

KENNINGTON COMMUNITY COUNCIL

COUNCIL MEETING AGENDA

published 10 May 2022



**There is to be an Annual Meeting of the above Council
on **Wednesday 17th May 2023** starting at **6.30pm**,
in the St Marys Community Centre
You are hereby summoned to attend.
The agenda is as follows:**

77/23 Chairman

1) To **elect** a Council member to Chair to the Council for the year until the next Annual Council Meeting

78/23 Vice Chairman

1) To **elect** a Council member to Vice-Chair to the Council for the year until the next Annual Council Meeting

79/23 To note those, present and record any apologies. *Members who cannot attend a meeting shall tender their apologies to the Clerk prior to the meetings, under Section 85(1) of the Local Government Act 1972, the members present must decide whether the reason(s) for the member's absence shall be accepted.*

80/23 Declarations of Acceptance of Office: Councillors to take, **complete** and **sign** and be **witnessed** by Proper Officer

81/23 Notification of Disclosable Pecuniary Interests (DPI), Other Significant Interests (OSI's) or a Voluntary interest: Councillors to **take, complete** and **sign** and hand to the Clerk for a copy to be retained by the Clerk and a copy sent to the Monitoring Officer at Ashford Borough Council.

82/23 To declare any Disclosable Pecuniary Interests (DPI), Other Significant Interests (OSI's) or a Voluntary interest relating to items on the agenda. *A member who declares a DPI in relation to any item on the agenda will need to leave the meeting for the whole of that item and will not be able to speak or take part unless a relevant Dispensation has been granted. A member who declares an OSI will be able to speak on the item but will be required to leave the meeting for the vote. Councillors may also declare a voluntary Interest if they are unsure of their position. Inclusion and voting will be decided at the time of the declaration.*

83/23 To consider and adopt the Minutes of the Ordinary Meeting held on 12th April 2023.

84/23 Co-option. 7 vacancies (1 Bybrook, 1 Grosvenor, 1 Kennington, 1 Kennington North and 2 Little Burton Farm Ward): Council to

- 1) **agree** to Co-opt to fill the vacancies following the election.
- 2) **agree** how to promote/advertise, further engage residents.
- 3) **agree** deadlines and date/s for any agreed advertising and applications, date of which Council agenda to be added subject to applications being received.

85/23 Committee structure: Council to **discuss** and **agree** to a committee structure of either:

a) Structure of 3 combined committees and a working group

- 1) Personnel
- 2) Finance and General Policies
- 3) Environment & Public Spaces
- 3) Planning
- 4) Working Group - Events and Communications.

b) in the event that a) is not carried to agree continuation of current committees

- 1) Bybrook Bockhanger Community Facility
- 2) Communications
- 3) Environment and Open Spaces
- 4) Finance and General Purposes
- 5) Personnel and Development
- 6) Planning.

86/23 Terms of Reference: Council to **adopt** the Terms of Reference for each of the committees.



