

**KENNINGTON COMMUNITY COUNCIL  
BYBROOK-BOCKHANGER COMMUNITY  
FACILITY COMMITTEE MINUTES**



- agenda published on 24<sup>th</sup> February 2022

**A meeting of the Bybrook-Bockhanger Community Facility Committee  
was held on Wednesday 2<sup>nd</sup> March at 7pm at St Marys Community Centre**

**1/22BBCF To note those present and list apologies for absence.**

**Present:** Cllr John Seaton, Cllr Charles Ellis, Cllr Chris Morley, Cllr Paul Bartlett

**Also Present:** Cllr Cooper (ex officio) and The Clerk

**Apologies:** Cllr Ellie Crook (Personal)

**2/22BBCF To declare any Disclosable Pecuniary Interests (DPIs), Other Significant Interests (OSIs)  
or Voluntary Interests (VIs) relating to items on the agenda**

None were declared.

**3/22BBCF To elect a Committee member to the position of Chair for this committee until 2022  
Annual Council Meeting.**

Cllr John Seaton, nominated by Cllr Charles Ellis and seconded by all present and with no further nominations and with all in favour, Cllr Seaton elected Chair of the Bybrook Bockhanger Community Facility Committee until the Annual Council Meeting

**Resolved:** Cllr John Seaton, Chair of the Bybrook Bockhanger Community Facility Committee until the Annual Council Meeting

**4/22BBCF Vice Chair**

a) **Committee to consider and agree whether to have a Vice Chair for this committee**

**Resolved: Agreed** unanimously to elect a Vice Chair

b) To **elect** a committee member to the position of Vice Chair until 2022 Annual Council Meeting.

Cllr Crook had shown interest for this position via email as was unable to be present for meeting which was shared with the committee.

Cllr Ellie Crook, nominated and seconded by all present and with no further nominations and with all in favour, Cllr Crook elected Vice Chair of the Bybrook Bockhanger Community Facility Committee until the Annual Council Meeting.

**Resolved:** Cllr Ellie Crook, Vice Chair of the Bybrook Bockhanger Community Facility Committee until the Annual Council Meeting

**5/22BBCF To agree and sign the Minutes of the last meeting 24th November 2021.**

**Resolved:** The minutes of the 24th November 2021 circulated were approved unanimously and were declared a true record and to be signed by the Chair.

**6/22BBCF To agree and sign the Minutes of the last meeting of the Working Group 2<sup>nd</sup> February 2022.**

**Resolved:** the minutes of the Working Group 2<sup>nd</sup> February 2022 circulated were approved unanimously and were declared a true record and to be signed by the Chair.

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- 7/22BBCF**     **Public Open Session for members of the public who may make representations, give evidence, ask and answer questions regarding items on the agenda or to suggest issues for discussion at a future meeting. (This item will last no more than 15 minutes)**
- No public were present.
- 8/22BBCF**     **Ashford Borough Council (ABC) and Kennington Community Council Bybrook Bockhanger joint task force - to discuss and agree any actions required.**
- Action:** Clerk to advise Ashford Borough Council task and finish group members of change of Chair for this committee.  
**Action:** Clerk to send details of the next meeting of the Task and Finish Group joint meeting with ABC on 12th April at 10:30 to Cllr Seaton.
- 9/22BBCF**     **Action log: Committee to review action log, to discuss update position and developments on each action note in order to agree next step/actions of those not on the agenda.**  
**Resolved:** Amendments agreed and noted by Clerk and new Action log to be circulated for next meeting.  
**Action:** Councillors to review revised log and advise Clerk of any closed or amendments.
- 10/22BBCF**     **Bockhanger and Bybrook Matters Community Action Group: to discuss and agree any action/s re correspondence received**
- Noted:** The document circulated noted by all.
- 11/22BBCF**     **Facilities build option update Working Group update: to receive an update from the Build Options Working Group and agree any actions as appropriate**
- Noted:** By all current status of meetings and indicative costs received to date.  
**Action:** The Facilities build option update Working Group will complete meetings schedules and upon receipt of quotes received bring back to committee at next appropriate meeting to discuss in full and for consideration of preparation for one of the options to relay at public consultation.  
**Noted:** The next meeting is 7/3, with Cllr Chris Morley, Cllr Alan Cooper and Cllr Ellis attending.  
**Action:** Clerk to approach to KALC re Public Loans Board to see if we could be considered and circulate response to Committee members upon receipt.
- 12/22BBCF**     **Activity Research: What would we like to see/resident would want to see at/return to facility/area –to continue discussions and agree action/s to formulate an overall inventory of desired usage.**
- Action:** Clerk to contact Repton Connect to see what groups/activities etc are turned away due to lack of room availability.
- Action:** Clerk to resend email to Cllr Seaton, Cllr Crook and Cllr Cooper again re speaking/visiting with Repton Connect, Freedom Leisure and Serco.
- Cllr Paul Bartlett left the meeting at 20:00.*
- 13/22BBCF**     **Management and Running of Facility: to consider and agree action/s to take forward and research.**
- Action:** Cllr Morley to share options with committee for the management and running choices there are with the committee.
- Action:** Clerk to contact Rural Kent to do a presentation to help us make an informed recommendation to the Committee.

