

# KENNINGTON COMMUNITY COUNCIL

## COUNCIL MEETING MINUTES

Agenda published 11 November 2022



**An Ordinary Meeting of the above Council,  
was held on Wednesday, 16<sup>th</sup> November 2022 at 6.30pm,  
held at the St Mary's Community Centre**

- 208/22 To note those present, to receive and consider for approval, apologies for absence and reasons given.**  
**Present:** Cllr Alan Cooper (Chair), Cllr John Seaton, Cllr Justin Armitage, Cllr Shafi Khan, Cllr Charles Ellis, Cllr Chris Morley and Cllr Paul Bartlett.  
**Apologies: Received and accepted** Cllr Jane Martin (Health), Cllr Carole White (Family Health), Cllr Ellie Crook (Work).  
**Also Present:** Peter New (Neighbourhood Watch), 2 residents and the Clerk.
- 209/22 To declare any Disclosable Pecuniary Interests (DPs), Other Significant Interests (OSIs) or Voluntary Interests (VIs) relating to items on the agenda.**  
None were declared.
- 210/22 To consider and adopt the Minutes of the Meeting held on 12th October 2022.**  
**Resolved:** The minutes of the meeting held on 12th October 2022 were agreed and adopted as a true record by unanimous vote.  
**Action:** Clerk to publish signed minutes on the website  
*Cllr Diccon Spain arrived at 18:41.*
- 211/22 Public Open Session for members of the public who may make representations, give evidence, ask and answer questions regarding items on the agenda or to suggest issues for discussion at a future meeting.**  
**This item will include reports from Neighbourhood Watch and the PCSO**  
**Resolved: Agreed** that the Council write to Clear Channel asking them again to look at replacing glass with a safer and a less breakable material.  
**Action:** Clerk to write to Clear Channel with Cllr Coopers assistance and report back once response received.
- 212/22 Casual Vacancies:**  
1) **Council to agree to advertise for current vacancies until end of December with last co-option on January agenda if applications received**  
2) **Council to note applications for the casual vacancies in the wards Bybrook, Kennington North & Grosvenor, agree actions and vote to fill vacancies. In the order of**  
a) **Bybrook (2 applications for 2 vacancies)**  
b) **Kennington North (1 vacancy)**  
c) **Grosvenor Hall (1 vacancy).**  
**Noted by all:** Clerk advised that the current applicants would like their applications held over due to personal reasons.  
**Resolved: Agreed** that current applicants only remain to be decided and added to agendas until January latest  
**Action:** Clerk to add to December Council agenda and then January if required.

Signed:

Page 1 of 4

Dated: 14.12.22

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213/22

### Finance:

#### 1) Council to authorise and note expenditure and payments to be made as per document circulated

**Resolved: Agreed** by all present payments noted and verified already agreed and paid under delegated authority or those previously agreed. Additional payments were also agreed and sanctioned for the Clerk to make payment.

**Action:** Clerk to make payments as appropriate as soon as possible

Name	Reason	Net	Gross
Staff	Salaries and expenses October	£1516.95	£2090.10
PFK Littlejohn	External Audit	£400.00	£480.00
Lionel Robbins	Internal Audit	£150.00	£150.00
Magee Gammon	HR Services	£205.00	£246.00
Giff Gaff	Mobile phone – Clerk	£5.00	£6.00
Giff Gaff	Mobile phone – Allotments Officer/ Assistant Clerk	£5.00	£6.00
Metro	Bank Fees	n/a	£20.00
Metro	Bank Fees re Purchasing card top up	n/a	£10.00
Microsoft	MS365 licences	£86.30	£103.56
Epson	Printing June and July	£13.74	£16.49
BT	Monthly internet	£23.08	£28.85
Peter New	Neighbourhood Watch Materials	£100.00	£100.00
United Church	Hall Hire – 07/07, 27/09 6/10, 07/11, 10/11 and 22/11	£156.00	£156.00
Ashford churches	Hall Hire – 16/11 and 12/10	£72.00	£72.00
Freedom Leisure	Hall Hire – Pop up August	£50.00	£50.00
Freedom Leisure	Hall Hire – Pop up October	£75.00	£75.00
Freedom Leisure	Hall Hire – Pop up November	£75.00	£75.00
Lok N Store	Storage unit	£146.67	£170.00
Green Magic	Sign holders (allotments and planting)	£57.90	£69.48
Rymans	Sign Holder public meeting etc	£39.09	£45.71
Amazon	Root kill for trees	£8.01	£9.61
KCC	Highway Improvement – 20mph	£5000.00	£5000.00

#### 2) To note bank reconciliation as of 31<sup>st</sup> October 2022

**Noted:** By all present as circulated.

**Noted:** By all present Cllr Charles Ellis will be verifier for reconciliation until end of this financial year.

**Action:** Clerk to arrange meeting before next Council to verify draft reconciliation as of 31st October and going forward until 31st March reconciliation can be completed.

#### 3) To note income and expenditure as of 31st October 2022

**Noted:** By all present as circulated.

#### 4) To discuss and agree new bank signatory and online banking signatory/verifier that can attend the bank in person, between 15th and end of December.

