

KENNINGTON COMMUNITY COUNCIL

MINUTES – COUNCIL MEETING

**Minutes of the Extraordinary Meeting of the above Council
Held on Wednesday 27th May 2020**

- 58/20 To note the election of a Chairman and the signing of the acceptance of office**
To note and record that the Chair has received and signed the acceptance of office form and now with the clerk.
- 59/20 To note those present and record any apologies**
Members present - Cllr Alan, Cooper, Cllr Alan Dean, Cllr Brian Varney, Cllr Carole White, Cllr Charles Ellis, Cllr Chris Morley, Cllr Jane Martin, Cllr John Seaton, Cllr Justin Armitage, Cllr Mark Silvester, Cllr Paul Bartlett, the Clerk and 5 residents. Also present Cllr Clair Bell
Apologies - Cllr Chris Mendes (Work commitments) & Cllr Nathan Iliffe (Personal commitments)
- 60/20 To declare any Disclosable Pecuniary Interests (DPI), Other Significant Interests (OSI's) or a Voluntary interest relating to items on the agenda.** No interests were declared.
- 61/20 To consider and adopt the Minutes of the Ordinary Meeting held on 12th May 2020 and if in order sign as a true record.** The minutes were not received/seen/read by all so passed on to next Council agenda
- 62/20 Committees of Council: To consider Motion 1 - In view of the current circumstances, Council suspends all committees and sub-committees; all responsibilities assigned to committees and sub-committees are now exercised by Council until further notice. This decision must be reviewed by Council no later than 31 July 2020 and will be void after that date if not renewed.** The discussions were suspended whilst we moved to agenda item 72/20 to make firstly decision on this item. After the vote for 72/20 decision below recorded was passed for fortnightly meetings voting resumed to 62/20 and is recorded as follows.
For: Cllr Cooper, Cllr Morley, Cllr Ellis, Cllr Armitage (4)
Against: Cllr Dean, Cllr Seaton, Cllr White, Cllr Silvester and Cllr Martin (5)
Abstained: Cllr Bartlett and Cllr Varney.
Motion therefore falls.

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- 63/20 COVID-19 Community Support:**
- a) To consider the report on the COVID-19 Support Scheme in operation since the March meeting of Council.** Council considered and noted the report and Cllr Deans detailed update. Kent County Council operating a similar scheme and Paul Bartlett will forward details to Clerk for Cllr Dean and Cllr Cooper to consider alongside. Action: F&GP to draw up scheme and any work done on this will be circulated for injection of ideas.
- b) To consider the following motion: Motion 2: Council hereby introduces the COVID-19 Community Support Grant Scheme. The Scheme is open to applications until 30 September 2020, unless renewed by Council before that date. The Scheme is open to applications from charitable organisations, voluntary groups and companies supplying food or prepared meals delivered to residents within the Kennington Community Council local government area between the dates of 10 March 2020 and 31 August 2020 and meeting the following criteria:**
- a. Recipients of food support can be shown largely to be drawn from an objectively compiled list of residents.**
 - b. Recipients exceed 100 in number over the life of the applicant supplying the service.**
 - c. Applicants have maintained accounts (cash accounts or management accounts are sufficient).**
 - d. Costs are demonstrably related to the provision of services free of charge or significantly below cost to residents.**
 - e. No grant may exceed £200 per calendar week of service provision and no applicant may receive more than £3000 in the initial period of the Scheme to 31 August 2020. Council will make each decision on whether to award a grant and its amount after considering advice from the Clerk who may consult the Chairman and Vice-Chairman of Council and the organiser of the Council's Volunteer Coordination (COVID-19) scheme, in case that person is neither Chairman nor Vice-Chairman.**
- The motion was proposed by Cllr Cooper and seconded by Cllr Dean. It was discussed and considered by all. Cllr Morley proposed the following amendments, which were accepted: Replace "companies" by "small businesses"; replace "10 March" by 1 April"; add new sub-para "f. payments under this scheme shall not exceed £10,000 in the initial period." He also requested the Clerk to ensure that the legal bases for grants should be clarified and recorded. The motion was passed unanimously.
- This will now be discussed with Chair and Clerk and F&GP and will be brought back to Council agenda as soon as all has been reviewed and researched for 24th June.
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- 64/20 Public Open Session For members of the public to ask questions regarding items on the agenda.** An open discussion commenced with two members of the public questions that were answered by the Chair. Chris Morley asked the point raised re Defibrillators which is ongoing work and the Council are still strongly committed to working with the schools on this. Unfortunately, Paul Carter lost connectivity so he will be invited to speak at next meeting in this section first.
- 65/20 To consider and agree a timetable for filling the three vacancies:**
Proposal – to note that there have been unsolicited expressions of interest in the vacancies for Bybrook, Grosvenor Hall and Kennington wards, one seat each; to thank applicants and ask them to complete the Council's standard application form; and to agree to advertise for additional candidates for applications to close on 17th June 2020 with a view to all appointments being considered on 24th June 2020. The motion put forward by Cllr Cooper seconded by Cllr Morley. There were no formal applications for Cllr Dylan Jones as the vacancy was not advertised nor were any applications received but there have been

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expressions of interests received. There is no register of interest previous to this. Those that have expressed an interest will be contacted and will need to apply as per all. Wording amended Council resolves to co-opt the vacancies in the wards of Bybrook, Grosvenor Hall and Kennington using the adopted process, for applications to close on 17th June 2020 with a view to all appointments being considered on 24th June 2020. Noted interests received to date, resolving to co-opt in the 3 wards with vacancies and we will advertise widely and will follow already agreed processes. Vote taken with a unanimous vote recorded.

