KENNINGTON COMMUNITY COUNCIL
COUNCIL MEETING MINUTES - 13th JANUARY 2021

An Ordinary Meeting of the above Council, held via Zoom on Wednesday 13th January 2021

1/21 To note those present and record any apologies.
Present: Cllr Alan Cooper (Chair), Cllr Alan Dean, Cllr Carole White, Cllr Charles Ellis, Cllr Chris Morley, Cllr Christie Haggis, Cllr Eleanor Crook, Cllr Jane Martin, Cllr John Seaton, Cllr Justin Armitage, Cllr Mark Silvester, Cllr Nathan Iliffe, Cllr Paul Bartlett, Cllr Shafi Khan. Cllr Sue Huntley
Also Present: Cllr Diccon Spain (Bockhanger), 5 members of the Public and the Clerk
Apologies: Cllr Katy Pauley (Conningbrook and Little Burton)

2/21 To declare any Disclosable Pecuniary Interests (DPI), Other Significant Interests (OSI's) or a Voluntary interest relating to items on the agenda. Cllr Iliffe declared an interest in item 18/21 due to his involvement in ABC planning and therefore will not take part in discussions or vote, Cllr Ellie Crook – Other Significant Interest re 19/21 due to closeness of home.

3/21 Membership of a Masonic Lodge - To note advice from the Monitoring Officer that membership of a masonic lodge would not normally need to be disclosed unless a meeting was considering a decision in relation to the particular masonic lodge to which a councillor belonged e.g. a planning application.
Action: Cllr Dean agreed to send his concerns in writing to the Clerk detailing cited references for forwarding to the Monitoring Office for investigation and comment and then further consideration.
Action: Cllr Martin agreed to send the details of the BBC/Dorset Council and Local Government Ombudsman's findings that were raised, all concerns as well to the Clerk in writing for forwarding to the Monitoring Office for investigation and comment.
Action: Cllr Seaton to send his concerns in writing to the Clerk for forwarding to the Monitoring Office for investigation and comment from them.
Action: The Clerk - On receipt of the information provided to send these all-written concerns to the Monitoring Officer and ask whether on assessment of information provided, is it important to declare membership of Masonic lodges and is it important for Councillors to declare membership of a political party or other affiliation and whether his original email can be shared with all Councillors?

4/21 To exclude the public under Public Bodies (Admission to Meetings Act) 1960 and sections 100 & 102 of the Local Government Act 1972. Public will be readmitted after agenda item 5/21 has been discussed. The public were excluded at 18.59 and invited to return in 30 minutes.

5/21 Personnel and Development (Closed Session) - Council to consider Clerk's Working Arrangements and update on processes, discuss and agree actions.

Cllr Iliffe joined the meeting at 19.04.

After discussion in private, actions are outlined as detailed within these minutes.

Action: Personnel and Development to report back in June with a further report and further improvements.

The public were admitted again to the meeting at 19:20

Cllr Martin asked for it to be noted that the item discussed within the closed session should be actioned immediately and not to wait.

6/21 Personnel and Development – to receive a report and recommendations from the Personnel & Development Committee regarding recruitment of an Allotment Officer and Assistant Clerk
a) Council is requested to approve recruitment of an Allotment Officer and Assistant Clerk as specified in the Report.
Cllr Morley proposed to approve; Cllr Bartlett and Cllr Ellis seconded.
Cllr Seaton proposed That Cllr Morley should do a further developed business plan and bring back to Council, seconded by Cllr Martin.

Signed: AC Dated: 10.2.21

On Proposal of Cllr Seaton for Cllr Morley to bring back to Council with a further business plan and defer decision.
Vote: In Favour 7
Against: 8. Therefore the proposal to differ not carried.

On Proposal re recruitment as per the agenda item 6/21 a).
Roll Call Vote: In Favour 8: Cllr Alan Cooper, Cllr Chris Morley, Cllr Charles Ellis, Cllr Justin Armitage, Cllr Carole White, Cllr Nathan Iliffe, Cllr Paul Bartlett, Cllr Sue Huntley
Against 7: Cllr Jane Martin, Cllr Ellie Crook, Cllr Christie Haggis, Cllr Alan Dean, Cllr John Seaton, Cllr Shafi Khan and Cllr Mark Silvester
Agreed: The proposal to recruit an Allotment Officer and Assistant Clerk

b) Council is requested to approve recruitment of Locum Allotment Officer to manage project activities until a permanent Officer is recruited.