**Noted:** By all present issues Cllr John Seaton is currently experiencing with Metro bank being added as a signatory.

**Resolved: Agreed** Clerk to make a complaint to Metro and find reasons for delay and inabilities to add Cllr Seaton as signatory

**Action:** Clerk to make complaint to Metro and find reasons for delay and inabilities to add Cllr Seaton as signatory and report back to Council as soon as possible with way forward and resolution.

214/22

#### Budget Draft 2023-24: to consider draft recommendation from Finance and General Policies committee

**Resolved: Agreed** by all present current budget draft outline

**Action:** Clerk to add to next Council meeting for final agreement

Signed:

Page 2 of 4

Dated: 14.12.22


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Agenda published 14 November 2022



- 215/22 Precept 23/24: to consider draft recommendation from Finance and General Policies committee**  
**Resolved: Agreed** by all present current precept draft proposal  
**Action:** Clerk to add to next Council meeting for agreement and submission to Ashford Borough Council.
- 216/22 Bybrook-Bockhanger Community Facility Committee: to note the current position and provisional arrangements for the consultation including public.**  
**Resolved: Agreed** volunteers for 2 resident enquiry meetings would be Cllr Paul Bartlett, Cllr Chris Morley, Cllr John Seaton with Cllr Charles Ellis as stand in for any of the 3 unavailable.  
**Noted:** Thanks to Cllr Chris Morley for excessive amount of work to date on the leaflet preparation, design and layout and Ashford Borough Council consultation page.  
**Resolved: Agreed** that the St Marys Hall be used once date known and for a tea/coffee arrangement be available with the assistance and support and a payment to provide this to St Mary's Community Facility.  
**Action:** Clerk to arrange booking of halls, teas and coffees etc as soon as date/s can be set
- 217/22 Kent County Council Members' Tree Scheme: Council to consider and agree next step/actions**  
**Noted:** By all Tree scheme now closed, but 40 trees are available upon request to Cllr Bartlett on a first come served basis.  
**Action:** Cllr Bartlett to advise if any help required with tending these trees meantime  
**Action:** Cllr Bartlett to approach Bybrook Nature Reserve to see if would like any
- 218/22 Vexatious Policy: Council to consider and adopt as recommended from Finance and General Policies committee**  
**Resolved: Agreed** by all present to the adoption of this policy.  
**Action:** Clerk to add to website.
- 219/22 Holiday Inn: Council to note the current position and agree any action/s necessary.**  
**Resolved: Agreed** by all present that a letter should be sent from Kennington Community Council re the impact of this on all Kennington local resources.  
**Action:** Clerk with Cllr Alan Cooper to draft a letter, send to Councillors for comment and send to Damian Green MP with Clerk to advise response to the next suitable meeting upon receipt.
- 220/22 Personnel and Development Committee**  
**1) Recruitment: Council to note oral report**  
**Noted:** By all position to date and appointment to be brought back to Council at next suitable meeting  
**2) Clerk Salary: Council to note the pay settlement for 2022/23.**  
**Noted:** By all and impact as pay settlement to be as from 01/04/22 so salary for November will show a significant increase in next months payment schedule.
- 221/22 Monthly Reports: To consider/note information received relevant to the Council and agree any action/s necessary.**  
**1) Correspondence received and details of upcoming local events**  
**2) Clerk update on current ongoing projects including defibrillators, noticeboard, Pop up Cafe**  
**3) Ward Councillor Reports**  
**4) KALC Ashford**  
**5) KALC AGM**  
**Action:** Clerk to do a Facebook post re asking people to Report Crime  
**Action:** Clerk and Charles Ellis to meet with Grosvenor Hall site staff, Cllr Diccon Spain re the issues and concerns on the zig zag path on Monday 21st November.

Signed: 

Page 3 of 4

Dated: 14.12.22

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- 222/22**      **Action log: Council to review action log, to discuss developments for items to then to be considered for motion for the next or future meeting or to note and be recorded as complete.**  
**Resolved: Agreed** this motion to be brought back to next agenda.  
**Actions:** Councillors, Please to review and advise the Clerk so as updates can be made
- 223/22**      **Items for inclusion on the forthcoming agenda/s.** (*Items currently include, Litter Bins Update, Grasmere Road Town Green, Beecholme Drive Town Green, Code of Conduct, Maximising IT Working/Task and Finish Group, Scheme of Delegation, Policy revision Planner, Addressing Poverty, Kent County Council Members Tree Scheme, Southern Water Site visit update, Co-option final date.*)
- 224/22**      **Date of next meeting.**  
**Resolved: Agreed** that the next meeting be held at 6pm on 14th December 2022.
- 225/22**      **To exclude the public under Public Bodies (Admission to Meetings Act) 1960 and sections 100 & 102 of the Local Government Act 1972.**  
This item was not required.
- 226/22**      **Close of meeting.**  
The meeting closed at 20:30

Signed:

Page 4 of 4

Dated: 14.12.2022