



**An Ordinary Meeting of the above Council,
held on Wednesday 8th September 2021
at the Spearpoint Pavilion**

- 206/21 To note those, present and record any apologies.**
Members: Cllr Alan Cooper (Chair), Cllr Chris Morley, Cllr Eleanor Crook, Cllr Paul Bartlett, Cllr Sue Huntley, Cllr Mark Silvester, Cllr Kate Leavey and Cllr John Seaton
Also Present: Cllr Diccon Spain and the Clerk
Apologies: Cllr Jane Martin, Cllr Carole White, Cllr Justin Armitage, Cllr Nathan Iliffe, Cllr Charles Ellis.
Apologies also received from Cllr Katy Pauley (Conningbrook and Little Burton), Cllr Winston Michael (Goat Lees), Adam Brooks (PCSO).

 Cllr Christie Haggis also tendered her resignation by email and Council advised
Action: Clerk to register resignation to ABC and diarise to bring vacancy to future Council
- 207/21 To declare any Disclosable Pecuniary Interests (DPI), Other Significant Interests (OSI's) or a Voluntary interest relating to items on the agenda.**
 None were declared.
- 208/21 To consider and adopt the Minutes of the Ordinary Meeting held on 11th August 2021**
Agreed: Resolved the minutes circulated were approved unanimously and were declared a true record and to be signed by the Chair.
- 209/21 Public Open Session for members of the public who may make representations, answer questions and give evidence regarding items on the agenda or to suggest issues for discussion at a future meeting.**
 No members of the public were present.
- 210/21 Casual vacancies: To note all applications for the casual vacancy in the ward of Bybrook and, agree actions and vote to fill vacancy**
 On consideration of application to the position a vote took place and Simon South was co-opted to the position of Councillor of Bybrook ward. 4 votes in favour, 3 against 1 abstention.
Action: Clerk to arrange a meeting for all relevant documentation to be completed.
- 211/21 Finance:**
1) Payments - Council to authorise and note payments made as per circulated document
Agreed: 7 in favour with 1 abstention
Action: Clerk to make payments as soon as possible.

Name	Reason	Net	Gross
Staff total costs	Salary (August) and Expenses	n/a	£2391.10
Giff Gaff	Mobile phone	£5.00	£6.00
Bank Account Fees	Bank Fees	n/a	£20.00
Microsoft	MS365 licences	£66.40	£79.68
Kennington Volunteers	Food Donations	n/a	£45.00
Faresshare	Food Donations	n/a	£100.00
Epson	Printing	£5.24	£6.29
Spearpoint	Room Hire (08/09)	n/a	£30.00
Kennington WI	Room Hire (11/08)	n/a	£30.00

13.10.21



Cllr Shafi Khan arrived at 19:12

Noted: Cllr Leavey had not attended bank to finalise as bank signatory or online banking verifier.

Action: Clerk to send emails dated 12/8, 7/9 and minutes dated 21st July (item 170/21/2 to Cllr Leavey again to assist with this).

- 212/21 Bybrook-Bockhanger Community Facility: Council to take note of the report of discussions with ABC officials (6th September) on the next phase of public consultations and the date proposed for these – 29 September from 17.00-19.00**

Actions: Clerk to look at all meeting venues again to ensure biggest location available secured

Action: Cllr Crook to amend and resend her poster so as can be posted throughout appropriate sites

Action: Email to ABC ~~to ABC~~ to highlight this does not meet the needs, what other options are there further options

Agreed: Bybrook Community Facility committee members' output to be circulated specifically 5 priority output through Clerk to all members

Noted: Cllr Spain advised he had Priority items he and Cllr Martin worked on and will send to Clerk to circulate to all members

Action: Upon receipt Clerk to circulate documents from Cllr Seaton, Cllr Martin/Cllr Diccon Spain, Cllr Mark Silvester and Cllr Crook.

- 213/21 Committee Structure: With immediate effect, Council**

- a. dissolves the Finance and General Purposes Committee, the Planning Committee, the Personnel and Development Committee, the Communications Committee, the Environment and Open Space Committee, the Bybrook-Bockhanger Community Facility Committee and the Project Assessment Panel;
- b. creates two standing committees: the Community Development Committee and the Council Governance Committee with the terms of reference set out in Annex 1 and Annex 2 of the supporting document;
- c. replaces paragraph 8 in Standing Orders by the text in Annex 3 of the supporting document;
- d. creates two sub-committees of the Community Development Committee: the Allotments Sub-Committee which will take on the terms of reference of the Allotments Sub-Committee of the previous Environment and Open Spaces Committee, mutatis mutandis; and the Projects Assessment Panel whose terms of reference are set out in Annex 5 of the supporting document;
- e. establishes the Kennington Community Council Projects and Grants Scheme as set out in Annex 4 of the supporting document.

