

KENNINGTON COMMUNITY COUNCIL COUNCIL MEETING MINUTES

Agenda published 04 February 2022



An Ordinary Meeting of the above Council was held on Wednesday, 09 February 2022 at 7.00pm, in the St Mary's Community Centre

- 17/22** To note those present, to receive and consider for approval, apologies for absence and reasons given.
Present: Cllr Alan Cooper (Chair), Cllr Justin Armitage, Cllr Nathan Iliffe, Cllr Carole White, Cllr Paul Bartlett, Cllr Shafi Khan, Cllr Brian Varney, Cllr Chris Morley and Cllr Charles Ellis
Also Present: Adam Brookes (PCSO), Cllr Hoard Turner (Bybrook), Peter New (Crimewatch), the Clerk
Apologies Received: Cllr Jane Martin (Work), Cllr John Seaton (Family), Cllr Ellie Crook (Work), Cllr Diccon Spain.
Resolved: Apologies accepted and agreed by all as detailed above
- 18/22** To declare any Disclosable Pecuniary Interests (DPIs), Other Significant Interests (OSIs) or Voluntary Interests (VIs) relating to items on the agenda.
None were declared.
- 19/22** To consider and adopt the Minutes of the Ordinary Meeting held on 12 January 2022
Resolved: The minutes of the meeting held on 12th January 2022, were agreed and adopted as a true record by unanimous vote.
Action: Clerk to publish signed minutes on website.
- 20/22** Public Open Session for members of the public who may make representations, give evidence, ask and answer questions regarding items on the agenda or to suggest issues for discussion at a future meeting. (This item will last no more than 15 minutes).
No members of the public were present.
- 21/22** Bybrook-Bockhanger Community Facility Committee -
1) Motion recommended by the Working Group of the Committee
"Council welcomes the decision of the Cabinet of Ashford Borough Council to continue work on developing a suitable project for the development of a community facility at the Bybrook-Bockhanger site and that the options for delivery of the scheme are developed and agreed in principle with the Community Council, which should also take responsibility for its management and coordination of services delivered. Council also welcomes the commitment to a further consultation event with the local community before finalising the design of any community facility.
Council asks the Bybrook-Bockhanger Community Facility Committee to support ABC through the joint Task & Finish Group in its further work into
(i) the viability of an affordable housing-led scheme, providing a flexible community hub within it,
and to develop three other options for consultation, following a full viability assessment, namely:
(ii) a stand-alone community facility incorporating at least a main hall of no less than 150 sq. metres and a community café.
(iii) a phased development beginning with at least a community café and also a meeting room of no less than 80 sq. metres, with clear scope for additions when funding sources permit in the future; as well as
(iv) a baseline option of retaining the site in its present state with some improvements and enabling more effective use of existing facilities available to the community in Kennington.

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Council notes that in discussions ABC officials have reported the potential availability of funding towards the facility of £100,000 outside of the Housing Revenue Account and welcomes this.

Council recognises that the work envisaged for the Committee is substantial and invites residents individually and resident groups to support this effort in any way possible. It also recognises that professional advice may be necessary before options can be put to public consultation and encourages the Committee to propose clear terms of reference for such advice."

Resolved: Agreed unanimously by all the motion for the Bybrook Community Facility Committee and The Bybrook Bockhanger Community Facility Task and Finish Group to support and continue discussion/s with ABC and progressing the development of the Bybrook Bockhanger community facility options for consideration at a future public consultation.

Noted: Council noted discussion with ABC officials.

Action: Agreed that the Non-Councillors vacancies for Bybrook Bockhanger Community Facility Committee to be agreed at next suitable committee meeting and advertised.

2) Council to consider and approve taking out a subscription to ACRE (Action on Communities in Rural Kent) to access advice on Community Halls and potential funding streams (estimate: £17.50 until 31st March 2022 and then annually circa.£115.00 for 01st April 2022 until 31st March 2023).

Resolved: Agreed for subscription to be taken until March end 2022 and then renewed for and until 31st March 2023.

Action: Clerk to arrange subscriptions, payment for and until 31st March 2022 and for year ending 31st March 2023.

