

# KENNINGTON COMMUNITY COUNCIL

## COUNCIL MEETING AGENDA

Agenda published 05 April 2023



**There is to be an Ordinary Meeting of the above Council,  
on Wednesday, 12th April 2023  
starting at 6.30pm,  
being held at the St Mary's Community Centre**

**You are hereby summoned to attend.  
The agenda is as follows:**

- 46/23 To note those present, to receive and consider for approval, apologies for absence and reasons given.** *Schedule 12 of the Local Government Act 1972 requires a record to be kept of the members present and that this record form part of the minutes of the meeting. Members who cannot attend a meeting should tender apologies to the Clerk as it is usual for the grounds upon which apologies are tendered also to be recorded. Under Section 85(1) of the Local Government Act 1972, members present must decide whether the reason(s) for a member's absence are accepted.*
- 47/23 To declare any Disclosable Pecuniary Interests (DPIs), Other Significant Interests (OSIs) or Voluntary Interests (VIs) relating to items on the agenda.** *A member who declares a DPI in relation to any item on the agenda will need to leave the meeting for the whole of that item and will not be able to speak or take part unless a relevant Dispensation has been granted. A member who declares an OSI will be able to speak on the item but will be required to leave the meeting for the vote. Councillors may also declare a voluntary interest if they are unsure of their position. Inclusion and voting will be decided at the time of the declaration.*
- 48/23 To consider and adopt the Minutes of the Ordinary Meeting held on 8 March 2023.**
- 49/23 Public Open Session** for members of the public who may make representations, give evidence, ask and answer questions regarding items on the agenda or to suggest issues for discussion at a future meeting.  
**This item will include reports from**  
**1) Neighbourhood Watch and the**  
**2) PCSO.**
- 50/23 Finance:** Council to
- 1) **authorise** and **note** expenditure and payments to be made as per document circulated.
  - 2) **note** draft bank reconciliation as of 31<sup>st</sup> March 2023.
  - 3) **note** income and expenditure as of 31<sup>st</sup> March 2023.
  - 4) **note** carry over expenditure required as known on 31<sup>st</sup> March 2023.
  - 5) **note** current position of signatories.
  - 6) **note** virements requirements.
  - 7) **note** annual insurance position provider and cost as agreed to delegate to Working Party 11<sup>th</sup> May 2022 Council and noted decision on 8<sup>th</sup> June 2022 Council.
  - 8) **consider** increase of Playgrounds reserve by additional £5000 for Little Burton Playground, **agreeing** to combine at the same time current reserve lines held Little Burton Ward Grants awards of £10,000, Kennington Forum £1045.77 and Playground and Benches £5000, giving a new combined total of £21045.77 for a reserve line investment into the Little Burton Playground site.
  - 9) **note** External and Auditor Report 21/22 response from PFK Littlejohn our appointed External Auditors for the period ending 31/03/22.
  - 10) **note** the Smaller Authorities Audit Appointments Limited (SAAA) have appointed Mazars as the external auditors for 2022/23, taking over from PKF Littlejohn for the new five-year contract.

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- 51/23 Action log:** Council to **review** action log, to **discuss** developments for items to then to be considered for motion for the next or future meeting or to **note** and be **recorded** as complete.
- 52/23 Bringing an unused small allotment back into use:** Council to **consider** as recommended by the Environment and Open Spaces Committee this proposal - working with local GPs and voluntary groups to provide a temporary community facility, once agreed at the Allotments Sub Committee.
- 53/23 Community Garden:** Council to **discuss** and **consider** proposals for Community Gardens at various locations (including Dudley Road, Rectory Way, Bockhanger Flats, and Randolph Gardens).
- 54/23 Annual Meeting of the Council:** Council to **consider** and **agree** re details of the Annual Meeting of the Council on 17<sup>th</sup> May 2023 as outlined.
- 55/23 Council's use of Committees:** Council to **consider** analysis of the Council's use of committees and implications for the future and agree on the Committee structure post May elections.
- 56/23 Gazebo purchase:** Council to **consider** and **agree** to **delegate** to the Clerk with a maximum **agreed** budget to the purchase of an additional smaller gazebo 2x2m or 3x3m as previously purchased, with printing, anchors and carry bag, that can be easily put up by one to two persons at events such as Planting events, Litter Tidies etc.
- 57/23 Kennington Fayre:** Council to **note** current position and **agree** a Working Group and members for that group to support the Clerk in deciding on what engagement to draw residents to our stand, and to a budget and delegation for this to the Clerk a budget not exceeding £250.00.
- 58/23 Planting Scheme:** Council to **consider** a recommendation from the Environment and Open Spaces Committee
- 1) to **agree** that Council should **arrange** a further scheme of daffodil planting in Autumn 2023.
  - 2) to **agree** that Council will fund this and **delegate** the Clerk to purchase and to **incur** expenditure not exceeding £100.
  - 3) to **agree** a Working Group and members for that group to support the Clerk in deciding, attending, and publicising planting days.
- 59/23 Summer in the Square programme at Bockhanger Square 2023:** Council to **consider** and **agree** to a Working Group and members of this to look at whether to hold a similar programme in 2023.
- 60/23 Bockhanger Square Litter pick and tidy completion event:** Council to **agree** to setting week commencing 14/08 as recommended by the Environment and Open Spaces Committee for the date to complete what was started last year re the weeding, litter picking and completing the painting of the concrete balls and being conjoined with the Summer in the Square programme at Bockhanger Square 2023 Working Group.
- 61/23 Phoenix School Grant application:** Council to **consider** and **discuss** in order to **decide** whether to **agree** the application for a grant to the Phoenix School re the provision of a secure location within the school grounds for the bus to protect it from vandalism.
- 62/23 WI Grant application:** Council to **consider** and **discuss** in order to **decide** whether to **agree** the application for a grant to the WI towards a replacement floor from new joists to top floor covering.

