

KENNINGTON COMMUNITY COUNCIL

MINUTES– COUNCIL MEETING

Ordinary Meeting of the above Council held via Zoom on Wednesday 14th October 2020

- 187/20 To note those present and record any apologies.**
Present: Cllr Alan Cooper (Chair), Cllr Alan Dean, Cllr Charles Ellis, Cllr Chris Morley, Cllr Christie Haggis, Cllr Eleanor Crook, Cllr Jane Martin, Cllr John Seaton, Cllr Justin Armitage, Cllr Mark Silvester, Cllr Paul Bartlett and Cllr Shafi Khan
Apologies: Cllr Nathan Iliffe and Cllr Carole White
Also present: Cllr Diccon Spain (Bockhanger), 3 residents and the Clerk.
- 188/20 To declare any Disclosable Pecuniary Interests (DPI), Other Significant Interests (OSI's) or a Voluntary interest relating to items on the agenda.** None were declared.
- 189/20 To consider and adopt the Minutes of the Ordinary Meeting held on 9th September 2020 and if in order sign as a true record.** These were adopted as a true record and to be signed by the Chair. 11 in favour | abstention.
- 190/20 To consider and adopt the Minutes of the Extraordinary Meeting held on 29th September 2020 and if in order sign as a true record.** These were adopted as a true record and to be signed by the Chair. 11 in favour | abstention.
- 191/20 Council's new Website: to receive a report on the procurement of the new website development and make decisions as necessary**
Action: A diary of meetings to be drawn up until March 2021.
Action: To be included on next month's agenda.
- 192/20 Public Open Session for members of the public to ask questions regarding items on the agenda.**
Cllr Diccon Spain and member of the public both expressed interest on the Bybrook-Bockhanger agenda item and would like to make a comment then. This was agreed.
- 193/20 Bockhanger Community Facility Committee**
a) **TOR - To adopt draft Terms of Reference recommended by the FGP Committee**
- Proposed amendment replace **Bockhanger by Bybrook-Bockhanger in each case** TOR 10c) to be amended to include sources. **Proposed by** Paul Bartlett and seconded by Cllr John Seaton, Cllr Charles Ellis, Cllr Mark Silvester. Line to now read
Make recommendations to Council on all financial aspects of a future Bybrook-Bockhanger Community Facility, including potential funding bodies and **sources** beyond local government.
Agreed: Resolved to amend 10c. to include sources as detailed above. Agreed by all
Agreed: TOR text with amendment as above agreed by vote of 11 with 1 abstention.
Members change to 6. **Proposed by** Cllr John Seaton and seconded by Cllr Charles Ellis to change membership of committee to 6 councillors. **Agreed:** Voted unanimously.
b) **To arrange membership of the Committee.** Membership agreed Cllr Alan Dean, Cllr Ellie Crook, Cllr Charles Ellis, Cllr Mark Silvester, Cllr Jane Martin, Cllr John Seaton volunteered. Agreed new members unanimously by all. All Councillors as with all committees welcome at all meetings.
Action: Cllr John Seaton has had assurances from a couple of major developers in the area of sizeable capital contributions and this needs to be detailed also within the business plan. Cllr John Seaton and Cllr Paul Bartlett therefore to discuss this offline so as assured contributions are included for first committee meeting into business plan and amended reflected to show these agreements.
- 194/20 Poverty in Kennington - Council welcomes the street corner community foodbox initiative in Kennington; and in exercise of its powers under s137 of the Local Government Act 1972 approves within the community grant budget line the purchase of a maximum of 3 new/replacement boxes for up to £40 each and authorises the purchase of food to supplement donated stocks of up to £15 per box per month in November, December and January.**
The Clerk is requested to liaise with the organisers on the choice of foodstuffs, timing of their release and the appropriate style of box.
Council will review the situation in January based on a written report.
Proposed: by Cllr Alan Cooper, seconded by Cllr Charles Ellis, Cllr Chris Morley, Cllr Ellie Crook and Cllr Christie Haggis. Voted all in favour and **agreed** unanimously.
Action: Clerk to action as detailed above.