On Proposal re recruitment as per the agenda item 6/21 b).
Roll Call Vote: In Favour 11: Cllr Alan Cooper, Cllr Chris Morley, Cllr Charles Ellis, Cllr Justin Armitage, Cllr Carole White, Cllr Nathan Iliffe, Cllr Paul Bartlett, Cllr Sue Huntley, Cllr Ellie Crook, Cllr Alan Dean and Cllr Shafi Khan
Against 4: Cllr Jane Martin, Cllr Christie Haggis, Cllr John Seaton and Cllr Mark Silvester
Agreed: The proposal to recruit a Locum Officer for Allotments until the position is filled.

7/21 Public Open Session For members of the public to ask questions regarding items on the agenda. (This item will last no more than 15 minutes). No members of the public wished to speak.

Cllr Carole White left the meeting at 20:00, the Clerk removed her from Zoom upon receipt of her request.

8/21 To consider and adopt the Minutes of the Ordinary Meeting held on 25th November 2020. A vote took place 1 abstention, 0 Against and 13 in favour the minutes were therefore agreed.

9/21 To consider and adopt the Minutes of the Ordinary Meeting held on 9th December 2020.
Members presents needs to be corrected with Cllr Khan added and Cllr Martin not appear twice, Clerk to be more conscious of this as happened before.
Action: Clerk to make revisions and send to Chair for signature.
A vote took place and agreed with amendments 1 against. No abstentions and 13 in favour the minutes were therefore agreed.

10/21 Council Monthly Reports: To consider/note information received relevant to the Council and agree any action necessary.

a) **Correspondence received.**

Information received from Clerk.

b) **Ward Councillor Reports**

Proposed by Cllr Paul Bartlett re the Bybrook Road speeding issues and rat running on / through Bybrook Road. Kent County Council's solution is a 20mph scheme across the whole Bockhanger / Bybrook area bounded by A28, Canterbury Road / Faversham Road / Lower Vicarage Road. Requirement is for Kennington Community Council to now confirm support for this project and agree with the next steps to follow being a Road Safety Audit (RSA). Kennington Community Council then to engage with the local community to gather support. On proof of community support, a funding source will need to be identified, directly from the various Councils and from developers. This scheme has been costed at £31,625.
Seconded by Cllr Ellie Crook, Cllr Shafi Khan and Cllr John Seaton.
Vote: Unanimous vote of 14.
Agreed: Council supports Kent County Council's solution and steps as outlined.
Noted: Concerns were raised re the reports from the Bybrook Ward Councillor.
Action: Kennington Community Council ward members of Bybrook if wish to raise concerns within Bybrook agreed to do so, on next agenda.

11/21 Finance and General Purposes

a) Payments – Council to authorise payments as per document (circulated).

Signed: A Cooper Dated: 10.2.2021

To Note: The payments detailed had not been made nor prior agreement decided and this was a request to Councillors to agree the purchases of all not a note to Councillors of what had already been decided.
Vote: Payments **agreed** all voted in favour.
Action: Payments can now be made by Clerk as detailed.
Action: Cllr Martin requested that when decision has been exercised to use delegated powers to agree any payments, should this be relayed to Councillors via an email.
Action: A list of publications to be detailed, being Arnold Baker o Local Council Administration 12th edition, Clerks Manual 2019, Local Councils Explained 2013.

b) **Data Privacy and Freedom of Information - to adopt a requirement of the replacement of the adopted Data Protection Policy by separate policies for "General Privacy Notice" and "Privacy Notice for Councillors" following NALC guidance (policies circulated).**

Vote to approve adoption: In Favour 13, 1 Abstention, 0 Against.
Agreed: General Privacy Notice and Data Protection Policy adopted.

The meeting then moved to item 20/21.

Following the discussion of items 20.21 the meeting then resumed at 12.21.

12/21 Committee Councillors vacancies

i) Arrange and elect Councillor members of the following committees (current committee circulated)

a) **Planning Committee – 2 vacancies. Agreed:** Cllr Eleanor Crook and Cllr Sue Huntley
b) **Finance and General Purposes – 1 vacancy. Agreed:** Cllr Shafi Khan
c) **Personnel and Development - 1 vacancy. Agreed:** Cllr Christie Haggis.
d) **Project Assessment Panel – 1 vacancy. Agreed:** Cllr John Seaton

Cllr Christie Haggis left the meeting at 20:40.

ii) Council also invites the Clerk to coordinate with the Communications Committee and those committees with vacancies for non-councillor members on a publicity programme to invite applications to fill these and bring back proposals in February. The discussions on this were not finished due to time and will need to be brought to next meeting.

13/21 Communications - To receive an update on the Newsletter from the Communications Team and consider a proposal to create and distribute this edition digitally, with a limited number available in print on request. To note: Communications conveyed there was nothing to say on this and this will be discussed at Communication Committee on 18th January.

