



**There is to be an Ordinary Meeting of the above Council,  
on Wednesday 11th August 2021 starting at 7.30pm,  
being held at the Kennington WI Hall,  
You are hereby summoned to attend.  
The agenda is as follows:**

- 184/21** To note those, present and record any apologies. *Members who cannot attend a meeting shall tender their apologies to the Clerk prior to the meetings, under Section 85(1) of the Local Government Act 1972, the members present must decide whether the reason(s) for the member's absence shall be accepted.*
- 185/21** To declare any Disclosable Pecuniary Interests (DPI), Other Significant Interests (OSI's) or a Voluntary interest relating to items on the agenda. *A member who declares a DPI in relation to any item on the agenda will need to leave the meeting for the whole of that item and will not be able to speak or take part unless a relevant Dispensation has been granted. A member who declares an OSI will be able to speak on the item but will be required to leave the meeting for the vote. Councillors may also declare a voluntary Interest if they are unsure of their position. Inclusion and voting will be decided at the time or the declaration*
- 186/21** To consider and adopt the Minutes of the Ordinary Meeting held on 21st July 2021.
- 187/21** Public Open Session For members of the public to ask questions regarding items on the agenda. *(This item will last no more than 15 minutes).*
- 188/21** Casual vacancies: Council to agree to advertise for candidates for applications in the ward of Bybrook
- 1) Council resolves to seek to co-opt a member for Bybrook to that end invites applications to be the Clerk by 01 September 2021.
  - 2) to agree to advertise for candidates for applications in the ward of Bybrook (Applications to be posted as soon as possible).
  - 3) If no applications are received, a further advert push and an extension until 2nd October. (Applications to be posted as soon as possible).
- 189/21** Finance:
- 1) Payments - Council to authorise and note payments made as per document (circulated).
  - 2) Financial Year 2021/22 - To note expenditure and income to date and bank reconciliation to note as at 30/06/21.
- 190/21** Defibrillators: Council is requested to approve the following recommendations (circulated document):
- a. To agree outline approval for purchase of up to three defibrillators with cabinets, to a specification equivalent to that in para 2, not exceeding £1350 each = £4050, for installation in the sites proposed in para 5, and subject to the Clerk obtaining up to three quotes to ensure value (see circulated document)
  - b. To agree that the Clerk will strive to obtain three quotes for installation including electrical installation, estimated at £250 per site = £750
  - c. To authorise total budget not exceeding £4800 excl VAT, expiring at 31 March 2022
  - d. To agree that the Clerk will have delegated authority to place orders not exceeding this value and will arrange installation at the agreed sites
- 191/21** Town Green application (Land at The Pasture): Council to receive an oral update on progress and authorise the Clerk in consultation with the Chair of the EOS Committee to make a submission to Kent CC in response to the landowner's submission, drawing on arguments already put forward by the Council, supplemented as necessary by additional information.
- 192/21** Queen's Green Canopy (QGC) (circulated document): Council is requested to consider and approve planting specimen trees to commemorate HM Queen Elizabeth's Platinum Jubilee, and other opportunities for planting trees and hedges in Autumn 2021



- 193/21 Bulk purchase of daffodils (circulated document):** Council is requested to **consider** and **approve** purchasing one bulk bag (20kg/300 bulbs) of daffodils for distribution to up to 3 local groups for planting in public areas
- 194/21 Bybrook-Bockhanger Community Facility:** Council to take **note** of the report of discussions with ABC officials on the next phase of public consultations and the date proposed for these – 29 September from 17.00-19.00
- 195/21 Budget/precept planning – FGP WG recommendation:** Council **agrees** to set up a steering group to **advise** the RFO on preparation of the draft 2022-23 budget, consisting of Chair and Vice Chair of Council plus Chairs of current committees (plus a volunteer from the Bybrook-Bockhanger CF Committee which currently has no chair).
- 196/21 Committee Structure:** Without prejudice to the decision to be taken in September on the committee structure, Council is **invited** to take **note** of the preliminary draft terms of reference of two committees and to **comment** on these, either orally or by email by 19 August.
- 197/21 Organisation Review:** Council to take **note** and **comment** on the draft implementation plan for recommendations in the Organisation Review
- 198/21 Council Monthly Reports:** To **consider/note** information received relevant to the Council and **agree** any action necessary.  
1) Correspondence received.  
2) Ward Councillor Reports
- 199/21 Newsletter:** Council is **invited** to discuss whether it wishes to produce a second newsletter, the practicalities, timing etc and to take note of topics that could be included in any newsletter.
- 200/21 Freedom Of Information Request :** Council to take **note** of current status.
- 201/21 Action log:** Council to **review** action log, to **discuss** developments for items to then to be considered for motion for the next or future meeting or to **note** and be **recorded** as complete.
- 202/21 To exclude the public under Public Bodies (Admission to Meetings Act) 1960 and sections 100 & 102 of the Local Government Act 1972. This item and the following two will take place by 8.15pm if not already reached before this time.**
- 203/21 Items for inclusion on the next agenda.** *Items currently include Vexatious Policy, Litter Bins Update, School Parking Update, Grasmere Road Town Green, Beecholme Drive Town Green, Public Phone Box Purchase, Code of Conduct – Autumn-December, Committee Structure/Terms of Reference/Committee Membership – September, Maximising IT Working/Task and Finish Group, Training and Development Policy, Scheme of Delegation, Crime Prevention Working Group update, Advisory Meetings and Policy revision Planner*
- 204/21 Date of next meeting.** *8<sup>th</sup> September (Agenda and papers please by Friday 27<sup>th</sup> August).*
- 205/21 Close of Meeting.**

Signed

Deborah Prior

Clerk

**To join the meeting please contact the before 5pm on Monday 9<sup>th</sup> August.**

**Contact the Clerk on 07928 824482 or email [clerk@kenningtoncc.gov.uk](mailto:clerk@kenningtoncc.gov.uk)**