

KENNINGTON COMMUNITY COUNCIL

The First Annual Meeting of Kennington Community Council to be held on
Thursday 9th May 2019 starting at 7pm.
It is being held at **Spearpoint Pavilion, The Ridge, Kennington, TN24 9ET**

You are hereby summoned to attend; the agenda is as follows

01/19 Acceptance of Office

To note the completion of the declaration of acceptance of office forms by the Community Councillors.

02/19 Election of Chair for 2019/2020

- a) To **ask** for nominations to elect a Chairperson.
- b) To sign the declaration of acceptance of office.

03/19 Kent Code of Conduct for Members

In accordance with the requirements of the Localism Act 2011, the Council adopts the Kent Code of Conduct for Members.

(Appendix 1)

04/19 Apologies for Absence

To record apologies for absence.

05/19 Appointment of Vice-Chair for 2019/2020

- a) To **consider** whether to elect a Vice Chairperson.
- b) If 'a; above is agreed, to **ask** for nominations and **elect** a Vice Chairperson

06/19 Policies and Procedures

- a) The **note** following policies and procedures that have been reviewed on an informal basis by the shadow council.
 - I. Standing Orders
 - II. Finance Regulations
 - III. Risk Assessment
 - IV. Complaints and Grievance
 - V. General Data Protection Order (GDPR)
 - VI. Training & Development
 - VII. Freedom of Information (FOI)
 - VIII. Publication Scheme

- b) To **consider** and **agree** adoption of all, noting they can be reviewed.

(Appendices 2 – 9)

07/19 Consideration of Planning Applications

- a) To **note** and **agree** that Kennington Community Council as a Statutory Consultee would like to be informed of all planning applications made within the Kennington Community Council Boundary.

- b) To **agree** the recommendation that Kennington CC advise ABC that this Council of the above decision.

- c) To further **agree** that all notifications should be made to the Locum Clerk.

08/19 Financial Arrangements

a) Banking arrangements

- I. To **agree** to continue using the Metro Bank for the Kennington CC
- II. To **note** that this may be reviewed later if required.

b) Appointment of Signatories

- I. To **note** and **confirm** the signatories (names) for the coming year

c) To **note** the budget submitted by the shadow council

This can be reviewed later – if required
(appendix 10)

d) To **consider** approval for the following Organisations and **agree** payment

- I. Kent Association of Local Councils (for the Council)
- II. Society of Local Council Clerks (for the Clerk)

c) To **note** invoices and **agree** payment.

(see separate list, appendix 11)

09/19 Committee arrangements

- a) To **consider** the setting up of committees and **agree** actions
- b) If 'a' above is agreed to **further agree** the number of Councillors and level of authority for the committee
 - 1) Staffing Committee
 - 2) Finance and General Purposes
 - 3) Planning

10/19 Appointment of a Clerk to the Community Council

- a) To **consider** interim arrangements until a permanent appointment is made and **agree** any action required.

- b) To **consider** arrangements for the appointment of a Clerk to the Council.

(See report from ABC Consultant L Hedley, appendix 12)

11/19 Meetings of the Council

To fix the dates, and times of meetings of the Council for 2019/2020.

- 1. The meeting date in June to be agreed
- 2. The format of other meetings to be agreed
- 3. To confirm the date of the Annual Assembly

12/19 To note the following ward vacancies

There are 10 ward vacancies to fill

Kennington Ward 3 Vacancies

By brook Ward 2 vacancies

Grosvenor Ward 2 Vacancies

Little Burton ward – 3 vacancies

13/19 To consider and agree a time table for filling the noted vacancies.

(Section 21 of the Representation of the People Act 1985 gives the Community Council the power of co-option to fill vacancies remaining unfilled following an ordinary election.)

14/19 Open Session for members of the Public to raise questions on items on the agenda

(this will last for a maximum of 15 minutes unless extended by the Chairman)

15/19 Meet your Ward Members

16/19 Matters of General Interest

(For Councillors to raise items for information only or to be placed on the agenda)

17/19 Close and date of next meeting