66/20 To arrange the membership of committees:

a) To appoint three members of Council to fill vacancies on the Personnel and Development Committee.

Carole White, Alan Dean, Chris Morley, Mark Silvester, Alan Cooper and John Seaton all stepped forward for being a voting member and be new members of the P&D.

A comment was received that the Chair cannot be on a committee as well as be the Chair of Council. The Chair can attend all committees ex officio, without the right to vote. The Chair however can indeed be elected to serve and have a vote on any committee to which he has been elected to be on.

A roll call vote commenced with the first round of votes resulting in Cllr Carole White (7) being elected and Cllr Dean (6) being elected. A further roll call vote took place where Cllr Morley (5) was elected.

The outcome therefore being the new members to the P&D confirmed as Cllr Carole White, Cllr Alan Dean and Cllr Chris Morley.

b) To amend article 1)a) of the Terms of Reference of that Committee to read “The Personnel and Development Committee is constituted as a Standing Committee of Kennington Community Council in accordance with section 4 of the Council’s Standing Orders.” And delete article 4 - *Due to time this agenda item will be rolled over to next agenda if required*

c) To elect a Chairman of the Personnel and Development Committee - *Due to time this agenda item will be rolled over to next agenda if required*

d) To agree to postpone filling other committee vacancies until the next meeting following the appointment of new co-opted Councillors i.e. 8 July – Noted by all.

67/20 Finance:

a) Council notes the payments made by the RFO in consultation with the Chairman since the last meeting (see schedule circulated). Council noted

[A question was asked re and to clarify the SLCC represent the clerk and KALC represents the Council via the Clerk and Chair. The SLCC would whilst if in attendance at a Council meeting be so to support the Clerk this would be to ensure that the Clerk is carrying out their duties correctly, therefore would support Council/Councillors also as they would ensure correct processes are being carried out. This therefore beneficial to all being the Council, Councillors and Clerk.]

[A further question was raised re the KALC invoice and how this is calculated, the clerk can confirm KALC membership charges are based on an amount per Band D equivalent properties in the Council's area plus a standing charge. However, larger council's membership charges are capped, as in the case of Kennington.]

b) Council approves the payments in the schedule circulated by the RFO. Council approved all payments outstanding and these will be paid 28th May 2020.

c) Bank Mandate: Council decides to remove former Councillor Paul Goodwin from and add Cllr Alan Cooper to the Metro Bank mandate for cheques and for electronic banking. This was agreed and will be taken forward. Cllr Dean would also like to be considered to be added to account and this will be taken forward for agreement at future meetings.

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- d) To **note** the bank balance and reconciliation for March and April – due to time this action will be on 10th June. *Due to time this agenda item will be rolled over to next agenda*
- e) To consider oral report from the RFO on closing the 2019-20 annual accounts. *Due to time this agenda item will be rolled over to next agenda*

- 68/20 Housing Delivery Test. To consider the following motion: Motion 3:**
Council invites the Clerk to request that KALC lobby the Government regarding its Housing Delivery Test policy and request that it be suspended until 2022. Council notes that the Chairman of the Planning Committee has provided a draft on this subject and invites the Clerk to draw on this in her letter to KALC - *Due to time this agenda item will be rolled over to next agenda*
- 69/20 Communications within the Council. To consider the following motion. Motion 4:**
Council resolves to draw up a code of best practice for communicating informally between Councillors, which will be complimentary to the Council's Code of Conduct and fully compliant with Standing Orders and the Local Government Acts. Council appoints a task and finish group of 3 members to coordinate work on this in conjunction with the Clerk. - *Due to time this agenda item will be rolled over to next agenda*
- 70/20 Independent external review. To consider the following motion. Motion 5:**
Following the decision of Council to initiate an external review, Council invites the Clerk to issue an invitation to tender drawing on the content of the outline terms of reference circulated with the agenda for this meeting and taking account of the discussion in Council - *Due to time this agenda item will be rolled over to next agenda*
- 71/20 Matters of General Interest - *Due to time this agenda item will be rolled over to next agenda***
- 72/20 Date of next meeting: It was proposed to meet using remote meeting media on Wednesday 10th June at 18.30 and thereafter on the second and fourth Wednesday of the month until the Clerk, in consultation with the Chairman, determines that it is within Government guidance to meet in person or that monthly meetings should be resumed. Remote meetings will focus on essential decisions and target a duration of one and a half hours. Voting took place and is recorded as follows: For 6 (Cllr Varney, Cllr Cooper, Cllr Bartlett, Cllr Armitage, Cllr Morley and Cllr Ellis) and Against 5 (Cllr Martin, Cllr White, Cllr Seaton, Cllr Dean and Cllr Silvester). Motion therefore passed. Next meeting 10th June 2020.**
- 73/20 Close of Meeting – The meeting was then suspended at 8.45pm and all agenda items need to be carried over to the next meeting on 10th June 2020.**