Signed:



Dated: 11.11.20

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195/20 Anti-Social Behaviour at Spearpoint Pavilion– to receive an updated report

- 1) To consider a request from ABC for a contribution towards the locking of the gate and agree actions as required
- 2) To consider options relating to CCTV in the report
- 3) To consider the quotes received for CCTV (this will be discussed in detail once all public and press have been excluded from the meeting)

Agreed: no decision should be made on CCTV pending installation of a car park barrier

Action: Clerk to look for Ward grants towards signage if available (Cllr Iliffe, Cllr Bell and Cllr Turner)

Action: Clerk to start licencing process re CCTV installation with Amanda Scott

Action: Clerk to seek further clarity re costings of manning the locking and unlocking from ABC and its level of commitment to this

Clarified that Cllr Mark Silvester is free to update residents on current position

196/20 Environment and Open Spaces - to receive a report from the Committee

1) To agree proposal re Restoration of Kennington War Memorial

a) Council commits to leading a project to restore our War Memorial to conservation standards as advised by War Memorial Trust and Ashford Borough Council, anticipating completion in time for the centenary of the Memorial in June 2022

b) Council obtains cost estimates from up to three suitably qualified conservation specialists to undertake a Survey of the items identified by WMT and to prepare a report and a Specification of Work which would form the basis of any subsequent Tender

c) Council makes provision for the full cost of the Survey in financial year 2020/21, but that Council should apply for a grant from WMT no later than 31st December 2020 to offset this if possible

d) Council makes provision for the full cost of any restoration work to be undertaken, estimated at £25,000 but subject to survey and tender, in financial year 2021/22

e) Council applies for a grant from WMT prior to commencement of any work (maximum grant 75% but usually 50%, if awarded) to be offset against the provision in d)

f) Council identifies and applies for other grants prior to commencement of any work

g) Council invites donations from residents and other interested organisations during the project to offset against the cost of restoration

Council **agreed** unanimously to all recommendations

Action: Clerk to commence actions outlined with support of E&OS Committee.

2) Memorial Arch Post Replacement - Council is invited to:

a) agree in principle to fund replacement of the existing posts and

b) seek up to three quotes for this work to be considered at a future meeting.

Council **agreed** all recommendations unanimously.

Action: Clerk to commence obtaining quotes with support from E&OS Committee. To note Cllr Alan Dean has a known supplier and will liaise with the Clerk and Cllr Morley re this contact and send the details.

Signed:



Dated: 11.11.20

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197/20 Planning Committee - Council to receive a report from the Committee

a) **Planning for the Future White Papers Consultation: Council delegates its Planning Committee to make a submission to this public consultation if it considers it appropriate and to report back**
Agreed: Voted 11 for and one against; **Action** Councillor Ellis to circulate for responses to be considered by 28th.

All Councillors can also individually comment and are encouraged to do so

b) **Boughton Aluph & Eastwell Parishes Council draft Neighbourhood plan: Council notes that it has been invited to comment on this a public consultation closing on 6 November 2020. Council delegates its Planning Committee to make a submission to this if it considers it appropriate and to report back.**

Agreed: Voted unanimously, **Action:** to be included on agenda at Planning Committee 3rd November.
 All Councillors can also individually comment and are invited to do so

198/20 Finance

a) **Payments – Council to authorise payments as per document (circulated).** Agreed. Votes 10 in favour, 2 abstentions. **Action:** Clerk to make payments as agreed.

Budget Line	Available budget (as at 1 st of month)	Name	Reason/Purchase order no.	Cq No/Payment method	Gross
19/20/21Paye/Salary/Pension	Yes	Salary	Clerk Salary	Faster payment	£1501.12
26/Meetings	Yes	Clerk	September expenses	Faster payment	£36.16
7/Homeworking Allowance	Yes	Clerk	Homeworking allowance	Faster payment	£26.00
23/Training Cllr	Yes	SLCC	Training	Faster payment	£42.00
26/Newsletter&Distribution	Yes	Geerings	Newsletter distribution	Faster payment	£321.20
24/Expenses Councillor	Yes	Aldermore/Cascade	Printer ink	Faster payment	£87.60
8/Office Equipment	Yes	SLCC	Arnold Baker 11 th Edition (Oct 2019)	Faster Payment	£103.99
8/Office Equipment	Yes	SLCC	Clerks Manual (June 2019)	Faster Payment	£67.50
		Total			£2185.57

