



**There is to be an Ordinary Meeting of the above Council,  
on **Wednesday 14<sup>th</sup> July 2021** starting at **7.30pm**,  
being held at the **Kennington WI Hall**,  
You are hereby summoned to attend.  
The agenda is as follows:**

- 162/21** To note those, present and record any apologies. *Members who cannot attend a meeting shall tender their apologies to the Clerk prior to the meetings, under Section 85(1) of the Local Government Act 1972, the members present must decide whether the reason(s) for the member's absence shall be accepted.*
- 163/21** To declare any Disclosable Pecuniary Interests (DPI), Other Significant Interests (OSI's) or a Voluntary interest relating to items on the agenda. *A member who declares a DPI in relation to any item on the agenda will need to leave the meeting for the whole of that item and will not be able to speak or take part unless a relevant Dispensation has been granted. A member who declares an OSI will be able to speak on the item but will be required to leave the meeting for the vote. Councillors may also declare a voluntary Interest if they are unsure of their position. Inclusion and voting will be decided at the time or the declaration*
- 164/21** **Chairman** - to elect a Council member to the vacant position of Chairman to the Council until the 2021 Annual Council Meeting or until May 2021 whichever is the earliest.
- 165/21** To consider and adopt the Minutes of the Ordinary Meeting held on 23<sup>rd</sup> June 2021.
- 166/21** **Public Open Session For members of the public to ask questions regarding items on the agenda.** *(This item will last no more than 15 minutes).*
- 167/21** **Complaints Procedure** – Council agrees to adopt the new Complaints procedure with immediate effect
- 168/21** **Finance:**  
1) **Payments** - Council to **authorise and note** payments made as per document (circulated).  
2) **Bank Signatories** - to **authorise** one Councillor to become the signatory and online account verifier for payments from the Council's Metro Bank accounts.
- 169/21** **Speed reduction in Bybrook Road** - Councillors are asked to **support** the Council carrying out the required community engagement based on a consultation (mostly carried out on social media).
- 170/21** **Maximising benefit from IT systems:** Council **agrees** to **create** a Task and Finish Group to advise the Clerk on how she and Council might get the most effective usage from IT systems already purchased and from incremental improvements to these; and to advise the Clerk on options for combining remote and actual attendance at meetings when regulations permit this. The Group will consist of no more than 3 councillors and 1 non-councillor; will work with the Clerk according to her priorities; and will report back to Council no later than June with interim recommendations and September to assess whether its work is complete.
- 171/21** **Crime Prevention:** Council is **invited** to **consider** and **agree** the proposals as outlined in the document circulated by the Crime Prevention Task and Finish Group.
- 172/21** **Communications Strategy and Action Plan:** Council to **discuss** and **consider** revised Communications Strategy and Action Plan.
- 173/21** **Powers and Duties of Local Councils policy:** Council to **consider** this list of Powers of a Parish Council as a policy.
- 174/21** **S106** – Council to **consider** Section 106 funding report following the 6<sup>th</sup> of April March Planning Committee meeting and the Environment and Open Spaces Committee 7<sup>th</sup> April and **agree** actions as appropriate.
- 175/21** **Training and Development Policy v2.2:** Council **approves** and **adopts** the revised policy.



- 176/21 **Conningbrook Park Task and Finish Group Terms of Reference:** Council to **approve** and to **adopt** the policy with revision of date of review (item6) from January 21 to June 21.
- 177/21 **Meeting virtually** – to **discuss** in order to clarify how and when Council use Teams or Zoom
- 178/21 **Advisory Meetings** – to **discuss** and **agree** the Council position
- 179/21 **Scheme of Delegation** – to **discuss** and **agree** to **adopt the** Scheme of delegation.
- 180/21 **Council Monthly Reports:** To **consider/note** information received relevant to the Council and **agree** any action necessary.  
1) Correspondence received.  
2) Ward Councillor Reports
- 181/21 **Action log:** Council to **review** of action log, to **discuss** developments for items to then to be considered for motion for next or future meeting or to **note** and be **recorded** as complete.
- 182/21 **To exclude the public under Public Bodies (Admission to Meetings Act) 1960 and sections 100 & 102 of the Local Government Act 1972.**
- 183/21 **Grant application - Rylands Road Park Renovation:** Council to **agree** to award a replacement grant of £5000 and Council to note the reason for the new application is due to a change in equipment being purchased as previously detailed on the original application.
- 184/21 **Recruitment of Allotment Officer and Assistant Clerk** - Further to the decision by Council (Meeting, Wednesday 13th January 2021, item 6/21) to recruit to the position of Allotment Officer and Assistant Clerk, Council is requested to approve the following:  
  
1. To **consider** and **approve** recommendations from the Recruitment Panel to offer the position to a preferred candidate  
2. To **consider** and **approve** recommendations from the Personnel and Development Committee working group regarding terms and conditions to be offered to the preferred candidate
- 185/21 **Items for inclusion on the next agenda.** *Items currently include Vexatious Policy, Bybrook-Bockhanger Community Facility Public Consultation, Defibrillators Update, Litter Bins Update, School Parking Update, Grasmere Road Town Green, Beecholme Drive Town Green, Public Phone Box Purchase, Code of Conduct – Autumn-December, Committee Structure/Terms of Reference/Committee Membership - September*
- 186/21 **Date of next meeting.**
- 187/21 **Close of Meeting.**  
  
Signed  
*Deborah Prior*  
Clerk

To join the meeting please contact the before 5pm on Monday 12<sup>th</sup> July.  
Contact the Clerk on 07928 824482 or email [clerk@kenningtoncc.gov.uk](mailto:clerk@kenningtoncc.gov.uk)