

# KENNINGTON COMMUNITY COUNCIL

## MINUTES – COUNCIL MEETING

Ordinary Meeting of the above Council, held in the St Mary's Community Centre,  
on Wednesday 11<sup>th</sup> March 2020 at 7pm

- 37/20 To note those present and record any apologies**  
Present: Chair Cllr Paul Goodwin, Cllr Alan Cooper, Cllr Alan Dean, Cllr Brian Varney, Cllr Charles Ellis, Cllr Chris Morley, Cllr Jane Martin, Cllr John Seaton, Cllr Nathan Iliffe and Cllr Paul Bartlett  
Apologies received and accepted: Cllr Carole White - Family, Cllr Ian Hewett - Family, Cllr Justin Armitage - Work, Cllr Mark Silvester - Work  
Also Present: Cllr Clair Bell, Cllr Diccon Spain and Cllr Howard Turner and 3 members of the public
- 38/20 To declare any Disclosable Pecuniary Interests (DPI), Other Significant Interests (OSI's) or a Voluntary interest relating to items on the agenda.**  
Councillor Alan Cooper declared an interest in the Kennington Summer Fayre and therefore would not take part in discussions, decision making or vote on agenda item 44/20.b Kennington Summer Fayre Grant application or 43/20 Finance Fayre Stall opportunity  
Councillor Chris Morley declared an interest in the Kennington Summer Fayre and therefore would not take part in discussions, decision making or vote on agenda item 44/20.b Kennington Summer Fayre Grant application or 43/20 Finance Fayre Stall opportunity
- 39/20 Public Open Session For members of the public to ask questions regarding items on the agenda.**  
No public asked to speak.
- 40/20 To consider and adopt the Minutes of the Ordinary Meeting held on 12<sup>th</sup> February 2020 and if in order sign as a true record.**  
After a long discussion the minutes were agreed and signed as a true record of the meeting held on 12<sup>th</sup> February 2020. 9 in favour. Cllr Jane Martin 1 against.  
  
Action: It was raised that we are the only Parish that do not write full minutes and also ABC raise full minutes word by word. It was therefore proposed that the minutes of all meeting be looked at to whether there should be full minutes taken and not just the details of actions following meeting recorded. This will be added to next Council Meeting for further debate.
- 41/20 EGM minutes – minutes from the Extraordinary meeting on Monday 9<sup>th</sup> March, to note to comment and agree any actions suggested at that meeting to take forward.**  
After a long discussion the minutes were agreed and signed as a true record of the meeting held on 9<sup>th</sup> March 2020. 6 in favour. Cllr Jane Martin, Cllr John Seaton, Cllr Alan Dean against. 1 Abstain, Cllr Paul Bartlett was unable to attend meeting on 09/03/20.  
Action: Following on from discussions it was proposed that an External Audit take place not financial one but A Going Concern/Health Check and the Clerk to look at 3 potential providers to initiate consideration at next Council meeting. This was proposed by Cllr Alan Dean and Seconded by Cllr Chris Morley and Cllr John Seaton. Vote 9 for, 1 Abstain Cllr Nathan Iliffe. TOR will need to be considered and written following next discussion and will need then need action agreed for whom will take this forward.
- 42/20 Council Monthly Reports: To consider/note information received relevant to the Council and agree any action necessary**  
  
a) **Correspondence received – to note and to comment and agree any actions**  
Criminal activity in Warwick Road raised initially with Cllr Martin, after correspondence received by Clerk from resident re contact with PCSO and Kennington Crime Watch all parties concerned connected and Clerk received email of thanks  
58 The Pasture Kennington – after discussion Kennington Community Council would like to support any relevant action required and Councillor Diccon Spain will take forward. Action Clerk to send copy of letter across to Cllr Spain.  
Kennington Summer Fayre invitation for a stall at a cost of £20.00. It was agreed for the stall hire at £20.00 which is within budget agreed and Communications team would take charge of the stall.

