon which apologies are tendered also to be recorded. Under Section 85(1) of the Local Government Act 1972, members present must decide whether the reason(s) for a member's absence are accepted.*
- 2/23A To declare any Disclosable Pecuniary Interests (DPIs), Other Significant Interests (OSIs) or Voluntary Interests (VIs) relating to items on the agenda.** *A member who declares a DPI in relation to any item on the agenda will need to leave the meeting for the whole of that item and will not be able to speak or take part unless a relevant Dispensation has been granted. A member who declares an OSI will be able to speak on the item but will be required to leave the meeting for the vote. Councillors may also declare a voluntary Interest if they are unsure of their position. Inclusion and voting will be decided at the time of the declaration.*
- 3/23A To elect** a Committee member to the vacant position of Chair for this subcommittee until 2024 Annual Council Meeting.
- 4/23A To consider and adopt** the Minutes of the Ordinary Meeting held on 05 July 2022
- 5/23A Public Open Session for members of the public who may make representations, ask and answer questions and give evidence regarding items on the agenda or to suggest issues for discussion at a future meeting.** *(This item will last no more than 15 minutes).*
- 6/23A Action Log:** Subcommittee to **review** action log, to **discuss** developments for items to then to be considered for motion for the next or future meeting or to **note** and be **recorded** as complete.
- 7/23A Allotment Policy incorporating Allotments Tenancy Terms and Conditions:** Subcommittee to note current policy v1.00 adopted by Council 17<sup>th</sup> May 2023.
- 8/23A Allotment charges for year commencing 1 October 2023:** Subcommittee to note charges from 1 October 2023.
- 9/23A Community Allotment:** Subcommittee to **discuss** and **agree** any actions re future of dementia /NHS referral allotment (supervised and managed by Kennington Community Council/Councillors).
- 10/23A Assistant Clerk/Allotments Officer:** Subcommittee to **receive** an update.
- 11/23A Allotments Officer Correspondence:** Subcommittee to **consider/note** information **received** and **agree** to any actions as are necessary
- 12/23A Allotment Improvements:** Subcommittee to **discuss** potential improvement projects that may qualify for existing s106 funding to make **recommendations** to Council.

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- 13/23A Allotment Future Provisions:** Subcommittee to **discuss** and **agree** any actions re future provision of Allotments (Small Holdings and Allotments Act 1908 s.23).
- 14/23A Burton Farm:** Subcommittee to **receive** a report from the Burton Farm site representative and **discuss** and **agree** any next steps/actions as appropriate.
- 15/23A Bybrook:** Subcommittee to **receive** a report from the Bybrook site representative and **discuss** and **agree** any next steps/actions as appropriate.
- 16/23A Ashford Allotments Society:** Subcommittee to **receive** a report from Ashford Allotments Society and **discuss** and **agree** any next steps/actions as appropriate.
- 17/23A Environment and Places Committee**  
1)To **consider** any matters referred by the Environment Places Committee  
2)To **consider** any matters for referral to the Environment and Places Committee
- 18/23A Items for inclusion on the next agenda.**  
*(For Councillors and Committee members to raise items for information only and to request items for the next agenda).*
- 19/23A Date of next meeting.**
- 20/23A Close of meeting.**

Signed

*Deborah Prior*

Clerk

If you would like to see any of the documentation produced for this meeting,  
please email [clerk@kenningtoncc.gov.uk](mailto:clerk@kenningtoncc.gov.uk)