

KENNINGTON COMMUNITY COUNCIL COUNCIL MEETING MINUTES

Agenda published 07 January 2022



**An Ordinary Meeting of the above Council was held on Wednesday,
12 January 2022, 7.00pm at the St Mary's Community Centre**

1/22 To note those present, to receive and consider for approval, apologies for absence and reasons given.

Present: Cllr Alan Cooper, Cllr Chris Morley, Cllr Charles Ellis, Cllr John Seaton, Cllr Justin Armitage, Cllr Sue Huntley, Cllr Ellie Crook, Cllr Paul Bartlett, Cllr Shafi Khan, Cllr Carole White

Apologies Received: Cllr Jane Martin (Family), Cllr Mark Silvester (Work), Cllr Simon South (Health) and Cllr Brian Varney (Health).

Also Present: Adam Brookes (PCSO), Cllr Diccon Spain (Bockhanger), Peter New (Crimewatch), the Clerk. One member of the public (arriving at 19:20)

Resolved: Apologies accepted and agreed by all as detailed above

2/22 To declare any Disclosable Pecuniary Interests (DPIs), Other Significant Interests (OSIs) or Voluntary Interests (VIs) relating to items on the agenda.

None were declared.

3/22 To consider and adopt the Minutes of the Ordinary Meeting held on 15 December 2021

Resolved: Agreed the minutes circulated, were approved unanimously with the amendment Downsview to Downs View and were declared a true record and to be signed by the Chair.

4/22 Public Open Session for members of the public who may make representations, answer questions and give evidence regarding items on the agenda or to suggest issues for discussion at a future meeting.

Cllr Diccon Spain advised he wished to speak on agenda items 6/22 and for s106 for inclusion on a future agenda. Chair advised that he will welcome Cllr Spain's engagement as these item/s are discussed.

Signed:

Page 1 of 4

Dated:

9.2.2022

KENNINGTON COMMUNITY COUNCIL COUNCIL MEETING MINUTES

Agenda published 07 January 2022



5/22 **Finance: Payments** - Council to authorise and note expenditure and payments to be made as per document(circulated).

Expenditure authorised – for Clerk to purchase

Name	Reason	Gross
Curry	Mobile phone(Samsung a12) – Assistant Clerk	£150.00
Giff Gaff*	Mobile phone monthly– Assistant Clerk	£6.00
Amazon	Printer – Assistant Clerk	£120.00

Payments authorised – for Clerk to process

+			
Giff Gaff*	Mobile phone – Clerk	£5.00	£6.00
Metro	Bank Fees	n/a	£20.00
Microsoft	MS365 licences	£75.80	£90.96
Sainsburys for Foodbank	Food Donations	n/a	£45.00
Faresshare	Food Donations	n/a	£100.00
Epson	Printing	£10.33	£12.39
Equals	Purchasing card top up	£500.00	£500.00
BT	Monthly internet	£22.00	£26.40
ABC	20 is plenty leaflets	£102.44	£122.93
ABC	Bockhanger consultation leaflet	£118.19	£141.83
Friends of Downsview	Mindfulness Garden Grant	£372.00	£372.00
Staff Costs	Salaries, Staff Costs and Expenses (Dec)	n/a	£2757.96

Resolved: Agreed Payments noted already made under delegated authority or agreed previously unanimously.

Action: Clerk to make payments as soon as possible.

Resolved: Agreed Expenditure agreed but not to exceed indicated purchase prices

Action: Clerk to make purchases as soon as possible and not to exceed an indicative price

6/22 **Bybrook Bockhanger Community Facility Committee -**

- 1) Council to receive an oral update from the Bybrook Matters Survey analysis Working Group of the BBCFC pending full survey details being received
- 2) Council to consider and agree action for the BBCFC committee to take forward upon discussion of the report provided

Noted: Cllr Spain advised he is very near completion of an easy-to-read set of top priorities from the Bybrook Matters Survey and will share with the Community Council before the end of this week once finalised.

Recommended to Council: Cllr Spain recommended for Kennington Community Council to make contact with Freedom Leisure re the running and facilities use of Spearpoint Pavilion and Julie Rose and Serco re same for Tenterden Leisure Centre

Signed: 

Page 2 of 4

Dated: 9.2.2022

KENNINGTON COMMUNITY COUNCIL COUNCIL MEETING MINUTES

Agenda published 07 January 2022



Resolved: Agreed that the Bybrook Bockhanger Community Facility Working Subgroup looking at facilities management to meet after meeting with Singleton Environment Centre with Serco and Freedom Leisure.