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KentOnline Post – It was agreed that a robust response must be taken and the article be requested to be removed and ask for the author to be excluded from site. Cllr Dean is currently dealing with this via the Clerk

**b) Ward Councillor Reports – to note and to comment and agree any actions**

It was noted that reports had been received from Cllr Bartlett, Cllr Iliffe, Cllr Bell and an email from Cllr Winston Michael

**c) Councillors Reports - to note and to comment and agree any actions**

Action: It was agreed that the bus routes to be reviewed in the community and in consideration with S2 plans. This to be on next agenda

### 43/20 Finance

**a) To note the draft Minutes of the Finance & General Purposes (F&GP) Committee, held on 4<sup>th</sup> February 2020**

Noted.

**b) To agree invoices for payment and sign cheques**

A list was circulated. Invoices/payments and expenses were all agreed and cheques signed ready for dispatch. Invoices/payments and expenses were all agreed and cheques signed ready for dispatch. The Clerk confirmed that all payments were within budget for the sub-headings concerned

- Clerks: Expenses – TBC at March meeting for February and March
- Stationery: Cascade Business Supplies - Ink cartridges used by Clerk - £28.80
- Salaries: February Salaries - £2320.80
- Room hire: £165.00
- Training: Courses and Conferences £276.00
- Other: Stall Hire for Kennington Summer Fayre £20.00

ALL: To note a minute clerk is being looked under P&D Committee not for additional hours but to assist the clerk.

**c) To note the bank balance and reconciliation.**

Noted. To make known in public that a deposit account has been opened, £50,000 has been transferred to deposit a/c for interest to be accrued from current account. The deposit account was set up by Clerk and transferred actioned following decision from last meeting 11/02 item 21/20d.

**d) To note the Committee Chair's Report circulated prior to the Meeting and agree on all recommended actions**

Investments policy - agreed. Action the RFO will approach the CCLA with a view to opening an account with up to 10 days' notice with a specific requirement for it to be above 0.5% point above the deposit a/c with Metro.

Financial Regulations – the changes were agreed and will be adopted and take immediate effect.

Bank Accounts: Action- Item raised by Cllr John Seaton, that he had already investigated other banks who would all offer similar to Metro Bank and will bring these findings back for further discussion.

### 44/20 Project Assessment Panel

**a) To note the draft Minutes of the Project Assessment Panel (PAP), held on 4<sup>th</sup> February 2020**

Noted.

**b) To note the Committee Chair's Report circulated prior to the Meeting and agree on all recommended actions**

Hockey Club Dug Outs - £4800.00 agreed will be given to the Hockey Club for using once planning has been agreed and permission has been granted.

Downsview School – it was noted that Councillor Morley dealing with the school and a new grant application will be resubmitted in due course for the defibrillator

Kennington Summer Fayre - £500.00 agreed will be provided to the KSFA

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Actions: Communication Committee to look at opportunities where we can maximise any publicity of grants awarded as well as opportunities for the Kennington Logo to be displayed where a grant has been rewarded. A proposal to be drafted and brought to a future Council meeting.

### 45/20 Planning

- a) **To note the draft Minutes of the Planning Committee held on 26<sup>th</sup> February 2020**  
Item 022/20P under Kingswood Centre there were a few words duplicated in sentence to be amended by Clerk.
- b) **Application 19/00025/AS-Land between railway line & Willesborough Road, Kennington, Ashford (Great Burton) until 18<sup>th</sup> March 2020 – to note and to comment and agree any actions following any verbal update**

Both speech and additional submission sheet noted by Council. All to note, Councillor Paul Bartlett not to be included in any further discussions or circulations on S2.

### 46/20 Personnel and Development

- a) **To note the draft Minutes of the Personnel and Development Committee held on 19<sup>th</sup> February 2020**

Noted

- b) **Clerks Pension – To note the Committee Chair's Report and agree recommended actions**

Agreed as previously that the Clerks Pension will be initiated as legally and contractual requirements by 31<sup>st</sup> March. Action Clerk to action immediately.

### 47/20 Communications

- a) **Council Logo/Branding Proposal – verbal update from Clerk for Councillors to note progress and agree any further actions**

Verbal update provided by Clerk and noted by all.

