



**There is to be an Ordinary Meeting of the above Council.
It is being held via Zoom, on Wednesday 10th February 2021,
starting at 6.30 pm.**

You are hereby summoned to attend.

The agenda is as follows:

29/21 To note those present and record any apologies.

Members who cannot attend a meeting shall tender their apologies to the Clerk prior to the meetings, under Section 85(1) of the Local Government Act 1972, the members present must decide whether the reason(s) for the member's absence shall be accepted.

30/21 To declare any Disclosable Pecuniary Interests (DPI), Other Significant Interests (OSI's) or a Voluntary interest relating to items on the agenda.

A member who declares a DPI in relation to any item on the agenda will need to leave the meeting for the whole of that item and will not be able to speak or take part unless a relevant Dispensation has been granted. A member who declares an OSI will be able to speak on the item but will be required to leave the meeting for the vote. Councillors may also declare a voluntary Interest if they are unsure of their position. Inclusion and voting will be decided at the time or the declaration.

31/21 Public Open Session For members of the public to ask questions regarding items on the agenda.

(This item will last no more than 15 minutes).

32/21 To consider and adopt the Minutes of the Ordinary Meeting held on 13th January 2020.

33/21 To note all applications for the casual vacancies in the ward of Kennington North Casual Vacancy - agree actions and vote to fill vacancy.

Candidates will be given five minutes maximum to introduce themselves to Councillors, give information on their background and experience and explain why they wish to become a Councillor. Councillors may request points of clarification on the information provided by the candidate, through the Chair. The process will be carried out by adjourning the meeting to allow the candidate to speak. The Council may resolve that it does not require any candidate to speak and proceed to a debate and vote on the applications.

34/21 Finance and General Purposes

- a) **Payments** – Council to **authorise payments** as per document (circulated).
- b) **Publication Scheme policy** – Council to **consider and agree** to adoption.
- c) **Financial Year 2020/21** - To **note** expenditure and income to date and bank reconciliation to note as at 31/12/20.
- d) **Financial Year 2020/21** - To **note** expenditure and income to date monthly view January 2021.
- e) **Mid-year Budget line adjustment/forecast review– Mid-year Budget line adjustment/forecast review** - Council **approves** the increases in selected budget sub-headings, increases in earmarked reserves and offsetting reductions in budget sub-headings recommended by the FGP Committee and set out in the document. Council endorses the provisional allocations of end-year funds and delegates to FGP the finalisation of end-year allocations accordingly when the actual outturn is known.
- f) **Investments and reserves** – Council to **consider** recommendation and **authorise** the opening of an additional account.
- g) "Time Pressure" at Council - discuss and agree to recommendations outlined.

35/21 Committee Non-Councillors - Council **invites** the Clerk to **coordinate** with the Communications Committee and those committees with vacancies for non-councillor members on a publicity programme to **invite** applications to fill these and bring back proposals to next suitable meeting.

36/21 Vexatious Policy – Council to **consider and adopt**.

37/21 Committee Structure - Council **resolves** to make the following adjustments (See circulated 2 documents Full Motion and Reform of Committee Structure) to Committees from its Annual Meeting going forward and **invites** the Finance and General Purposes Committee to produce draft terms of reference accordingly in consultation with all councillors.

38/21 KALC Ashford Area Committee meetings - to **appoint** a representative to these meetings and then avoid/consideration taken re the first Wednesdays for any committee the person is on.



39/21 Knife Crime Prevention and Awareness - Council to **consider** update from Clerk and to **consider** next steps with regard to a knife bin being installed in the Bockhanger area.

40/21 Standing Orders– Council to **consider** amendments proposed to Standing Orders.

41/21 Interaction of Decisions Relating to Social Media and their Impact on Staff and Training - Council **agrees** to amend the Social Media Policy as follows:

Delete: “Only the Social Media Administrator and the council Chairman is authorised to post content on Kennington Community Council's official social media channels.”

Insert: “The Social Media Administrator, the Proper Officer and the Council Chairman are authorised to post content on Kennington Community Council's official social media channels on behalf of the Council. In addition, councillors who have received training may take part in a rota to respond on behalf of Council on social media. This rota will be maintained by the Proper Officer who will control access to social media accounts accordingly and put in place training for councillors accordingly. At no time will more than one person on this rota have parallel access.”

42/21 Council Website: Website Administration - Council is **invited**: to create the non-paid role of Website Administrator – authorised to prepare the website for updating with provided content; to recognise the role of Content Providers and encourage every councillor to fulfil that role; and to invite the Communications Committee to report quarterly on Website Traffic and Website Visit Duration

43/21 Council Website: Next Steps – Council:

a) **Invites** the Clerk:

- i. to compile a list of suggestions from all councillors on how the new website might be incrementally improved.
- ii. to present this list at the next meeting of the Communications Committee.

b) **Invites** the Communications Committee:

- i. to identify which if any of the items proposed were included in the Design Brief (see article 4 of It'seeze contract terms and conditions).
- ii. to bring forward a prioritisation of this list to Council, giving indicative costings for each where possible.
- iii. to identify what input from the Clerk, or from councillor volunteers under the Clerk's guidance, may be needed to deliver each improvement and to request assistance from all councillors as the Committee considers necessary.

44/21 Environment and Open Spaces Committee Council – Council to receive:

- i. An update on Town Green application (oral)
- ii. An update on allotments transfer (oral)
- iii. An update on recruitment of Allotments Officer (oral)
- iv. To note - formation of Allotments Subcommittee (oral)
- v. An update on Upper Vicarage Road parking discussion (oral)
- vi. request for input to Highways Improvement Plan 2021/22 (oral)
- vii. for noting - Stour Valley Regional Park proposal (oral)

45/21 Council Monthly Reports: To consider/note information received relevant to the Council and agree any action necessary.

- a) Correspondence received.
- b) Ward Councillor Reports

46/21 Communications Committee – Council to note an update.



- 47/21 Bybrook-Bockhanger Community Facility** – Council to **receive** an oral update from the Chair of Committee.
- 48/21 Action log - review** of action log, to discuss developments for items to then to be considered for motion for next or future meeting or to note as complete.
- 49/21 Items for inclusion on the next agenda** (*For Councillors to raise items for information only and to request items for the next agenda*).
- 50/21 Date of next meeting – 10th March.** Deadline for agenda items 24th February. Documents to clerk for circulation no later than by 26th February.
- 51/21 Close of Meeting.**

Signed

Deborah Prior

Clerk

To join the meeting via Zoom, please contact the Clerk before 5pm on Monday 8th February:
Contact the Clerk on 07928 824482 or
clerk@kenningtoncc.gov.uk