

KENNINGTON COMMUNITY COUNCIL

AGENDA – COUNCIL MEETING

There is to be an Ordinary Meeting of the above Council

It is being held via Zoom,

on **Wednesday 11th November 2020**,

starting at **6.30pm**

You are hereby summoned to attend.

The agenda is as follows:

206/20 To note those present and record any apologies.

Members who cannot attend a meeting shall tender their apologies to the Clerk prior to the meetings, under Section 85(1) of the Local Government Act 1972, the members present must decide whether the reason(s) for the member's absence shall be accepted.

207/20 To declare any Disclosable Pecuniary Interests (DPI), Other Significant Interests (OSI's) or a Voluntary interest relating to items on the agenda.

A member who declares a DPI in relation to any item on the agenda will need to leave the meeting for the whole of that item and will not be able to speak or take part unless a relevant Dispensation has been granted. A member who declares an OSI will be able to speak on the item but will be required to leave the meeting for the vote. Councillors may also declare a voluntary Interest if they are unsure of their position. Inclusion and voting will be decided at the time of the declaration.

208/20 To consider and adopt the Minutes of the Ordinary Meeting held on 14th October 2020 and if in order sign as a true record.

209/20 Vice Chairman - to approve the proposal to elect a Council member to the vacant position of Vice Chair until the 2020 Annual Council Meeting or until May 2021 whichever is the earliest.

210/20 Casual Vacancy

- a) To **note** all applications for the casual vacancy in the ward of Kennington North and Little Burton, **agree** actions and **vote** to fill vacancy.

Candidates will be given five minutes maximum to introduce themselves to Councillors, give information on their background and experience and explain why they wish to become a Councillor. Councillors may request points of clarification on the information provided by the candidate, through the Chair. The process will be carried out by adjourning the meeting to allow the candidate to speak. The Council may resolve that it does not require any candidate to speak, and proceed to a debate and vote on the applications.

- b) Advertisement of vacancies - If no applications are received for either or both vacancies a further advert push and an extension until 5pm on 4th December and then further extended until 30th January 2021 if necessary.

Public Open Session for members of the public to ask questions regarding items on the agenda.
(This item will last no more than 15 minutes).

211/20 Anti-Social Behaviour at Spearpoint Pavilion – to receive an updated report and consider the request from ABC for a contribution towards the locking of the gate /signage and agree actions as required.

212/20 Vexatious Policy – to consider and agree to adopting to mitigate against Social Media trolling and other forms of harassment for Council.

213/20 Communications

- 1) Council to **receive** an oral update on the Website and Social Media.
- 2) Council to **consider** a proposal permitting Virtual meeting recordings to be published and accessible to the public.
- 3) **To consider** a proposal to approve a uniform footnote and corporate ID to council emails.

214/20 Finance and General Purposes

- a) Payments – Council to **authorise** payments as per document (circulated).
- b) Internal Audit

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- i) Council to **note** the report of the Internal Auditor (circulated)
- ii) Proposed by FGP: Council to **reappoint** Lionel Robbins as Internal Auditor for 2020-21.
- c) Reserves Policy – Council to **consider** and **agree** the adoption of revisions on the current policy.
- d) Mid-year budget revision: Proposed: Council to **adopt** the amendments recommended by FGP Committee set out in the spreadsheet (circulated and the notes to accompany).
- e) Proposed: Council **resolves** to be bound by decision FS50564246 of the Information Commissioner's Office dated 21 April 2015 (circulated) on publication of employment costs.
- f) Budget and Precept 2021-2022 – Council to **consider** scenarios put forward by FGP and make recommendations to the RFO for finalising the budget and precept proposals in advance of December Council.
- g) Data Privacy and Freedom of Information - to **note** a requirement of the replacement of the adopted Data Protection Policy by separate policies for "General Privacy Notice" and "Privacy Notice for Councillors" following NALC guidance; the drafts circulated will be brought to December Council for approval.

215/20 Environment and Open Spaces

Allotments – Council to **note** "Update On Potential Transfer Of Statutory Allotments From Ashford Borough Council".

216/20 Knife Crime Prevention and Awareness - Council to **agree** to Clerk working in conjunction with the Councillors for Bybrook and ABC with regard to a knife bin being installed in the Bockhanger area; to give views on where the best place to install the bin; and to invite the Clerk to bring update back to Council in due course.

217/20 Planning

- Boughton Aluph & Eastwell Parish Council draft Neighbourhood Plan Planning update report to Council.
- Council to **consider and agree** draft letter to be sent on its behalf to Kent County Council to complain about its handling of the S2 site, mostly relating to Highways and Environment, the impact on the A2070 and the Hospital, as well as the impact of J10a on Kennington.

218/20 Bybrook-Bockhanger Community Facility

1. Council **agrees** to and **adopts** The Bybrook- Bockhanger Business Plan. The plan will be sent to Ashford Borough Council with the intention that it is considered by the Borough Council for funding from the Business Rate Reserve and included in the ABC Recovery Plan for 2021-2022.
2. Council **agrees** to and **adopts** the covering letter to be attached to the Business Plan.

219/20 Schedule of Meetings -Council to **agree** a schedule of meetings for each committee up to the next Annual Parish Meeting which must be held by 1st June 2021. (unless further Government regulations supersede this).

220/20 The Role of the Clerk, the Council and Committees. Council **notes** the role and responsibilities of the Clerk under its various legal instruments and policies and **invites** all councillors and committees to **respect** Council's decisions.

221/20 Items for inclusion on the next agenda (*For Councillors to raise items for information only and to request items for the next agenda*).

222/20 Date of next meeting – (9th December). *Deadline for agenda items 27th November.*

223/20 To exclude the public under Public Bodies (Admission to Meetings Act) 1960 and sections 100 & 102 of the Local Government Act 1972.

224/20 Memorial Arch Post replacement - Council is **invited** to **consider** and **agree** to accept one quote for this work (all documents circulated).

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225/20 Personnel and Development - Council agrees to the following:

- a) the recruitment of an Assistant Clerk for two days per week from 1 December or as soon as possible thereafter, whose tasks will include management of allotments.
- b) the draft job description for role of Assistant Clerk as circulated.
- c) amendments to the Clerk's terms of employment, subject to agreement with the employee, increasing the contracted hours to 4 days per week together with proportionate change to paid holiday, allowing for review at the end of March 2021 (and thereafter within our normal personnel policies), and a commitment to the employee to take appropriate measures to allow reversion to 21 hours per week in the event that the employee wishes to do so.
- d) to make appropriate provision in the 2020-21 budget for employment costs.

226/20 Close of Meeting.

Signed

Deborah Prior

Clerk

To join the meeting via Zoom conferencing: Contact the Clerk on 07928 824482 or KenningtonCC.clerk@outlook.com