b) **Internal Audit - This item will be discussed in November**

i) **Council to note the report of the Internal Auditor (circulated)**

ii) **Proposed by FGP: Council to reappoint Lionel Robbins as Internal Auditor for 2020-21**

c) **Mid-year budget revision: Proposed: Council to adopt the amendments recommended by FGP Committee set out in the spreadsheet (circulated).** This item will be discussed in November

d) **Proposed: Council resolves to be bound by decision FS50564246 of the Information Commissioner's Office dated 21 April 2015 (circulated) on publication of employment costs.** This item will be discussed in November

e) **To authorise transfer of £40,000 from the current account to the deposit account.** Agreed: , voted unanimously. **Action:** Clerk to make necessary transfer

199/20 Communications Committee

a) Social Media

I. **To invite Council to agree to a paid version of Hootsuite for auto posting and a programme of themes and subject in the run up to December**

II. **To update Council on the stats and agree what is working and what not**

III. **Vexatious Policy - to consider and agree to adopting a policy to mitigate against Social Media trolling and other forms of harassment for Council**

b) **Virtual Public Meetings re Bockhanger and Southern Water Wastewater Treatment Works – to receive an update**

c) **Newsletter – to receive an update and consider schedule and topics for articles to be featured.** These items will be added to November's agenda to be discussed.

Signed:



Dated: 11-11-20

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200/20 Trinity Road Dangerous Crossing (Paul Bartlett 22/09) – Council to receive a verbal report from Cllr Paul Bartlett to consider for next steps/actions.

Agreed: Clerk to write to KCC, Charlie Simkins to investigate.

201/20 Items for inclusion on the next agenda (*For Cllrs to raise items for information only and to request items for the next agenda*). Due to time restrictions this item was not covered but all items not discussed will be on the agenda next month. Environment and Open Spaces Committee also agreed to delay items originally on the original agenda and these will be included for next month.

202/20 Date of next meeting – 11th November 2020. Deadline for agenda items 30th October. Deadline for documents to be received from Councillors no later than 6th November . *that Tuesday 10th November*

Proposed: Cllr John Seaton seconded Cllr Ellie Crook, Cllr Shafi Khan, Cllr Alan Dean and Cllr Mark Silvester for Council dates to be reviewed for Tuesdays. Cllr Paul Bartlett raised this would cause an issue re ABC Overview and Scrutiny meetings and would therefore exclude himself and many other Councillors.

Action: Clerk to investigate dates looking at ABC calendar and bring for further discussion to next Council.

203/20 To exclude the public under Public Bodies (Admission to Meetings Act) 1960 and sections 100 & 102 of the Local Government Act 1972. **Proposed** by Cllr Alan Cooper seconded by Cllr Justin Armitage and Cllr Chris Morley. Some councilors argued that the substantive issue should be discussed in Personnel and Development Committee before any discussion in Council. Voted 6 for, 6 against. Chair declined to exercise casting vote. Motion therefore not carried and therefore item 204/20 could not be discussed.

204/20 Clerking arrangements – **Proposed:** Council invites the Personnel and Development Committee urgently to review the Clerk's workload and hours. Council delegates to that Committee one-off authority for a) the recruitment of a Minute Clerk and b) if appropriate, adjustment of Deborah Prior's contracted hours in consultation with her, provided that these measures can be introduced within the current 2020-21 budget for employment costs. – Due to decisions made under agenda item 203/20, this item will be discussed at Personnel and Development Committee.

CCTV - To consider quotations for the installation of CCTV systems at Spearpoint Pavilion and to make a decision – Due to decisions made in agenda item 197/20, this item not required.

205/20 Close of Meeting. The meeting closed at 9pm.

Signed:



Dated: 11.11.2020