

**KENNINGTON COMMUNITY COUNCIL**  
**Minutes of the Ordinary Meeting, Held at St Mary's Community Centre, on 11<sup>th</sup>**  
**September 2019 starting at 7pm**

**064/19 To note those present and list apologies for absence**

Those Present; Councillors: P Goodwin - Chairman, B Varney – Vice-Chairman, J Armitage, P Bartlett, C Morley, A Cooper, A Dean, C Ellis, I Hewett, N Iliffe, D Jones, J Martin, C Mendes, M Silvester. Also present were Ward Councillors K Ovenden and Diccon Spain, three members of the public, the Locum Clerk – L Hedley.

Apologies were received and accepted from CC A Cooper and D Jones, Ward Councillor W Michael and H Turner

**065/19 Election of chairman.**

a) The resignation of the Chairman C Morley was noted. A vote of thanks went to him for his hard work in getting the Community council (CC) up and running.

b) The vice chairman took the chair and asked for nominations for Chairman.  
Cllr P Goodwin stated that he would be willing to stand, and this was proposed by Cllr Varney; there being no other nominations Cllr Goodwin was duly elected.

c) It was agreed that the Declaration of acceptance of Chairman form would be signed later.

**066/19 To declare any Disclosable Pecuniary Interests (DPI), Other Significant Interests (OSI's) or a Voluntary interest relating to items on the agenda.**

None were declared

**067/19 To agree the Minutes of August meeting**

Having been previously circulated the Minutes were agreed after the following alteration: to delete the apologies of B Naiken-Payne. This is due to a technical issue in that due to the correct forms not reaching Ashford Borough Council in the time allowed, a casual vacancy now exists.

The Locum will commence the formal procedure for filling this vacancy.

**068/19 Motion to amend the Committee Terms of Reference.**

- 1) Planning committee**
- 2) Finance & General Purposes Committee**
- 3) Personnel and Development Committee**
- 4) Communications Committee**

After a short debate on the number of the committees that have been put in place It was **unanimously agreed** that the ex-officio would be removed as a voting member and replaced with the Chairman of the council being an ex-officio member, but with no voting rights and is not required to attend each Committee should they be unable. The documents affected will be passed to the F&GP to amend the wording.

**069/19 Finance & General Purposes Committee**

The following two Cllrs have agreed to be on this committee Cllrs Dean & Morley.

### **070/19 Personnel & Development.**

The replacement member will be B Varney

### **071/19 Planning committee**

a) The minor amendment was to increase the membership to seven Cllrs and permit the election of a vice chair. This was **agreed**

**b) Additional members will be** Cllr Dean who will fill one place with the other being left as a vacancy until the next meeting.

### c) Quarterly Report.

The report had been delayed due to pressures of work and had only been made available at 6.30 this evening. Cllr's were given time to read the report, after which it was **noted** and **adopted**. Cllr Iliffe expressed strong disappointment that the application for Orchard Place had been granted.

### **072/19 Planning applications**

#### a) To note applications received and agree comments

There were none to action

#### b) To note decisions made by ABC

There were none.

### **073/19 Communications working Group**

#### a) to consider and approve the ToR. Minor amendments to increase membership to six Cllrs.

This was **agreed**

#### b) To agree the names of members.

The full membership required to be revisited due to a misunderstanding at the previous meeting. Membership will be Cllrs, Martin, Mendes, Seaton, Dean and Sylvester. It was suggested that the sixth person should be the Clerk, and this will be revisited once a permanent clerk is appointed.

#### c) To consider any recommendations from the Communications Working Group.

A verbal report was noted, this stated that

- the use social media would be advantage to the younger generation,
- should keep paper Newsletters for information as there is a large cross section of people who do not have access to the internet.
- Looking at ways in which ABC can help the public awareness of the CC and develop a corporate identity.

The report was **noted**.

### **074/19 Borough Council Reports.**

#### Cllr Iliffe reported the following

#### Cllr Spain reported the following

- He had been in a productive meeting with the Friends of the Bybrook Nature Reserve, they are responsible for the internal land and ABC are responsible for the perimeter. Damage is being done to the fence and people are using the area for anti-social behaviour.
- He carried out a Ward walk and noted;
- 2 blocks of flats in Bybrook Road are looking unkept and he has arranged to have these cleaned.

- An area at Jubilee House is also overgrown, there were some seats placed there in memory of previous residents and it was felt that this would be a good idea for a project, the area is completely screened from Bybrook Road
- The Bockhanger road from Grosvenor hall is becoming a danger as drivers are not using the correct entrance and exit points. The General Manager is putting up signs in the ground, but it was considered that Kent Highways should inspect the area and see if there are any changes to signage that could improve the lives of residents in the area.
- Residents of Rectory Way have complained about the lack of street cleaning and this has been addresses.
- Children's are running in to the road at the site of the Bockhanger community centre. A fence is being erected.
- There are concern by residents that balls can still go under the fence and remedial work is being considered.
- a small area of communal garden which is overgrown with brambles. This is between 96 & 102 Bybrook Road.

