



**A meeting of the Bybrook-Bockhanger Community Facility Committee
was held on Wednesday 24th November 2021 at 7pm at the St Marys Community Centre**

23/21BBCF To note those present and list apologies for absence.

Present: Cllr Ellie Crook, Cllr Charles Ellis, Cllr Chris Morley, Cllr John Seaton and Cllr Alan Cooper (ex officio)

Apologies: Cllr Paul Bartlett, Cllr Shafi Khan and Cllr Diccon Spain (Bockhanger)

Also Present: Cllr Alan Cooper (ex officio), 2 members of the public, the Clerk and Cllr Mark Silvester

24/21BBCF To declare any Disclosable Pecuniary Interests (DPIs), Other Significant Interests (OSIs) or Voluntary Interests (VIs) relating to items on the agenda.

Cllr Morley advised he was a trustee of the Ashford Volunteer Centre.

25/21BBCF To agree and sign the Minutes of the last meeting 27th October 2021.

Resolved: Agreed the minutes of the meeting held on 27th October 2021, were agreed, adopted and signed by Chair as a true record by unanimous vote

Action: Clerk to publish signed minutes on the website.

26/21BBCF Ashford Borough Council (ABC) and Kennington Community Council Bybrook Bockhanger joint task force - to discuss the meeting held on 23rd November and agree any actions required.

Resolved: Agreed unanimously a Build Options Working Group - Cllr Crook, Cllr Ellis and Cllr Morley to look at alternative costs of alternate builds.

Action: Build Options Working Group to look at and report back on different build options and costs at next suitable meeting.

Resolved: Agreed unanimously a Bybrook Matter Survey Analysis Working Group would be set up upon receipt of any data from survey findings - Cllr Crook, Cllr Ellis and Cllr Morley to look at these upon receipt.

Action: Bybrook Matter Survey Analysis Working Group to look at findings in order to report back to committee at next suitable meeting following receipt of data.

27/21BBCF Action log: Committee to review action log, to discuss update position and developments on each action note in order to agree next step/actions.

Resolved: Agreed a letter to be sent to Phoenix school re free school meal numbers

Action: Cllr Cooper to draft, Clerk to send a letter to Phoenix School

Resolved: Agreed unanimously the Singleton Environment Centre that would due to happen with previous resigned Councillors/Committee members - Cllr Seaton, Cllr Morley and Cllr Crook to attend.

Action: Clerk to contact Great Chart and Singleton Parish Council and arrange meeting.

Action: Councillors attending meeting to report back at next suitable meeting post visit

Resolved: Agreed unanimously the Repton Connect Centre would also be approached for a meeting after meeting with Singleton - Cllr Seaton, Cllr Morley and Cllr Crook to attend.

Action: Clerk to plan following meeting with Singleton

Resolved: Agreed unanimously (MSOA atlas provides a summary of demographic and related data) KCC education department to be contacted if data can be provided by them

Action: Cllr Cooper to draft letter/email to be sent to KCC

**KENNINGTON COMMUNITY COUNCIL
BYBROOK-BOCKHANGER COMMUNITY
FACILITY COMMITTEE**



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28/21BBCF Budget - to discuss update on budgets

- 1) **Working budget**
- 2) **Implementation of facility budget**

Resolved: Agreed unanimously that the funds currently in reserve would be draw on as necessary in 22/23 from those already in reserves.

29/21BBCF Business Plan – to review and consider in order to finalise as delegated by Council on 10th November.

Resolved: Agreed unanimously that the business plan be brought back to next meeting, with Councillors to send in thoughts and comments through Cllr Cooper ahead of February meeting

Agreed: Any data received from Phoenix or KCC or other sources re deprivation of area to be included.

Agreed: A section should be included on Governance - staff or unstaffed.

Action: All Councillors to send feedback re revisions / enhancements to develop current plan

Action: Cllr Cooper will incorporate changes for the next meeting.

Action: Clerk to research powers that allow a Community Council to run a Community Facility.

Action: Clerk to investigate the powers that allow a Community /Parish Council to have volunteers.

30/21BBCF Future meetings -

- 1) **to consider and agree how these will be held if continue as regular Committee meetings or online advisory Committee member Working Groups**
- 2) **to agree then if agree Committee member Working Groups how these then report back to this committee on a regular basis for clear transparency and documenting.**

Resolved: Agreed unanimously to have alternate committee meetings and working group meetings then alternate face to face and via Zoom.

Action: Clerk to set up next meeting and then alternate meetings as dates decided between online and face to face, Working Advisory meetings to Committee meetings. .

31/21BBCF Items for inclusion on the next agenda (For Councillors to raise items for information only and to request items for the next agenda) Action Plan/ Development Plan – January, Management and Running of Facility – January.

Resolved: Agreed Facilities Research from meeting with Singleton, Chess Project report, Bybrook Matters Survey findings and analysis, Business Plan update, Facilities build option update Working Group update and What would we like to see/resident would want to see at/return to facility/area.

Action: Clerk to liaise with Chair and Working Groups, Cllr Cooper with actions to formulate next agenda.

32/21BBCF To agree the date of the next meeting.

Agreed: as per agenda 30.21 to have alternate committee meetings and working group advisory meetings then alternate face to face and via Zoom.

Resolved: Agreed unanimously next meeting would be a Working Group advisory meeting on **02nd February via Zoom** to allow all smaller Working Groups to have time to investigate / research and report back to committee/working group.

Action: Clerk to discuss agenda with Chair and Working Groups before finalising agenda.

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33/21BBCF Close meeting. The meeting closed at 20:45.

DRAFT

Signed:

Dated: