



**There is to be an Ordinary Meeting of the above Council
It is being held via Zoom, on
Wednesday 14th April 2021
starting at 6.30 pm.
You are hereby summoned to attend.
The agenda is as follows:**

- 85/21 To note those, present and record any apologies.** *Members who cannot attend a meeting shall tender their apologies to the Clerk prior to the meetings, under Section 85(1) of the Local Government Act 1972, the members present must decide whether the reason(s) for the member's absence shall be accepted.*
- 86/21 To declare any Disclosable Pecuniary Interests (DPI), Other Significant Interests (OSI's) or a Voluntary interest relating to items on the agenda.** *A member who declares a DPI in relation to any item on the agenda will need to leave the meeting for the whole of that item and will not be able to speak or take part unless a relevant Dispensation has been granted. A member who declares an OSI will be able to speak on the item but will be required to leave the meeting for the vote. Councillors may also declare a voluntary Interest if they are unsure of their position. Inclusion and voting will be decided at the time of the declaration.*
- 87/21 To exclude the public under Public Bodies (Admission to Meetings Act) 1960 and sections 100 & 102 of the Local Government Act 1972.** Public will be readmitted after agenda item 91/21
- 88/21 War Memorial Grant Request (Conservation Survey):** to receive and agree recommendation from the Environment and Open Spaces re the Contract documents to be returned to the War Memorial Trust 15th April.
- 89/21 Commemoration of the landing of a Heinkel at Spearpoint Recreation Ground (11th May 1941):** to receive and agree recommendation from the Environment and Open Spaces
- 90/21 Tablets for all:** Council to consider and agree purchase recommendations as outlined (circulated document) and agree next steps.
- 91/21 To consider and adopt the Minutes of the Ordinary Meeting held on 10th March 2021.**
- 92/21 Application to register land at Kennington as a new village green (vga684):** Council is requested to:
1. consider and approve the drafted submission of additional information.
 2. if approved, instruct the Clerk to the Council to submit this by e-mail to Kent County Council by close of business on 15 April 2021.
- 93/21 Allotments - statutory transfer to the Community Council, Professional Fees in relation to documents received re the transfer of registered titles for allotments at Burton Farm and at Bybrook:** Council to consider and approve
- 1) 4.1 A review by a suitably qualified legal professional of the draft documents, with particular regard to any existing or new covenants and any present or future risks, including financial risks, for future consideration by Council and advice as to whether the services of a Conveyancer should be retained by Council to complete our part of the transfer
 - 2) 4.2 Arising from this advice, appointment of a conveyancer if required
 - 3) 4.3 A survey by a suitably qualified professional to identify any defects or deficiencies which it would be reasonable to request Ashford Borough Council to resolve prior to transfer
 - 4) 4.4 A valuation by a suitably qualified professional to assess the value of the land for Council's asset management and financial management purposes
 - 5) if approved, the RFO, in conjunction with Chair of Council, to strive to obtain 3 estimates for the services proposed (which may be from different providers) and to place orders as delegated, within a maximum of £750 (+VAT) in each case.



