



**An Ordinary Meeting of the above Council, was held on
Wednesday, 11 January 2023 starting at 6.30pm,
at the St Mary's Community Centre**

1/23 To note those present, to receive and consider for approval, apologies for absence and reasons given.

Present: Cllr Alan Cooper (Chair), Cllr Charles Ellis, Cllr Paul Bartlett, Cllr Justin Armitage, Cllr Shafi Khan

Also Present: The Clerk, Peter New Neighbourhood Watch, Cllr Diccon Spain (Bockhanger)

Apologies: Cllr Chris Morley (Health), Cllr Jane Martin (Health), Cllr Nathan Iliffe (Council), Cllr John Seaton (Personal), Cllr Ellie Crook (Voluntary Charity Commitment)

Resolved: Agreed by all those present to accept the apologies for all those that were sent and received prior to the meeting to the Clerk as detailed above.

2/23 To declare any Disclosable Pecuniary Interests (DPIs), Other Significant Interests (OSIs) or Voluntary Interests (VIs) relating to items on the agenda.

None were declared.

3/23 To consider and adopt the Minutes of the Ordinary Meeting held on 14 December 2022

Resolved: The minutes of the meeting held on 14th December 2022 as circulated were **agreed and adopted** as a true record by unanimous vote.

Action: Clerk to publish signed minutes on the website

4/23 Public Open Session for members of the public who may make representations, give evidence, ask and answer questions regarding items on the agenda or to suggest issues for discussion at a future meeting.

Resolved: Agreed following, Peter New request Neighbourhood Watch to be included in next newsletter and links to be set up on the website

Action: Clerk to look at setting up Neighbourhood Watch newsletters on to a link on the website.

Action: Communications Chair and Clerk to include in next Newsletter discussions.

Resolved: Agreed to look in to costing of salt/sand bins at the Zig Zag path and costing to fill

Action: Clerk to look at costings and report back at next suitable Environment and Open Spaces, as well as arrange Richard Lloyd (Land Securities) to agree and permit

5/23 Casual Vacancies:

1) **Council to note applications for the casual vacancies in the wards Bybrook, Kennington North & Grosvenor, agree actions and vote to fill vacancies. In the order of**

a) Bybrook (2 vacancies)

Noted: No applications received.

b) Kennington North (1 vacancy)

Noted: One vacancy received.

There was only one applicant. A vote was taken and agreed unanimously in favour and therefore co-opted to Kennington Ward.

Resolved: Agreed new Councillor Co-opted Matilda Barrow to Kennington Ward.

Action: Clerk to set up meeting to complete papers and register with ABC

Action: Clerk to set up email address and advise all Councillors.

c) Grosvenor Hall (1 vacancy)

Noted: No applications received.

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6/23 Finance: Payments – Council to

1) authorise and note expenditure and payments to be made as per document circulated

Resolved: Agreed by all present payments noted and verified already agreed and paid under delegated authority or those previously agreed. Additional payments were also agreed and sanctioned for the Clerk to make payment.

Action: Clerk to make payments as appropriate as soon as possible

Name	Reason	Net	Gross
Staff	Salaries, Pension, Expenses, PAYE, Homeworking	n/a	2592.27
Clerk	Clerk Pension (December)	n/a	£123.22
Clerk	Homeworking allowance (December)	n/a	£26.00
Giff Gaff	Mobile phone – Clerk	£5.00	£6.00
Giff Gaff	Mobile phone – Allotments Officer/Assistant	£5.00	£6.00
Metro	Bank Fees	n/a	£20.00
Metro	Bank Fees re Purchasing card top up	n/a	£10.00
Microsoft	MS365 licences	£63.80	£91.67
Epson	Printing	£13.74	£16.49
Itseeze	Website	£45.00	£54.00
BT	Monthly internet	£23.08	£28.85
United Church	Hall Hire – 19/01 (FGP) and Planning 24/01	£48.00	£48.00
Ashford churches	Hall Hire – 11/01 + winter warm usage charge	£55.00	£55.00
Freedom Leisure	Hall Hire – Pop up 9 th January	£50.00	£50.00
Lok N Store	Storage unit	£146.67	£170.00
Screwfix	Locks for Allotments	£72.64	£87.17
Screwfix	Spanner for Telephone box	£6.66	£7.99
The Events Industry Forum	Purple Guide Annual Subs (Events Guide)	£25.00	£30.00
BandQ	Compost – Daffodil Planting	£13.50	£13.50
SLCC	HR Summit (Clerk)	£60.00	£72.00
SLCC	HR Summit (Chris Morley)	£60.00	£72.00
Albion Office Interiors Ltd	Defibrillator at Hayesbank Installation	£738.00	£885.60

2) note draft bank reconciliation as of 31st December 2022

Noted: By all present, Cllr Charles Ellis has verified bank reconciliation up until 31st December and will continue until the end of this financial year.

