



**There is to be an Ordinary Meeting of the above Council  
on **Wednesday 11<sup>th</sup> October** starting at **7.15pm**,  
in the St Marys Community Centre**

**You are hereby summoned to attend.  
The agenda is as follows:**

**201/23 To note those, present and record apologies and those not present.**

*Members who cannot attend a meeting shall tender their apologies to the Clerk prior to the meetings, under Section 85(1) of the Local Government Act 1972, the members present must decide whether the reason(s) for the member's absence shall be accepted.*

**202/23 To declare any Disclosable Pecuniary Interests (DPI), Other Significant Interests (OSI's) or a Voluntary interest relating to items on the agenda.**

*A member who declares a DPI in relation to any item on the agenda will need to leave the meeting for the whole of that item and will not be able to speak or take part unless a relevant Dispensation has been granted. A member who declares an OSI will be able to speak on the item but will be required to leave the meeting for the vote. Councillors may also declare a voluntary Interest if they are unsure of their position. Inclusion and voting will be decided at the time or the declaration.*

**203/23 Public Open Session** for members of the public who may make representations, give evidence, ask and answer questions regarding items on the agenda or to suggest issues for discussion at a future meeting.

*(This item will last no more than 15 minutes). **This item will include reports from***

- 1) **Presentation from Network Rail**
- 2) **Reports from Neighbourhood Watch and the PCSO**

**204/23 To consider and adopt the Minutes of the Ordinary Meeting held on 13<sup>th</sup> September 2023**

**205/23 Finance:**

- 1) **Payments** – Council to **authorise** and **note** expenditure and payments to be made as per document circulated
- 2) **Bank Reconciliation**- Council to **note** draft bank reconciliation as at 30<sup>th</sup> September
- 3) **Receipts and Payments** - Council to **note** receipts and payments as at 30<sup>th</sup> September

**206/23 Standing Orders: Council to consider amendments and adopt the revised Standing order v4.1**

**1) replacing the whole of s8 Committees and Sub-Committees with the text from the 2022 Model SO s4, so this would now read:**

- a. Unless the Council determines otherwise, a committee may appoint a sub-committee whose terms of reference and members shall be determined by the committee.
- b. The members of a committee may include non-councillors unless it is a committee which regulates and controls the finances of the Council.
- c. Unless the Council determines otherwise, all the members of an advisory committee and a sub-committee of the advisory committee may be non-councillors.
- d. The Council may appoint standing committees or other committees as may be necessary, and:
  - i. shall determine their terms of reference;
  - ii. shall determine the number and time of the ordinary meetings of a standing committee up until the date of the next annual meeting of the Council;
  - iii. shall permit a committee, other than in respect of the ordinary meetings of a committee, to determine the number and time of its meetings;
  - iv. shall, subject to standing orders 4(b) and (c), appoint and determine the terms of office of members of such a committee;
  - v. may, subject to standing orders 4(b) and (c), appoint and determine the terms of office of the substitute members to a committee whose role is to replace the ordinary members at a meeting of a committee if the ordinary members of the committee confirm to the Proper Officer 1 day before the meeting that they are unable to attend;
  - vi. shall, after it has appointed the members of a standing committee, appoint the chair of the standing committee;
  - vii. shall permit a committee other than a standing committee, to appoint its own chair at the first meeting of the committee;



- viii. shall determine the place, notice requirements and quorum for a meeting of a committee and a sub-committee which, in both cases, shall be no less than three;
- ix. shall determine if the public may participate at a meeting of a committee;
- x. shall determine if the public and press are permitted to attend the meetings of a sub-committee and also the advance public notice requirements, if any, required for the meetings of a sub-committee;
- xi. shall determine if the public may participate at a meeting of a sub-committee that they are permitted to attend; and
- xii. may dissolve a committee or a sub-committee.