The meeting then moved to item 18/21.

14/21 Vexatious Policy – consider and adopt version amended by Clerk with now the addition of Environment information rules. This item was not discussed and will be brought to next meeting.

15/21 Committee Structure - Council resolves to make the following adjustments (See circulated 2 documents Full Motion and Reform of Committee Structure) to Committees from its Annual Meeting going forward and invites the Finance and General Purposes Committee to produce draft terms of reference accordingly in consultation with all councillors. This item was not discussed and will be brought to next meeting.

16/21 Southern Wastewater Treatment Works Public Consultation 16th January to receive an update, **discuss** and **agree** any actions as required.
This item was briefly discussed after 18/21.
To Note: The Public Consultation has been cancelled.
The meeting then returned to item 28/21 to the Close of the Meeting.

17/21 KALC Ashford Area Committee meetings - to appoint a representative to these meetings please? And then avoid first Wednesdays for any committee the person is on, please. This item was not discussed and will be brought to next meeting.

Signed: [signature] Dated: 10.2.2021

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18/21 Planning – to consider application 20/01730/AS – 105 Bybrook Road – 2 Storey extension.

Proposed by Cllr Seaton for No objection to be made: **Vote:** 9 in favour of no objection to be made, 1 against. Abstentions: 2.
To Note: Cllr Iliffe did not take part in this discussion or vote as per 02/21.

Agreed: No objection to be made on application 20/01730/AS.
Action: For a borough Councillor to circulate the current Housing Policy details to all Council members.

The meeting then moved briefly to item 16.21.

19/21 Environment and Open Spaces Committee Council - to receive an oral update from the Chair of Committee on the Town Green application. This item was not discussed and will be brought to next meeting.

20/21 Addressing Poverty

1) **Foodboxes - In exercise of its powers under s137 of the Local Government Act 1972, Council approves a further three contributions under budget line Community Grants of £15 towards restocking each of up to three foodboxes and up to £45 for the purchase of a further box if needed.**

Proposed by Cllr Cooper, seconded by Cllr Charles Ellis, Cllr Ellie Crook and Cllr Haggis.
Vote: All in favour.
Agreed: Foodboxes 3 X£15 payments agreed for restocking foodboxes and up to £45.00 for a replacement box.

2) **Foodbanks - In exercise of its powers under s137 of the Local Government Act 1972, Council approves three contributions in January-March period each of £100 under budget line Community Grants to FareShare Kent & Family Food Bank in recognition of the organisation's valuable work in alleviating the effects of poverty among Kennington residents over the same period, as well as in the previous nine months.**

Proposed by Cllr Cooper, seconded by Cllr Charles Ellis, Cllr Ellie Crook, Cllr Haggis, Cllr Alan Dean and Cllr Nathan Iliffe.
Vote: All in favour.
Agreed: 3 x £100.00 contribution to be made to the FareShare Kent & Family Food Bank from Jan-March 2021.
Action: Cllr Dean looking at a distribution centre in Kennington and will bring back to Councillors in next few days. Also to report at next Council meeting, Cllr Christie Haggis offered to support Cllr Dean with this.
Action: Cllr Morley proposed that could these be looked at with regards to expenditure for these to be agreed until December 2020 earmarking funds from 2020/21 budget. Action for FGP

The meeting then moved back to item 12/21

21/21 Knife Crime Prevention and Awareness - Council to consider update from Clerk and to consider next steps with regard to a knife bin being installed in the Bockhanger area. This item was not discussed and will be brought to next meeting.

22/21 Bybrook-Bockhanger Community Facility – Council to receive an oral update from the Chair of Committee. This item was not discussed and will be brought to next meeting.

23/21 Printer - to consider recommendations to purchase. This item was not discussed and will be brought to next meeting.

24/21 Standing Orders– Council to consider amendments proposed to Standing Orders. This item was not discussed and will be brought to next meeting.

25/21 Action log - review of action log, to discuss developments for items to then to be considered for next or future meeting or to note as complete. This item was not discussed and will be brought to next meeting.

Signed: A Cooper Dated: 10.2.2021

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26/21 **Items for inclusion on the next agenda** ***(For Councillors to raise items for information only and to request items for the next agenda).*** This item was not discussed and will be brought to next meeting.

27/21 **Date of next meeting – 10th February. Deadline for agenda items 27th January. Documents to clerk for circulation no later than by 1st February.**

28/21 **Close of Meeting.** The meeting closed at 21.00.

Signed: [signature]

Dated: 10.2.2021