22/22

Finance:

- 1) Council to authorise and note expenditure and payments to be made as per document (circulated).

February Payments authorised for Clerk to Process

Name	Reason	Gross
Staff Costs	Salaries, staff costs and Expenses	£2998.01

February Payments noted for Clerk to Process

Name	Reason	Gross
Giff Giff	Mobile phone – Clerk	£6.00
Metro	Bank Fees	£20.00
Microsoft	MS365 licences	£97.72
Sainsburys* for Foodbank	Food Donations	£45.00
Erasmushire*	Food Donations	£100.00
Epson*	Printing	£9.99
Equus**	Purchasing card top up	£500.00
BT**	Monthly internet	£26.40
Amazon	Allotments / Drain equipment – Stop Cock	£5.75
Amazon	Allotments / Drain equipment – Stop Cock	£9.05
The Events Industry Forum Ltd.	Purple Guide/ Purple Life Guide	£30.00
Uk Planning Maps	Mapping re Asset of Community Value	£64.79
Spearpoint	Newsletter	£277.95
Acre	Subscription (until 31.03.22 subject to being agreed)	£17.50
Acre	Subscription (01/04/22 until 31/03/2 subject to being agreed)	£115.00
Ashford churches	Hall Hire 09.02.22 (Council)	£27.00
Ashford churches	Hall Hire 02.03.22 (BBCFC)	£27.00
Ashford churches	Hall Hire 09.03.22 (Council)	£30.00
Spearpoint	Hall Hire 26.01.22 (ECS)	£30.00
United Church	Hall Hire 18.01.22 (Planning)	£24.00
United Church	Hall Hire 15.02.22 (Planning)	£24.00
United Church	Hall Hire 22.02.22 (Allotments Sub Committee)	£24.00
Parish Rooms	Grant received from ABC through us forwarded	£500.00
Magee Gammon	HR/Payroll Professional Fees	£366.00
KALC	Health and Wellbeing Conference – Early Bird Ticket	£48.00
KALC	Strategies to Identify and Recruit New Local Councillors – Cllr Morley	£42.00
KALC	Strategies to Identify and Recruit New Local Councillors – Cllr Cooper	£42.00

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Resolved: Agreed Payments noted already made under delegated authority or agreed previously unanimously.

Action: Clerk to make payments as soon as possible.

- 2) **Council to agree to insert to the Financial Regulations current policy a new sub-paragraph 9.11 (In the section Income) – “Consistent with any relevant policies in force, the Council may apply for grants from public sector bodies, charitable trusts and private sector companies registered in the UK to fund activities which are consistent with its aims and objectives. Any income received from an application will be ring-fenced for the purposes set out in the application. The RFO is delegated to make an application for a grant on behalf of the Council for an amount no higher than £5,000 after providing full details to, and obtaining the written agreement of, the Chair of Council or of the relevant committee for the activity to be funded. Such applications must not be contingent on Council expenditure unless this is already approved under these Regulations. Council will be notified of all such applications at its meeting immediately following the date of the application. Council may decide to withdraw any application by a simple majority of councillors present and voting. Prior approval of Council is required for an application for any amount in excess of £5,000.”**

Proposed: By Cllr Alan Cooper and seconded by Cllr Charles Ellis

Resolved: Agreed unanimously on insertion into Financial Regulations.

Action: Clerk to amend current Financial Regulation and publish on website

PCSO- Adam Brookes report; In order to allow the PCSO to continue on duty a report was heard and noted at this point. PCSO will continue to forward through Clerk.

Adam Brookes (PCSO). left at 19.25

23/22

Casual vacancies:

- 1) **Council resolves to seek to co-opt two members for Bybrook Ward**

Resolved: Agreed to co-opt two members to the vacant positions.

- 2) **Council agrees to advertise for two candidates for applications in the Bybrook ward with a closing date of 31st March on confirmation of the vacancies from the Monitoring Officer**

Resolved: Agreed to advertise the applications on receipt of confirmation from Monitoring Officer, with a deadline for applications of 31st March.

Action: Clerk to publish vacancy on website and noticeboard and Facebook.