- 2) **replacing s4 Committee Meetings sub section c, so this would now read:** No business may be transacted at a committee meeting unless it is quorate
- 3) **replacing s5 Sub - Committee Meetings sub section b, so this would now read:** No business may be transacted at a committee meeting unless it is quorate

### **207/23 Terms of References; Council to consider and adopt amendments to each committee**

- 1) Planning Committee to include increase in members (3.1) from seven to nine and reinstatement of 3.6 to include training requirement removed during Covid.
- 2) Finance and General Policies to include increase in members (3.1) from five to seven.
- 3) Environment and Places to include increase in members (3.1) from six to eight.

### **208/23 Committee Membership: Council to consider current committee members and appoint for vacancies**

- 1) Planning (3 spaces)
- 2) Finance and General Policies (2 spaces)
- 3) Environment and Places (2 spaced)

### **209/23 Substitute Councillor Committee Interest List: Council to agree committee members volunteered to be substitutes to ensure quoracy for all meetings**

- 1) Planning (1 request received)
- 2) Finance and General Policies
- 3) Environment and Places
- 4) Allotments Sub Committee

### **210/23 Bybrook-Bockhanger Community Facility: Council to receive an update and agree any next step/actions.**

### **211/23 Newsletter: Council to discuss and agree broad outline content, writers for each article and timing for the next Newsletter.**

### **212/23 Daffodils: Council to note outline plan for bulb planting.**

### **213/23 Litter Picking: Council to note outline plan for first litter pick with the Amber Foundation.**

### **214/23 DDay: Council to consider circulated paper as to a suggestion on how to mark the 80th Anniversary of D-Day Normandy landings and if agreed delegate to the Clerk and Chair to achieve this.**

### **215/23 Street Naming Land between railway line and, Willesborough Road: Council to discuss and comment as requested on suggested names received from Ashford Borough Council for the 10 new roads at the above development and the numbering of 278 new properties. New proposed road names: West Hawk Drive, Norman Drive, Crown Avenue, Harvey Lane, Holm Oak Rise, Ford Close, Highworth Place, Lovelace Lane, Hornsby Close, Rose Court. Comments required by 12th October (no extensions can be given).**

### **216/23 Assistant Clerk Vacancy: Council to discuss and agree next/steps actions.**

### **217/23 War Memorial: Council to**

- 1) **note** a progress update and **discuss** and **agree** any next step/actions
- 2) **consider** a potential further phase to include items such as railings and tarmac in and around the memorial, and uplift of the Garden of Remembrance; and if **agreed** to **delegate** the Environment and Places Committee to produce a scope of work.



- 218/23 Application to register land at Kennington, Ashford as a village green** (VGA684: Council to **note** a verbal update and **discuss** and **agree** any next step/actions
- 219/23 Call out for Sites:** Council to **note** and discuss list circulated but awaiting comment from all Councillors for the Planning Committee to submit a response before 6<sup>th</sup> November.
- 220/23 Trinity Development:** Council to **note** tri Council and developers meeting 18<sup>th</sup> October at 10.30am.
- 221/23 Bonfire and Fireworks Night:** Council **discuss** communicating a statement in liaison with Peter New taking into account the timing of both, effect on old people, animals whilst considering weather implications.
- 222/23 Monthly Reports:** Council to **consider/note** information received relevant to the Council and **agree** to any action/s necessary.
- 1) Correspondence received / Clerk update on ongoing projects.
  - 2) Ward Councillor Reports
  - 3) KALC Ashford.
  - 4) Councillors Training attended
- 223/23 Action log:** Council to **review** of action log, to **discuss** developments for items to then be considered for motion for next or future meeting or to **note** and be **recorded** as complete.
- 224/23 Items for inclusion on the next agenda.**
- 225/23 Date of next meeting.**
- 1) 8<sup>th</sup> November with Redrow to attend.
  - 2) To **consider** and **agree** to starting the December 13<sup>th</sup> meeting at the earlier time of 6.00pm
- 226/23 To exclude the public under Public Bodies (Admission to Meetings Act) 1960 and sections 100 & 102 of the Local Government Act 1972.**
- 227/23 Close of Meeting.**

Signed

*Deborah Prior*

Clerk

If you would like to see any of the documentation produced for this meeting, please email the [clerk@kenningtoncc.gov.uk](mailto:clerk@kenningtoncc.gov.uk)