- 87/23 Committee Membership:** Council to **elect** members to Committees within structure agreed.
- 88/23 Membership to Outside Bodies:** Council to **elect** members Kent Association of Local Council Ashford Branch meetings.
- 89/23 Non-Councillor Committee Membership:**
- 1) Council to **agree** membership with regards to interest received
 - 2) Council to **agree** how to promote/advertise, further engage residents for these vacant positions.
- 90/23 Standing Orders adoption:** Council **approves** and **adopts** the current Standing Orders.
- 91/23 Financial Regulations adoption:** Council **approves** and **adopts** the current Financial Regulations.
- 92/23 Council agrees that the following Information Governance policies remain in force without amendment:**
- 1) Access to Information held by the Council.
 - 2) Information available from Kennington Community Council under the model publication scheme.
 - 3) General Privacy Notice
 - 4) Complaints Procedure
 - 5) Privacy Notice for Councillors, Non-Councillors, Employees and Other Staff, and Volunteers
 - 6) Publication Scheme
 - 7) Records Retention.
- 93/23 Employment policies and procedures:** Council **confirms** that the Council employment policies and procedures remain applicable.
- 94/23 Allotment Policy incorporating Allotments Tenancy Terms and Conditions:** Council to **agree** revised policy as considered at April Council and recommended by the Environment and Open Spaces Committee and **agree** adoption.
- 95/23 Finance:**
- 1) **Payments** - Council to **authorise** payments as per document (circulated).
 - 2) **Bank signatories** - To **reconfirm** bank signatories and **agree** additional signatories to be added to account and to online.
 - 3) **Assets - Review** of inventory of assets including office equipment.
 - 4) **Council annual memberships, monthly payments, direct debits, and subscriptions** – Council to **receive** and **agree** the information.
 - 5) **Council Expenditure - Review** of the Council's expenditure incurred under s.137 of the Local Government Act 1972.
 - 6) **Yearend figures** – Council to note agreed figures in Aprils agreed meeting of 1) monies carried over to 2023/2024 and 2) monies transferred and now held in reserves in 2023/24.
 - 7) **Reconciliation** - Council to **note** bank reconciliation as at 31/04/23 and **agree** Councillor for next 3 months to validate reconciliations monthly.
- 96/23 Public Open Session for members of the public who may make representations, give evidence, ask and answer questions regarding items on the agenda or to suggest issues for discussion at a future meeting.** (This item will last no more than 15 minutes).
- 97/23 Bybrook-Bockhanger Community Facility:** Council recognising that surveys and economic analysis have shown the need for a community facility to put the heart back into the Bybrook-Bockhanger area and arrest the steady economic decline seen in recent years.
Calls on Ashford Borough Council to meet its responsibility and lead a project to design and build a new, stand alone, community facility on Bockhanger Square, incorporating amongst other features a function hall distinctly larger than those available currently, of at least 400 sq. metres.
Stands ready to support Ashford Borough Council in any application which it may make for grant funding towards the cost of the project and to contribute proportionately to the costs in both the design and construction stages.
- 1) Council **agrees** to undertake preparatory work to establish a trust to operate the facility once built and, in the meantime, to continue to **promote** new social activities in the Kennington area for all ages.



- 2) **Business Plan** - Council **notes** current draft and **discuss, receive** and **agree** suggestions for inclusion and amendments before final amendment by Cllr Alan Cooper and submission to Ashford Borough Council
- 3) **Public Consultation Report** - Council to take **note** and **approve** and finalise the report 'Public Consultation on the preferred use of the Bockhanger Square site', **agree** that the Clerk should communicate this to ABC officials and determine any other necessary actions.
- 4) **Building firm foundations Stronger Communities course 2nd June 2023** – Council to **consider** and **agree** up to two nominations to attend.

98/23 Annual Assembly: Council to **receive** an oral update.

99/23 Kennington Summer Fayre: Council to **receive** an oral update.

100/23 Annual Report: Council **notes** current draft and **discuss, receive** and **agree** suggestions for inclusion and amendments to be made before Annual Assembly.

101/23 Friends of the William Harvey Hospital Grant Application: Council to **consider** and **discuss** in order to **decide** whether to **agree** the application for the grants for the purchase of a gazebo for the Kennington Summer Fayre

102/23 Allotment Noticeboards: Council to **consider** proposal and **agree** costing for replacement plastic front sheeting at both sites.

103/23 Monthly Reports: To **consider/note** information received relevant to the Council and **agree** any action necessary.

- 1) Correspondence received.
- 2) Ward Councillor Reports
- 3) Neighbourhood Watch
- 4) PCSO
- 5) KALC Ashford.

104/23 Action log: Council to **review** of action log, to **discuss** developments for items to then to be considered for motion for next or future meeting or to **note** and be **recorded** as complete.

105/23 Items for inclusion on the next agenda.

106/23 Next and subsequent meetings: Council **agrees** to meet on Wednesday 14th June and thereafter the second Wednesday of each month unless decided otherwise until its Annual Meeting on 8th May 2023.

107/23 To exclude the public under Public Bodies (Admission to Meetings Act) 1960 and sections 100 & 102 of the Local Government Act 1972.

108/23 Close of Meeting.

Signed

Deborah Prior

Clerk

If you would like to see any of the documentation produced for this meeting, please email the clerk@kenningtoncc.gov.uk