

KENNINGTON COMMUNITY COUNCIL

COUNCIL MEETING MINUTES



**An ordinary meeting of the above Council,
was held on Wednesday 21st July 2021.**

In order for the meeting to be opened a temporary Chair was required to be elected to the position of Temporary Chair. Temporary Chair - Councillor Nathan Iliffe raised his hand and it was agreed unanimously by all present Cllr Nathan Iliffe to take the position of temporary Chair and open the meeting and take agenda items 162/21 Chairman - to elect a Council member to the vacant position until May 2022 or the Annual Meeting of the Council 2022. Cllr Iliffe took position at the front of the meeting, the meeting then proceeded.

162/21 Chairman - to elect a Council member to the vacant position of Chairman of the Council until the 2021 Annual Council Meeting or until May 2021 whichever is the earliest.

Note: It was noted that the Chairman of the Council would be until the 2022 Account Council Meeting or until May 2022, whichever is the earliest.

Proposed Motion: by Cllr John Seaton and unanimously seconded for amendment to: Chairman - to elect a Council member to the vacant position of Chairman of the Council until the 2022 Annual Council Meeting or until May 2022 whichever is the earliest.

Nominations: Cllr Alan Cooper nominated by Cllr Charles Ellis and seconded by Cllr Chris Morley. No further nominations were received, Cllr Alan Cooper elected Chair of Council until the 2022 Annual Council Meeting or until May 2022, whichever is earliest. A vote of 8 in favour, 4 abstentions.

Agreed: Cllr Cooper elected Chair

Action: Declaration of Acceptance to Office signed.

The meeting then proceeded with Cllr Alan Cooper as Chair moving to the Chairs position at the front of the room.

163/21 To note those, present and record any apologies.

Present: Cllr Alan Cooper (Chair), Cllr Charles Ellis, Cllr Mark Silvester, Cllr Kate Leavey, Cllr Nathan Iliffe, Cllr Shafi Khan, Cllr Chris Morley, Cllr John Seaton, Cllr Ellie Crook, Cllr Paul Bartlett, Cllr Sue Huntley, Cllr Carole White.

Also Present: Cllr Howard Turner (Bybrook) and the Clerk

Apologies: Cllr Justin Armitage, Cllr Christie Haggis, Cllr Jane Martin, Cllr Katy Pauley (Conningbrook and Little Burton) and Cllr Diccon Spain (Bockhanger) and Councillor Winston Michael (Goat Lees)

164/21 To declare any Disclosable Pecuniary Interests (DPI), Other Significant Interests (OSIs) or a Voluntary interest relating to items on the agenda. None were declared.

165/21 To consider and adopt the Minutes of the Ordinary Meeting held on 23rd June 2021.

Agreed: The minutes were agreed as a true record with the amendments under 156/21 point 1) remove (circulated) and point 7 presents amended to present.

Action: Revised copy to be signed by Chair.

166/21 Public Open Session For members of the public to ask questions regarding items on the agenda.

Cllr Leavey requested questions to Cllr Howard Turner however it was agreed item 176/21 would be an opportunity as needed to be relating to items on the agenda.

167/21 Advisory Meetings – to discuss and agree the Council position

Agreed: It was agreed unanimously that this will be looked by Finance and General Purposes Committee and brought back to Council at the next suitable meeting

Action: Finance and General Purposes committee to take forward

168/21 Scheme of Delegation – to discuss and agree to adopt the Scheme of delegation.

Agreed: It was agreed unanimously that this will be looked by Finance and General Purposes Committee and brought back to Council at the next suitable meeting alongside Advisory meetings

Action: Finance and General Purposes to committee to take forward

169/21 Complaints Procedure: Council agrees to adopt new Complaints procedure with immediate effect

Agreed: It was agreed unanimously to adopt the new complaints procedure.

Action: To publish the new complaints procedure.

Signed:

Dated: 11.8.21

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170/21

Finance:

1) Payments - Council to authorise and note payments made as per document.

Agreed: Agreed with 1 abstention payments noted and to be paid

Actions: Payments to be made

Name	Reason	Gross
Staff	Salary May and June	£3138.18
HMRC	PAYE May and June	£663.69
Clerk	Expenses May and June	£27.10

Name	Reason	Gross
June and July		
Staff	Clerk Pension	£105.91
Clerk	Homeworking allowance (May)	£28.00
Giff Gaff	Mobile phone - Clerk	£8.00
Metro	Bank Fees	£20.00
Microsoft	MS365 licences	£78.88
Sainsburys	Food Donations	£45.00
Ernest Jones	Food Donations	£100.00
Epson	Printing - May	£18.49
Epson	Printing - June	£18.49
Roger Joyce	War memorial survey deposit	£250.00
Zoom	Meetings virtually	£143.88
Amazon	Sanitiser	£31.80
Staff	Clerk Pension	£92.99
Clerk	Homeworking allowance (June)	£28.00
Giff Gaff	Mobile phone - Clerk	£8.00
Metro	Bank Fees	£20.00
Microsoft	MS365 licences	£78.88
Sainsburys	Food Donations	£45.00
Ernest Jones	Food Donations	£100.00
Epson	Printing	£18.49
SLCC	Membership	£186.00
SLCC	Training course	£54.00
SLCC	Training courses	£54.00
Norton	Virus Protection	£119.99
Scouts	Room Hire	£30.00
Kennington WI	Room Hire	£30.00
Equals Card	Top up	£500.00
Pirate canoe club	Grant	£1545.30

2) Bank Signatories - to authorise one Councillor to become the signatory and online account verifier for payments from the Council's Metro Bank accounts.