- 3) **Council agrees to agree to continue advertise for candidates for applications in the ward of Grosvenor Hall with a closing date of 31st March.**

Resolved: Agreed to re-advertise the application for Grosvenor Ward, with an extended deadline for applications of 31st March.

Action: Clerk to republish vacancy on website, noticeboard and Facebook.

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4) Council to consider innovative ways to promote becoming and engage residents re becoming a Councillor.

Resolved: Agreed Communication committee to investigate new ways, style, details, and innovative way to draw attention and attract residents for Council vacancies

Action: Clerk to add to next Communications committee

24/22

Committee Membership : Council to elect members to Committees

1) Allotments Subcommittee (1 position, being not a member of E&OS)

Resolved: Agreed unanimously - Cllr Brian Varney

Action: Clerk to amend website - Meet Your Councillors

2) Communications (2 positions)

Resolved: Agreed unanimously - Cllr Chris Morley

Action: Clerk to amend website - Meet Your Councillors

3) Planning (1 position).

Resolved: Agreed unanimously - Cllr Brian Varney

Action: Clerk to amend website - Meet Your Councillors

4) Freedom of Information Act (FOIA), the Environmental Information Regulations 2004 (EIR) and the General Data Protection Regulation (GDPR) requests stand by committee (2 positions for non-Finance and General-Purpose Committee Members)

Resolved: Agreed unanimously - Brian Varney and Cllr Carole White

25/22

Highway Improvement Plan: Council to discuss and consider E&OS's recommended draft updated plan and approve submission to Kent Highways for review.

Resolved: Agreed unanimously with Cllr Morley to double check height in Ulley Road and amend if appropriate.

Action: Clerk to send to KCC Highways for the annual Improvement plan/review following Cllr Morley's confirmation.

Resolved: Agreed Clerk to contact Cllr Bell re CMG availability re Crossing Patrol issues

Action: Clerk to contact Cllr Clair Bell re availability of fundings aligned to Highways improvement plan.

Resolved: Agreed Clerk to write to KCC re the current change to the Faversham Road layby/bus stop with a solution of a shared solution, rather than the current stopping parking for which the layby was built and intended.

Action: Clerk to write to KCC Highways.

26/22

Allotments:

a) Council to receive an update on transfer of the statutory Allotments to the Community Council

Noted: Council noted update of transfer.

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b) Council to discuss consider and agree E&OS's recommended documentation relating to transfer of Allotments to the Community Council including draft transfer of title and advice received

Resolved: Agreed all documentation unanimously and papers considered and noted.

c) Council to nominate two Councillors to sign the Transfer documents, to take effect on 1 April 2022

Resolved: Agreed unanimously Cllr Alan Cooper (Chair of Council), Cllr Chris Morley (Chair of Environment and Open Spaces) and the Clerk.

Action: Clerk to send documentation as agreed and signed.

27/22

Queen's Platinum Jubilee:

a) Queen's Green Canopy (QGC) – Council to receive an oral update on planting of commemorative tree

Noted: Council noted update.

Action: Clerk to continue to chase through as serious concerns now for planting timing and location, due to planting season due to expire and maintenance to ensure it thrives.

Action: Clerk to advise Cllr Iliffe of contact information

b) Council to consider the purchase and installation of a Jubilee Beacon and any associated events to coincide with The Queen's Platinum Jubilee Central Weekend 2022

Resolved: Agreed to purchase and installation, with a vote 6 in favour and 3 against and to be discussed in detail re provider under 37/22.

Resolved: Agreed following discussion and issues with Ashford Borough Council a gas beacon, should not be considered, due to high maintenance requirements and gas professional verification for use each time.

Resolved: Agreed By all that this is for a Brazier Style Beacon to be installed at the Ridge near the Tennis Courts and not a temporary gas alternative.

28/22

Reconnect Locality Grant:

a) Council to note an opportunity for Council to host two arts events for young people at Bockhanger Square during the summer holidays

Noted: Council noted opportunities and to consider upon grant response.

b) Council to approve the pre-submitted application to Kent County Council Reconnect Locality Grant for funding to cover all costs of this

Resolved: Council unanimously agreed to submission of grant application and to reconsider and brough back to Council if grant not successful, how to progress or to not.