Action: Clerk to arrange a meeting before February Council with Councillor Ellis to verify January draft reconciliation, if achievable.

3) note income and expenditure as of 31st December 2022

Noted: By all present as circulated, draft for December s statements still awaited

7/23 Precept: Council to consider and agree to the circulated insert to accompany the annual Council Tax billing

Resolved: Agreed by all present Precept letter circulated in draft to be submitted to Ashford Borough Council. Delegated authority given to Cllr Alan Cooper and the Clerk re any last amendments and the cost to process and produce.

Action: Clerk to submit letter to ABC and await costing

Action: Clerk and Cllr Alan Cooper to agree when costs known and submit final document to ABC.

8/23 Bybrook-Bockhanger Community Facility: Consultation – Council to note the current position and arrangements for the consultation including public and agree any actions next steps

Noted: By all Councillors as per circulated document.

9/23 Developers Contribution Guide: Developer Contributions Guide | Let's talk Kent – Council to consider and agree a response on Kent County Councils Developers Contribution Guide

Resolved: Agreed Councillors to respond individually as no Council decision reached.

Action: Councillors to respond individually

Signed:

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Dated: 8.2.23

KENNINGTON COMMUNITY COUNCIL COUNCIL MEETING MINUTES

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- 10/23 Annual Assembly/Annual Report: Council to discuss and agree on the format and Councillor volunteers for this year's Assembly and Annual report**
Resolved: Agreed Clerk to contact all participating groups from Annual meeting last year for interest and to save the date.
Action: Clerk to contact all groups that participated last year and then look at additional groups and advise at the March meeting of uptake.
Action: Clerk to add to March Council agenda.
- 11/23 Personnel and Development Committee: Recruitment: Council to note oral report**
Noted: Interviews expected to be 17th January at St Marys Community Centre
Action: Clerk to contact applicants to formalise timings.
- 12/23 Monthly Reports: Council to consider/note information received relevant to the Council and agree any action/s necessary.**
- 1) Correspondence received and details of upcoming local events**
Noted: By all Oral update from Clerk
 - 2) Clerk update on current ongoing**
Noted: By all Oral update from Clerk
 - 3) Ward Councillor Reports**
Noted: By all as circulated
 - 4) KALC Ashford**
Noted: By all circulated KALC minutes
 - 5) KALC AGM**
Noted: By all resolution from Kennington Community Council on poverty issues agreed and welcomed and NALC taking forward.
- 13/23 Action log: Council to review action log, to discuss developments for items to then to be considered for motion for the next or future meeting or to note and be recorded as complete.**
Resolved: Agreed to add to next agenda and for all to look at in closer detail at those lodged for a specific Councillor responsibility so as many as can, can be concluded before May elections where possible.
Action: Clerk to add to next agenda
- 14/23 Items for inclusion on the forthcoming agenda/s. (Items currently include, Litter Bins Update, Grasmere Road Town Green, Beecholme Drive Town Green, Code of Conduct, Maximising IT Working/Task and Finish Group, Scheme of Delegation, Policy revision Planner, Addressing Poverty)**
Resolved: Agreed to add Kennington Fayre to next agenda
Action: Clerk to add to February agenda for decision re Kennington Fayre and hire of stalls.
Resolved: Agreed to invite Redrow to attend a meeting of the Council
Action: Clerk to arrange for Redrow to attend, next suitable meeting.
- 15/23 Date of next meeting.**
The next meeting is 11th February 2023 at 6.30pm in St Marys Community Centre
- 16/23 To exclude the public under Public Bodies (Admission to Meetings Act) 1960 and sections 100 & 102 of the Local Government Act 1972.**
This item was not required.
- 17/23 Close of meeting.**
The meeting closed at 20:10

Signed: 