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**14/22BBCF Action Plan/ Development Plan: to consider and agree action/s to progress these plans.**

**Resolved: Agreed** by those present that this now has been incorporated into other area as separately listed and researched.

**15/22BBCF Litter Pick Engagement: to receive an update and consider and agree action/s to take forward.**

**Action:** EMR and Phoenix School, Clerk to contact both parties to establish whether this could be something the School would like to consider and could implement re recycling cans or similar

**Action:** Committee to consider Big Tidy Option, Cllr Morley to circulate details to committee members, Clerk to add to next committee agenda.

**Action:** Clerk to contact ABC Big Tidy operative re a summer holidays Bockhanger Big Tidy event and report back to next committee meeting.

**Action:** Clerk to contact EMR re being part of a Big Tidy with contacts from Cllr Morley once provided.

**16/22BBCF Non-Councillors - to agree the criteria to include in an advert for 2 non-councillor members of the Committee should be one or more of:**

- Knowledge of social work, social deprivation criteria, social or youth organising, or
- Knowledge of business plans and business forecasting, or
- Knowledge of planning, architecture, design, or
- Good understanding of the Bybrook-Bockhanger area and the needs of its residents.

**Resolved: Agreed** the following advert to be published:

Do you have a few hours a month to make an impact on improving your local environment? Kennington Community Council is looking for volunteers to join some of its committees, starting with the Bybrook-Bockhanger Community Facility Committee. The Council is particularly looking for people with

- Knowledge of social work, social deprivation criteria, social or youth organising, or
- Knowledge of business plans and business forecasting, or
- Knowledge of planning, architecture, design, or
- Good understanding of the Bybrook-Bockhanger area and the needs of its residents.

You will need to satisfy the criteria set out in the policy for appointing Volunteer Members

If you are interested in one of these rewarding opportunities, email or message the Clerk to the Council (clerk@kenningtoncc.gov.uk)

**Action:** Clerk to add to website/facebook and noticeboard.

**17/22BBCF To exclude the public under Public Bodies (Admission to Meetings Act) 1960 and sections 100 & 102 of the Local Government Act 1972.**

This motion was not required.

Signed:

Dated: 19.02.2022

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18/22BBCF

**Items for inclusion on the next agenda** - Business Plan with deprivation data and Strategic Annual Plan, Big Tidy and Precept communication to residents

**Resolved: Agreed** items for the next meeting to include Business Plan with deprivation data, Big Tidy in place of Litter Pick Engagement, Strategic Annual Plan and Precept Communication

**Action:** Cllr Morley to send blank document to Cllr Seaton for completion and for then committee to review at next committee meeting

**Action:** Clerk to establish when the next edition of Ashford You is due.

19/22BBCF

To **agree** the date of the next meeting. The next meeting will be a Working Group meeting on **Wednesday 6th April** at 7pm via Teams.

20/22BBCF

**Close meeting.** The meeting closed at 20:30

Signed:

Dated: 14.02.2022.