29/22

Skills Audit: Council to note progress on the Skills Audit

Noted: 3 submissions already received by all and for Councillors to complete and return to Cllr Ellis and the Clerk by 9th March.

Action: Councillors to complete and return to Cllr Ellis and the Clerk for 9th March.

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30/22 Monthly Reports: To consider/note information received relevant to the Council and agree any action necessary.

1) **Correspondence received.**

Noted: By all present.

2) **Ward Councillor Reports**

Noted: Report circulated noted by all.

3) **Neighbourhood Watch**

Noted: Report circulated noted by all.

4) **PCSO**

Noted: This item was noted and heard prior to agenda item 23/22. PCSO will continue to send updates, information and notices via the Clerk.

5) **KALC Ashford**

Noted: By all present. Concerns re Greater Land Mapping Consultation

Action: Clerk to chase documents and circulate to Planning Committee to consider.

31/22 Action log: Council to review action log, to discuss developments for items to then to be considered for motion for the next or future meeting or to note and be recorded as complete.

Resolved: Agreed all Councillors to review and send in comments by 4th March to the Clerk.

Action: All Councillors to review and send in comments by 4th March to the Clerk.

Action: Clerk to update action log as per details received from Councillors and recirculate for next Council.

32/22 Items for inclusion on the forthcoming agenda/s. Items currently include Vexatious Policy, Litter Bins Update, Grasmere Road Town Green, Beecholme Drive Town Green, Code of Conduct, Maximising IT Working/Task and Finish Group, Scheme of Delegation, Policy revision Planner.

Resolved: Agreed no further items at present, items to be advised to Clerk by 25th February

Action: Councillors to advise the Clerk by 25th February any items for March agenda.

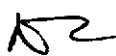
33/22 Date of next meeting. The date of the next meeting is to be held on 9th March at 7pm in the St Marys Community Centre.

34/22 To exclude the public under Public Bodies (Admission to Meetings Act) 1960 and sections 100 & 102 of the Local Government Act 1972. This item and the following two will take place by 8.30pm if not already reached before this time.

Resolved: Agreed for the public to be excluded

Public left the meeting at 20:50

35/22 Asset of Community Value: Council to discuss consider and agree E&OS's recommendation for an application for a site to be listed as an Asset of Community Value

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Resolved: Agreed unanimously by all

Action: Clerk to sign and send paperwork to Ashford Borough Council, with cover letter.

36/22 Allotments Maintenance - Council to discuss consider and agree E&OS's recommendation for an award of a contract for maintenance of the Allotments

Resolved: Agreed unanimously by all to contract as per quotation 3.

Action: Allotments Officer to confirm contract with preferred and agreed supplier.

37/22 Jubilee Beacon - Council to discuss consider and agree E&OS's recommendation for the purchase of a Jubilee Beacon and for the supplier proposed.

Resolved: Agreed to Clerk working with Chair of Council (Cllr Alan Cooper) and Chair of Environment and Open Spaces (Cllr Morley) to order as with recommended supplier a Brazier beacon installed at the Ridge, at a maximum cost of £4000, only once actions as detailed below have been researched and considered.

1) **To look at national companies to install same brazier style beacon at a at a lower cost as national rather than local**

Action: Cllr Brian Varney agreed to look at national companies to supply same and provide to the Clerk

2) **To consider if a reduced cost without the sign can be obtained**

Action: Clerk to contact all companies that could also provide, supply and install for a revised cost to be considered

3) **A cantilever option to be explored for additional feature and if can be provided with a maximum cap of £4250**

Action: Clerk to contact all companies that could also provide, supply and install a revised if a cantilever option can be achieved.

Action: Clerk to contact Sevington Parish Clerk that have this syle for information on supplier.

Action: Clerk, Cllr Cooper and Cllr Morley, to analyse upon all findings and consider the best option to proceed with a maximum budget of £4000 as originally detailed for the installation of a Brazier beacon and up to a maximum of £4250 if can be achieved with cantilever option.

38/22 Close of meeting. The meeting closed at 21:25

Signed:

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