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- 63/23 Councillor Vacancies:** Council to **discuss, consider** and **agree** -
- 1) how to promote/advertise.
  - 2) further engage residents.
  - 3) deadlines and date/s for any agreed advertising and applications.
  - 4) date of which Council agenda to be added subject to applications being received.
- 64/23 Bybrook-Bockhanger Community Facility Consultation:** Council to take **note** and **approve** the draft report 'Public Consultation on the preferred use of the Bockhanger Square site', **agree** that the Clerk should communicate this to ABC officials and determine any other necessary actions.
- 65/23 Town Green application to Register Land At Kennington As A New Village Green (VGA684):** Council to **note** an oral update on progress of the application and **agree** any actions as appropriate.
- 66/23 Highway Improvement:** Council to **note** an update on the arrangements for traffic survey in The Street, Ulley Road and adjacent roads as recommended by Kent Highways and the Environment and Open Spaces Committee.
- 67/23 Kennington Coffee and Chat (previously Pop-up Café) – The Spearpoint Pavilion, The Ridge:** Council to **note** an update re the recent meetings held.
- 68/23 Terms of Reference:** Council to **note** drafts to **consider** for adoption at the May Council
- 1) Personnel and Development
  - 2) Environment and Open Spaces.
- 69/23 Allotment Policy incorporating Allotments Tenancy Terms and Conditions:** Council to **note** draft recommended by the Environment and Open Spaces Committee and **consider** for adoption at the May Council.
- 70/23 Kennington as a dementia friendly community:** Council to **agree** to establish a Task and Finish Working to consider what would be involved in establishing Kennington as a dementia friendly community, drawing on the NALC guidance on the subject, membership to consist of three councillors and two non-councillors; and **authorise** the Clerk to publicise the project in order to recruit non-councillor participants.
- 71/23 Monthly Reports:** Council to **consider/note** information received relevant to the Council and **agree** any action/s necessary.
- 1) Correspondence received and details of upcoming local events.
  - 2) Clerk update on current ongoing.
  - 3) Ward Councillor Reports.
  - 4) KALC Ashford.
- 72/23 Items for inclusion on the forthcoming agenda/s.** (*Items currently include, Litter Bins Update, Grasmere Road Town Green, Beecholme Drive Town Green, Code of Conduct, Maximising IT Working/Task and Finish Group, Scheme of Delegation, Policy revision Planner, Addressing Poverty*).
- 73/23 Date of next meeting.** Council to **note**
- 1) Annual Council 17<sup>th</sup> May 2023.
  - 2) Annual Assembly 24<sup>th</sup> May 2023.
  - 3) Planning Committee 27<sup>th</sup> April 2023.
- 74/23 To exclude the public under Public Bodies (Admission to Meetings Act) 1960 and sections 100 & 102 of the Local Government Act 1972.**

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**75/23 War Memorial Restoration:** Council to

- 1) As market testing has not identified more than one quote, to **approve** the waiver of Financial Regulations 11.1 c, to enable a price to be negotiated without competition, and to **award** to as outlined in circulated paper.
- 2) Council is requested to **approve** expenditure not exceeding £3,000 for this purpose.
- 3) to **note** that a further application to War Memorials Trust will be made for up to 50% of remaining costs, to include the costs of the Professional Advisor and the costs of the restoration work once these have been agreed through the tender process.

**76/23 Close of meeting.**

Signed

*Deborah Prior*

Clerk

If you would like to see any of the documentation produced for this meeting,  
please email the [clerk@kenningtoncc.gov.uk](mailto:clerk@kenningtoncc.gov.uk)

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