- Domain Name – verbal update from Clerk to note progress and agree any further actions**

Verbal update provided by Clerk and noted by all.

### 48/20 Bockhanger Task and Finish Group

**To note any further update from the Task & Finish Group and to agree any actions required,**

Update provided and circulated in paper form and then run through verbally by Cllr Alan Dean. Action: Copy to be sent to Clerk for records.

Refreshments: An item was additionally raised re Cllr Alan Dean arranging for drinks/biscuits/cups/spoons etc for the Conversation on Saturday – this was agreed by RFO as within remit and Finance Regulations 2020, this would be taken from budget line meetings not Councillor expenses.

Rota: It was recommended by Cllr Goodwin that the Clerk could work with Cllr Alan Dean to arrange for a rota for Saturday to ensure all day can be covered. Action Clerk to action tomorrow, checking with Cllr Dean pre email being sent.

Meeting pre-Council 8<sup>th</sup>: Proposal following Cllr Dean attending meeting on 30<sup>th</sup> March a private not for public draft proposal will be issued for Kennington Community Council to respond and therefore a private closed meeting is proposed for Bockhanger Kennington Task and Finish Group representatives to attend with Council Chair and will be discussed and agreed on behalf of the Council. All other Councillors would be invited to attend but not summoned. Action: The proposal upon receipt will be circulated to all but under strict privacy conditions: Action Cllr Dean to liaise with the Clerk as to preferred date/venue/time for a room and meeting to be arranged. Action: Cllr Dean to verify pre this all with ABC pre any of the above are actioned to ensure no rules are broken.

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### 49/20 Environment and Open Spaces

- a) **To note the draft Kennington Highways Improvement Plan as submitted to Kent Highways and to agree further actions**

Noted.

- b) **To note response from Kent County Council in relation to planning application Ashford Wastewater Treatment Works - KCC/AS/0233/2019 Odour Management Plan and to agree any further actions**

Request to Councillors what sort of response should we make? Further comments from Cllr Bartlett to say that a number of steps now been taken to reduce odour this year for e.g. they have cracked down on vehicles waiting to go in, decommissioned the grid and screening unit which was a considerable odour source, now have a functioning odour management unit, actively engaging with KCC, monitoring complaints and investigating creating an App so odour can be reported quickly, easily and more efficiently at the moment only have the website and a telephone number to ring. It is a belief that this will come back to Planning later in the year and recommendation would be to give them the summer to see whether the work is sufficient or otherwise. Action therefore to diarise for say October 2020 agenda whilst monitoring ourselves over the next 6 months.

Action: Cllr Martin suggested and will take forward an action to publicise on Facebook for comment and keep an account

Councillor Clair Bell added that a leaflet has been drafted from Southern Water to distribute and how to deliver this. Cllr Bell to send to Clerk and we will consider for a response of how take forward with Chair of Committee and Chair of Council. This was agreed by all.

- c) **To receive an oral update on Time banking opportunity for Kennington**

Verbal update provided and all Councillors inviting them to look at the document circulated and add themselves as a time banker via the Ashford Volunteer Centre

### 50/20 Matters of General Interest

A verbal update was given re the PAP granted reward of Conningbrook Sailing Club earlier today. The Club were extremely grateful for the grant and feedback was that they found the process and application easy to apply and go through and relayed their gratitude and thanks for the way it was all handled.

### 51/20 Date of next Meeting (08<sup>th</sup> April).

The next meeting will be held on Wednesday, 8<sup>th</sup> April at St Marys Community Centre and will look to arrange at the earlier time of 6.30pm


Councillor Martin left (9.35) as the meeting was drawing to a close as she had an urgent matter to attend.

Discussions continued re Planning Conference and attendance as Councillor John Seaton may attend in Councillor Carole White's place. Clerk to investigate if ticket can be transferred.

Also recommendation from Cllr John Seaton and seconded by Councillor Chris Morley, if meeting could be brought forward to 6.30pm Clerk and Chair again to look into, setting of next meeting and agenda.

### 52/20 Close of Meeting

The meeting then closed at 9.48.

  
10.6.20.