#### Cllr Ovenden Reported

- The play area has been vandalised and some of the equipment has been removed by vandals. The play equipment has been found and it is hoped to be replaced at some time soon.

#### Cllr Bartlett reported:

- The speed survey for Bybrook Road has been ordered.
- The Belmont School sign is to be erected in the next couple of months.
- The library's extra opening hours should start by the end of September.
- The depot next to the Conningbrook development has been purchased by ABC and it is hoped that the land can be used in some to way to be integrated into the Conningbrook development.

#### **076/19 Bockhanger Community Engagement**

*This item was taken out of sequence to allow the members of the public to hear the report and then to be able to ask any questions.*

Cllr Dean gave a verbal report, it included  
The group had a productive meeting with ABC.  
They have agreed that:

- The survey will be going out by the end of the month.
- Other Wards in Kennington should be included as any development would be for the whole of the parish not just the one Ward.
- Going to have both paper copies of the questionnaire and carry out a 'survey Monkey survey as well.
- It had been difficult to get a meeting with ABC officers. due to people's busy diaries.
- Noted it was a tight timescale, but need to get a full report in by December to ABC
- Boxes are hopefully going to be placed in shops around the village.
- The numbers that reply is very important to prove a need for a replacement hall.
- During a short debate afterwards, it was agreed that the group would find out what the Demographic requirements of the Borough council are so that they can be included within the survey to ensure it follows correct procedures.

#### **075/19 Open Session for members of the public**

A general debate took place with some residents putting forward suggestions, those present was advised they should ensure that they include these ideas on the survey return forms.

Cllr Martin gave a vote thanks to Cllr Dean for his work on getting this far with the project, all agreed.

### 077/19 Environment & Open spaces Committee

a) To consider and approve the ToR.

These were **noted** and **adopted**.

b) The number of members for the committee will be four; they are Councillors C Morley, N Iliffe, C Ellis and J Armitage.

c) Chairman of the Council being an ex-officio, non-voting member.

It was also **agreed** that with reference to item 068/19 this committee would be included in that decision

### 078/19 Financial arrangements

a) To note invoices and agree payment.

**The following payments were agreed and ratified.**

Who	Reason	Amount (VAT)	Chq/Bacs
PC World	Invoice 16647993 Hardware cover	£77.98 (12.99)	
St Mary's	Inv. 19106 Hire of hall 18 <sup>th</sup> & 25 <sup>th</sup> Sept	£44.00	
Clerks pay & Costs	Salary to 30 <sup>th</sup> Aug. O/time July & Aug	£1,494.72	

b) a short debate took place with regards to how the invoices could be paid. It was **agreed** that cheques would and could be written and signed by the same signatories who are able to authorise internet banking.

In the meantime, changes to the signatories on the account will be required. It was **agreed** that Cllr Goodwin will be added to the account.

The Locum Clerk advised that more people should be added as there is a chance if the only two people on the account are away at the same time payments could not be made. This was **agreed in principle** and will be placed on the next agenda.

### 079/19 Matters of General Interest

- A question on when Minutes should be made available was asked. The Locum replied stating that draft copies should go to ALL councillors, whether or not they are on the committee.  
Committees are not allowed to revisit decisions within 6 months – this is the same as the full council – although it should be noted that if further information was found that could have had a bearing on any decision then a special motion could be sent to the Clerk to re-consider the decision.
- Cllr Varney reported that he has been made aware of the Wye Doctors surgery applying to reduce their boundary for taking in patients. The Locum stated when the CC is made aware of this it will be required to be an item on the agenda for a formal comment on the consultation
- The Ryland Road pathway renovation group are doing some good work and have had support, a question as to whether the CC should get involved was made. The Chairman stated that the group could apply for some grants.

### 080/19 Date of next meeting

The next meeting will be on 9<sup>th</sup> October.

## Confidential Items

### 081/19 To exclude the public under the public Bodies (admission to meetings Act) 1960 and sections 100 &102 of the Local Government Act 1972

This was **agreed** and the public were asked to leave.

### 082/19 Clerk/RFO vacancy

a) To note the resignation of the previous Clerk and agree she should be removed from the Metro Bank mandates.

This was **noted** and **agreed**.

b) To consider and agree an outline proposal from the Personnel & development Committee regarding future recruitment

A document had been circulated and this was **noted** and **adopted**.

c) To consider and agree an outline proposal from the Personnel & development Committee on interim arrangements until a permanent clerk is employed.

A debate took place, where it was **agreed** the Chairman should make arrangements for temporary staff. After which the Locum clerk was asked if she would be prepared to remain until such time as a permanent clerk was employed.

On checking availability, she **agreed** to carry out clerking duties at meetings until the November meeting and to review after that.

### 083/19 Close of meeting.

There being no further business the meeting closed at 9.30pm