- 94/21 Allotments sub-committee:** to **appoint** one member of Council as a member of the sub-committee.
- 95/21 Projects and Grants Scheme: Council to**
1. to **approve** the application form for the COVID-related running costs grant approved at the March Council.
 2. to **consider** an application from Rylands Road Park Renovation group
- 96/21 Standing Orders update:** Council **approves** the revised Standing Orders 2021 v1.3 to come into force on the day following the Annual Meeting.
- 97/21 Conningbrook Park Task and Finish Group Terms of Reference:** Council to **approve** and to **adopt** the policy with revision of date of review (item6) from January 21 to June 21
- 98/21 FGP Terms of Reference:** Council to **adopt** the revised Terms of Reference of the Finance and General Purposes Committee, version 2.2. (The table of version control explains the changes).
- 99/21 Training and Development Policy v2.2:** Council **approves** and **adopts** the revised policy.
- 100/21 Finance:**
- 1) Council to **authorise** payments as per document (circulated).
 - 2) **Reconciliation** - Council to **note** expenditure and income to date and bank reconciliation as at 28/02/2021.
 - 3) To **discuss** and **agree the** number of authorised signatories and alternates and to appoint accordingly
- 101/21 Annual Meeting:** Council **agrees** that the Annual Meeting will be held virtually on Wednesday 05 May 2021, beginning at 18.00 and ending no later than 21.00. The meeting shall include a 10–15-minute break after the completion of the business required under Standing Order 5.
- 102/21 Annual Assembly:** Council to **consider** provisional date of 17th July and **discuss**.
- 103/21 Responding to the Community’s Needs under Covid-19:** Relationship with Kennington Community Volunteers
1. Council **agrees** to create an advisory Task and Finish Group of the Clerk, no more than 4 councillors and no more than 3 non-councillors to explore and **assess** options for supporting the Kennington Community Volunteers group and **report** back; among other things, the work should draw on experience of other local councils in the borough.
 2. To **appoint** councillor members of this group and **invite** nominations for non-councillor members.
- 104/21 Maximising benefit from IT systems:** Council **agrees** to **create** a Task and Finish Group to advise the Clerk on how she and Council might get the most effective usage from IT systems already purchased and from incremental improvements to these; and to advise the Clerk on options for combining remote and actual attendance at meetings when regulations permit this. The Group will consist of no more than 3 councillors and 1 non-councillor; will work with the Clerk according to her priorities; and will report back to Council no later than June with interim recommendations and September to assess whether its work is complete.
- 105/21 Crime Prevention:** Council is **invited** to **consider** and **agree** the proposals as outlined in the document circulated by the Crime Prevention Task and Finish Group.
- 106/21 Communications Strategy and Action Plan:** Council to **discuss** and **consider** revised Communications Strategy and Action Plan.
- 107/21 Powers and Duties of Local Councils “policy:** Council to **consider** this list of Powers of a Parish Council as a policy.
- 108/21 Government consultation /Future of virtual meetings** – Councillors to **discuss** the broad content and **agree** whether to make Council submission <https://www.gov.uk/government/consultations/local-authority-remote-meetings-call-for-evidence/local-authority-remote-meetings-call-for-evidence>

KENNINGTON COMMUNITY COUNCIL

COUNCIL MEETING AGENDA

- 14th APRIL 2021



- 109/21 S106** – Council to **consider** Section 106 funding report following the 6th of April March Planning Committee meeting and the Environment and Open Spaces Committee 7th April and **agree** actions as appropriate.
- 110/21 Council Monthly Reports:** To **consider/note** information received relevant to the Council and **agree** any action necessary.
1. To **note** the draft minutes of the following committee meetings:
 - a. Finance and General Purposes 01st March 2021
 - b. Communications 15th March 2021
 - c. Planning 06th April 2021
 - d. Environment and Open Spaces 07th April 2021
 2. Correspondence received.
 3. Ward Councillor Reports
- 111/21 Action log:** Council to **review** of action log, to **discuss** developments for items to then to be considered for motion for next or future meeting or to **note** and be **recorded** as complete.
- 112/21 Items for inclusion on the next agenda.** *Items currently include Vexatious Policy, Committee Structure after External review recommendation, Communications committee update, Bybrook-Bockhanger Community Facility Public Consultation, Defibrillators Update. Litter Bins Update, School Parking Update, Grasmere Road Town Green. Beecholme Drive Town Green, Public Phone Box Purchase– should be action log*
- 113/21 Date of next meeting.**
- 114/21 Close of Meeting.**

Signed
Deborah Prior
Clerk

To join the meeting via Zoom please contact the Clerk before 5pm on **Monday 12th April.**

Contact the Clerk on 07928 824482 or clerk@kenningtoncc.gov.uk