Action: Meetings to be considered and then arranged as appropriate with Julie Rose and Serco

Resolved: Council **agreed** looking at all surveys that the youth need more engagement on this and Bybrook Bockhanger Community Facility and the Youth Council committee to look at a presentation to Towers, PCSO Adam Brookes offered to attend.

Action: Bybrook Bockhanger Community Facility Committee to look at the presentation at next suitable meeting.

7/22 S106 – Council to **consider to agree** in principle that we should request s106 capital and committed funding towards provision and upkeep of allotments in Kennington
Committed.

Resolved: Agreed Clerk to write to ABC Planning Department as agreed

Action: Clerk, Cllr Alan Cooper and Cllr Morley to draft email to be sent to ABC Planning

Resolved: Agreed other planning developments to also be considered re approach to ABC re S106 monies

Action: Clerk to investigate with ABC process and report through the Planning Committee to consider before the next suitable meeting of both.

8/22 Freedom of Information Act (FOIA), the Environmental Information Regulations 2004 (EIR) and the General Data Protection Regulation (GDPR) requests - Council is **recommended** by the FGP working group to adopt the arrangements set out in Annex A of the document as the Internal Review procedure referred to in point 2.12 of the Council's 'Access To Information Held By The Council' and in ICO guidance; two councillors from FGP and two councillors not on that committee are asked to volunteer to be on stand-by to conduct reviews as and when required.

Resolved: Agreed unanimously to adopt the arrangements and procedure for future FOIA and GDPR requests received.

Action: Councillors (non FGP members) to be agreed for stand by membership

9/22 Monthly Reports: To **consider/note** information received relevant to the Council and **agree to any action necessary.**

1) Correspondence received.

Resolved: Agreed to accept Cllr Katy Pauley's, Ward Councillor grant re playground improvement to Little Burton Farm playground.

Action: Clerk to liaise with ABC/Cllr Pauley as required.

2) Ward Councillor Reports

Resolved: Agreed that the Greater Ashford Land Mapping Commission works to be assessed by the Planning and Environment and Open Spaces Committees for comments/response to be agreed by Council

Action: Clerk to request details from ABC to share with Planning and Environment and Open Spaces members for discussion at next suitable planning committee meeting

Action: Clerk to add to next Planning Committee meeting

Signed: 

Page 3 of 4

Dated: 9.2.2022

KENNINGTON COMMUNITY COUNCIL COUNCIL MEETING MINUTES

Agenda published 07 January 2022



3) Neighbourhood Watch

Noted: Report noted by all.

4) PCSO.

Noted: Report noted by all.

10/22 Action log: Council to **review** action log, to **discuss** developments for items to then be considered for motion for the next or future meeting or to **note** and be **recorded** as complete.

Resolved: Agreed all Councillors to review and send in comments by 4th February to the Clerk. **Action:** All Councillors to review and send in comments by 4th February to the Clerk. **Action:** Clerk to update action log as per details received from Councillors.

11/22 Items for inclusion on the forthcoming agenda/s.

Recommended: By Cllr Spain: other planning developments to also be considered re approach to ABC re S106 monies.

Resolved: Agreed as per and previously discussed under agenda 7/22 Council will consider approach to ABC re S106 for all funding.

12/22 Date of next meeting.

Noted: The next meeting is noted by all as 9th March and motions by Councillors to be sent 2nd February and papers to be sent to Clerk by 4th.

13/22 To exclude the public under Public Bodies (Admission to Meetings Act) 1960 and sections 100 & 102 of the Local Government Act 1972. This item and the following two will take place by 8.30pm if not already reached before this time.

Resolved: Agreed members of the public excluded.

14/22 Freedom of information act (FOIA)

1) Council is **invited** to **consider** and **agree** the draft reply to the 2021 requests made under FOIA and the AGAR process.

Resolved: Agreed unanimously agreed draft apology and reply to request made under FOIA and the AGAR process

Action: Clerk to send apology letter to resident re FOIA request as agreed as soon as possible

15/22 GDPR requests for personal data the general data protection regulation (GDPR)

1) Council is **invited** to **note** a recent subject access request (SAR) by Mr Alan Dean for personal data held by the Council

Noted: By all present.

2) Council is asked to **consider** how to handle the request including whether it is complex or excessive within the meaning of ICO guidance

Resolved: Agreed unanimously agreed to send a reply as per recommendation.

Action: Clerk to send reply re GDPR request as agreed as soon as possible

16/22 Close of meeting. The meeting closed at 20:46.

Signed:

Page 4 of 4

Dated: 9. 2. 2022