Agreed: Vote 6 against, 1 for therefore the current committee structure remains.

- 214/21 Committee Membership:**

- a) to elect members and Chairs to the Community Development Committee and the Council Governance Committee.
- b) to agree membership for all committees and working groups to remain the same should Committee restructure not be agreed (item 213/21) until October Council meeting, where new membership will be decided per committee

Agreed: Committee and working groups to remain the same as no committee restructure to take place over current structure

Action: Clerk to add Committee membership to October agenda to re-establish membership to each committee.

Cllr Leavey left the meeting at 20.07



- 215/21 War Memorial:**
- 1. To note the First World War Memorial Condition Report prepared by Roger Joyce Associates**
 - 2. To agree that this should be submitted to War Memorials Trust for their comments and agreement**
 - 3. To request that the RFO initiates the process of preparing Invitations to Tender for the works recommended in the report**
Agreed: 8 in favour for points 2 and 3.
Action: Clerk to initiate process for tender of works
- 216/21 Local Council Award Scheme: Council to note**
Noted.
- 217/21 Council Monthly Reports: To consider/note information received relevant to the Council and agree any action necessary.**
- 1) **Correspondence received.** Noted by all present
Agreed: The position of Allotments Officer and Assistant Clerk to be offered to second candidate interviewed
Action: Clerk to contact and arrange start date, contract and papers to ensure earliest start date can be achieved.
Agreed: Newsletter next edition to be discussed at next Council meeting, Cllr Cooper to recirculate subject list sent recently, Cllr Seaton to share work on analysis of last edition on printing costs and distribution
Action: Clerk to add to October Council agenda
- 2) **Ward Councillor Reports.** Noted by all present
Raised by Cllr Spain re grass cutting and flytipping and where to report not known
Agreed: Clerk to raise awareness with Facebook posts
Agreed: Consideration to be given to items for upcoming newsletter and future blog posts
Raised by Cllr Spain Friends of Bybrook Nature Reserve open morning, 18th September and members would like to speak with Council to build relations
Agreed: Clerk to share post of open morning on Facebook
Agreed: Clerk to contact to make arrangements to meet their members
- 218/21 Action log: Council to review action log, to discuss developments for items to then to be considered for motion for the next or future meeting or to note and be recorded as complete.**
Agreed: Agreed all Councillors to read and reply to Clerk with updates and actions complete before next Council meeting.

Cllr Diccon Spain left the meeting at 20:48
- 219/21 To exclude the public under Public Bodies (Admission to Meetings Act) 1960 and sections 100 & 102 of the Local Government Act 1972. This item and the following two will take place by 8.15pm if not already reached before this time.**
No members of public present to be excluded
- 220/21 Lanyards: Council to discuss and agree lanyard proposal**
Agreed: £3 per lanyard budget per Councillor including printing and plastic wallet and neck cord
Action: Clerk to order lanyards at a cost of £3 per each councillor.
Agreed: New photos to be same as on website.
Action: Cllr Crook offered to take the photos that can be updated on website and then same for id cards at next suitable opportunity.
- 221/21 Online access to face-to-face meetings: Council to consider and agree proposal for equipment required**
Agreed: A maximum spend of £1500 net to purchase equipment identified being speaker, projector, projector screen and wifi hub and internet monthly data and any further equipment identified as essential within same budget

KENNINGTON COMMUNITY COUNCIL

MEETING MINUTES

- agenda published 3rd September 2021



Action: Clerk to look at best options and order a soon as possible so as can be used for face to face 29th September meeting.

222/21 **Items for inclusion on the forthcoming agenda/s.**

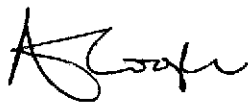
Action: Clerk to add Newsletter and committee membership for October agenda

223/21 **Date of next meeting.** 13th October 2021

Action: Agenda items and papers to be sent to Clerk by Friday 30th September

Action: Clerk to try and resume meetings at St Marys recreation hall facility for October and future meetings

224/21 **Close of Meeting.** The meeting closed at 21.07



(3.10.21)