Nomination: received from Cllr Kate Leavey for herself to be a bank signatory and online bank account verifier along with Cllr Shafi Khan being an additional bank signatory.

Agreed: Cllr Kate Leavey by vote in favour 11, with 1 abstention, to take the role of a bank signatory and online bank account verifier along with Cllr Shafi Khan being only an additional bank signatory.

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Action: Cllr Kate Leavey and Cllr Shafi Khan to present with identification at Metro Bank once minutes from this meeting are verified and signed and sent to the bank before the September Council meeting.

Action: Mandates to be sent to Cllr Shafi Khan and Cllr Kate Leavey to sign and present to bank before September Council meeting.

171/21 **Speed reduction in Bybrook Road - Councillors are asked to support the Council carrying out the required community engagement based on a consultation (mostly carried out on social media).**
Agreed: Agreed with 1 abstention, Councillors support the Council carrying out the required community engagement based on a consultation, mostly to be carried out on social media. Cllr Chris Morley, Cllr Alan Cooper and Cllr Bartlett and the Clerk agreed that they will take this forward and complete exercise on behalf of the Council .

172/21 **Crime Prevention: Council is invited to consider and agree to the proposals as outlined in the document circulated by the Crime Prevention Task and Finish Group.**
Agreed: An update from Cllr Bartlett suggested to wait for time being. Cllr Bartlett will update Council as more information is known and an update / revised proposal from the Crime Prevention Working Group can be presented.
Action: Crime Prevention Working Group to meet and discuss as information received so as revised proposal can come before Council.

173/21 **S106 – Council to consider Section 106 funding report following the 6th of April March Planning Committee meeting and the Environment and Open Spaces Committee 7th April and agree actions as appropriate.**
Agreed: To write to the 5 borough Councillors to ensure as much as possible is spent within Kennington#
Action: Write to 5 Borough Councillors to assist with monies being allocated to Kennington
Agreed: Recommended responsibilities of committees with the Clerk as outlined in circulated report
Action: Committees to take responsibility forward with the Clerk as necessary.

174/21 **Conningbrook Park Task and Finish Group Terms of Reference: Council to approve and to adopt the policy with revision of date of review (item6) from January 21 to June 21.**
Agreed: Unanimously agreed to extend Terms of Reference until March 31st 2022.
Note: The Working Group can cease before this date if extension expires if required.

175/21 **Meeting virtually – to discuss in order to clarify how and when Council use Teams or Zoom**
Agreed: To be the Chair/Clerks decision of each Working Group/Committee or Task and Finish Group

176/21 **Council Monthly Reports: To consider/note information received relevant to the Council and agree any action necessary.**
1) **Correspondence received.**
2) **Ward Councillor Reports**

Note: Cllr Leavey put some general questions to Cllr Howard Turner. However, the meeting considered that this was not an appropriate use of the agenda item and asked that these be discussed directly between them.

The meeting then moved to 178/21 without Correspondence report received and will resume after 178/21, 179/21 and 180/21.

Cllr Leavey left the meeting at 20:30.

This item resumed after items 178/21, 179/21 and 180/21 and the Correspondence received was noted by all then present. During this section Cllr Chris Morley advised his Voluntary interest re an item of correspondence reference the Parish Rooms.

177/21 **Action log: Council to review action log, to discuss developments for items to then to be considered for motion for next or future meeting or to note and be recorded as complete.**
Agreed: Agreed all Councillors to read and reply to Clerk with updates and actions complete before next Council meeting.

Signed:

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Action: All Councillors to read and reply to Clerk with updates and actions complete before next Council meeting.

- 178/21** To exclude the public under Public Bodies (Admission to Meetings Act) 1960 and sections 100 & 102 of the Local Government Act 1972. This item and the following two will take place by 8.15pm if not already reached before this time.
Agreed: Unanimously agreed and members of the public were excluded and left the meeting.
- 179/21** Grant application - Rylands Road Park Renovation: Council to agree to award a replacement grant of £5000 and Council to note the reason for the new application is due to a change in equipment being purchased as previously detailed on the original application.
Agreed: Agreed unanimously for the new grant application of £5000.00 accepted and the previous application to be rescinded.
- 180/21** Recruitment of Allotment Officer and Assistant Clerk - Further to the decision by Council (Meeting, Wednesday 13th January 2021, item 6/21) to recruit to the position of Allotment Officer and Assistant Clerk, Council is requested to approve the following:
1. To consider and approve recommendations from the Recruitment Panel to offer the position to a preferred candidate
 2. To consider and approve recommendations from the Personnel and Development Committee working group regarding terms and conditions to be offered to the preferred candidate
- Agreed:** Recommendations from Recruitment Panel agreed unanimously for offer of position and terms of offer to candidate
- 181/21** Items for inclusion on the next agenda. *Items currently include Vexatious Policy, Bybrook-Bockhanger Community Facility Public Consultation, Defibrillators Update, Litter Bins Update, School Parking Update, Grasmere Road Town Green, Beecholme Drive Town Green, Public Phone Box Purchase, Code of Conduct – Autumn-December, Committee Structure/Terms of Reference/Committee Membership – September, Maximising IT Working/Task and Finish Group, Training and Development Policy, Crime Prevention update, Advisory Meetings and Scheme of Delegation and Policy revision Planner*
- 182/21** **Date of next meeting.** The next meeting will 11th August 2021 at 19:30/19:45 at the WI Hall - tbc
- 183/21** **Close of Meeting.** The meeting closed at 21.05.

Signed: