



An Ordinary Meeting of the above Council
was held on Wednesday 14th June 2023 starting at 6.30pm,
in the St Marys Community Centre.

109/23 To note those, present and record apologies and those not present.

Present: Cllr Alan Cooper (Chair), Cllr Charles Ellis (Vice Chair), Cllr Paul Bartlett, Cllr John Seaton, Cllr Chacko Jacob, Cllr Ellie Crook, Cllr Chris Morley
Also Present: Cllr Katy Pauley (Conningbrook & Little Burton Farm), Cllr Diccon Spain (Bockhanger), Cllr Alan Dean (Bybrook), 1 member of the public, Peter New (Neighbourhood watch) and the Clerk
Apologies: Cllr Shafi Khan (Health) and Cllr Nathan Liffel (Work)

110/23 To declare any Disclosable Pecuniary Interests (DPI), Other Significant Interests (OSI's) or a Voluntary interest relating to items on the agenda.
None declared.

111/23 To consider and adopt the Minutes of the Ordinary Meeting held on 17th May 2023.
Resolved: Agreed the minutes of the ordinary meeting held on 17th May 2023 were accepted as a true record.
Action: Clerk to publish signed minutes on the website.

112/23 Finance:
1) Payments - Council to authorise payments as per document (circulated).
Resolved: Agreed by all present payments noted and verified already agreed and paid under delegated authority or those previously agreed. Additional payments were also agreed and sanctioned for the Clerk to make payment.
Action: Clerk to make payments as appropriate as soon as possible.
2) Bank signatories - To agree additional signatory to be added to account and to online.
Resolved: Agreed by all present to return to this item following agenda item 116/23/2.

Name	Reason	Net	Gross
Staff	Salaries, expenses and pension	n/a	£2366.40
Giff Gaff	Mobile phones – Clerk	£10.00	£12.00
Metro	Bank Fees	n/a	£30.00
Microsoft	MS365 licences	£74.50	£89.30
Epson	Printing	£13.74	£16.49
Itseeze	Website	£45.00	£54.00
BT	Monthly internet	£23.08	£28.85
Lok N Store	Storage unit	£146.67	£170.00
Ashford churches	Hall Hire	n/a	£120.00
United Reformed Church	Hall Hire	n/a	£90.00
W/HH Friends of	Grant	n/a	£500.00
Phoenix School Friends	Grant	n/a	£500.00
W/ Kennington	Grant	n/a	£4000.00
Castle Water	Allotment Water until September 2023	n/a	£510.72
Scribe	Accounts Package	£561.60	£673.92
Bilby Plastics	Allotment Noticeboard covers	£22.80	£27.36
Norton	Annual Subscription	£104.16	£124.99

Returned to item 112/23/2

Resolved: Agreed by all Councillors present at the Kennington Community Council meeting of 14th June 2023 that Cllr Brian Varney added to the Metro accounts as a signatory and with online banking ability in order to be set to verify and authorise payments.

Action: Clerk to once a copy of these minutes are signed by the Council Chair and current signatories Cllr Chris Morley, Cllr Alan Cooper and Cllr Shafi Khan and the Clerk at this agenda item as verification as a true copy to be presented to the bank in order that Councillor Brian Varney be added again as a cheque signatory and have online account access to see the accounts with the ability to authorise and verify payments the Clerk will set up.

Signed:

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Dated: 12-7-23



11/3/23 Finance: AGAR 2022/23

1) Annual Governance Statement – Council to consider the questions and respond accordingly (Section 1, Page 4 of 6 of the Annual Governance Statement 2022/23)
Resolved: Agreed Annual Governance Statement 2022/23, Cllr Alan Cooper read out Section 1 of the Annual Statement 1-8. Points 1-8 were agreed unanimously by all Councillors present, point 9 is not relevant to this Council.

Proposed: by Cllr Alan Cooper, seconded; by all present. The Chair and Clerk signed the Annual Governance statement (page 4 of 6).
Action: Clerk to send as part of return by 30th June 2023 to Mazars.

2) Audit Accounting Statements – Council to consider and agree the accounting statement figures (Section 2, Page 5 of 6 of the Annual Governance Statement 2022/23)

Resolved: Agreed Auditing Accounting Statement Section 2, unanimously by all Councillors present.
Proposed: by Cllr Alan Cooper, seconded; by all present. The Chair and Clerk signed the Annual Governance statement (page 5 of 6).
Action: Clerk to send as part of return by 30th June 2023 to Mazars.

3) Significant Differences - to note and endorse the reasons for significant differences between outcomes in financial years 2021-22 and 2022-23.

Resolved: Agreed the reasons for the Variances in both income and expenditure as detailed
Action: Clerk to send as part of return by 30th June 2023 to Mazars.

4) Electors' Rights in relation to the Statement of Accounts – to note the dates of the Exercise of Public Rights as 19th June 2023 to 30th July 2023.

Resolved: Agreed the Exercise of Public Rights to be no later than 30th June and until 11th August 2022. Notice to go out day before to commence from following date (29th June).
Action: Clerk to send confirmation paperwork by 30th June 2023 to Mazars.

11/4/23 Council agrees that the following policies remain in force without amendment.

- 1) Code of Conduct v1.00
- 2) Co-option Councillors v1.00
- 3) Vexatious v2.00
- 4) Appointment of a Non-Councillor v2.00
- 5) Expenses Policy v1.00
- 6) Financial Risk Assessment Policy v2.00
- 7) Financial Reserves v1.2
- 8) Freedom of Information v1.00
- 9) Training and Development v2.2

Resolved: Agreed unanimously by all present to adopt policies as above unchanged except for adoption date and new versions as listed below.

- 1) Code of Conduct v2.00
- 2) Co-option Councillors v2.00
- 3) Vexatious 3.00
- 4) Appointment of a Non-Councillor v3.00
- 5) Expenses Policy v2.00
- 6) Financial Risk Assessment Policy v3.00
- 7) Financial Reserves v2.00
- 8) Freedom of Information v2.00
- 9) Training and Development v3.00

Action: Agreed Clerk to update to adopted at today's date as readopted, to next version and add to the website

Action: Agreed Co-option Councillors v2.00 and Appointment of a Non-Councillor v3.00 to be considered at next Personnel and Development committee to consider the layout re formatting to allow transparency to see under which criteria the applicant is to be considered.

Signed:



115/23 Public Open Session for members of the public who may make representations, give evidence, ask and answer questions regarding items on the agenda or to suggest issues for discussion at a future meeting. This item included reports from Neighbourhood Watch

116/23 To note all applications for the casual vacancies in the wards Bybrook, Grosvenor Hall, Kennington, Kennington North and Little Burton, agree any actions and vote to co-opt to fill vacancies. In the order of

a) Bybrook (1 vacancy / 2 applicants)

Noted: 2 applicants.

A vote was taken between Cllr Alan Dean (Bybrook) and Jac Wood. Cllr Alan Dean received 1 vote and Jac Wood 4 votes, with 2 abstentions.

Resolved: Agreed new Councillor Co-opted Jac Wood Bybrook Ward.

Action: Agreed Clerk to set up meeting to complete papers and register with ABC

Action: Agreed Clerk to set up email address and advise all Councillors.

Action: Agreed Clerk to update website with photo and bio as soon as received from Cllr Jac Wood.

b) Grosvenor Hall (1 vacancy / 1 applicant)

Noted: 1 applicant.

A vote was taken and Cllr Diccon Spain (Bockhanger) received 6 votes, with 1 abstention.

Resolved: Agreed new Councillor Co-opted Cllr Diccon Spain (Bockhanger), Grosvenor Hall Ward.

Action: Agreed Clerk to set up meeting to complete papers and register with ABC

Action: Agreed Clerk to set up email address and advise all Councillors.

Action: Agreed Clerk to update website with photo and bio as soon as received from Cllr Diccon Spain.

c) Kennington (2 vacancies / 0 applicants)

Noted: 0 applicants.

d) Kennington North (1 vacancy / 1 applicant)

Noted: 1 applicant.

A vote was taken and Brian Varney received 4 votes, with 3 abstentions.

Resolved: Agreed new Councillor Co-opted Brian Varney, Kennington North Ward.

Action: Agreed Clerk to set up meeting to complete papers and register with ABC

Action: Agreed Clerk to set up email address and advise all Councillors.

Action: Agreed Clerk to update website with photo and bio as soon as received from Cllr Brian Varney.

e) Little Burton (2 vacancies / 1 applicant)

Noted: 1 applicant.

A vote was taken and Cllr Katy Pauley (Conningbrook and Little Burton) received 6 votes, with 1 abstention.

Resolved: Agreed new Councillor Co-opted Cllr Katy Pauley (Conningbrook and Little Burton) for Little Burton Farm Ward.

Action: Agreed Clerk to set up meeting to complete papers and register with ABC

Action: Agreed Clerk to set up email address and advise all Councillors.

Action: Agreed Clerk to update website with photo and bio as soon as received from Cllr Katy Pauley.

f) Remaining Casual Vacancies: Council to agree to advertise for the remaining vacancies and agree a future deadline date or to leave open for applicants to apply and considered as applications received.

Resolved: Agreed that application will be reopened as soon as possible with applications closing at 5pm on 5th July in order to be on the Council agenda 12th July 2023.

Action: Agreed Clerk to amend applications, update website, Facebook, notice boards and papers as soon as possible. Clerk to send out applications to any unsuccessful candidate in order to reapply.

Action: Agreed Clerk to ensure paperwork and appropriate advertising for Kennington Fayre Stall 24th June.

117/23 Committee Membership: Council to elect additional members to Committees and Sub Committees

1) Allotments Subcommittee (1 vacancy)

Noted: Nomination Cllr Alan Cooper.

Resolved: Agreed Cllr Alan Cooper, Allotment Sub Committee member by unanimous vote.

Action: Agreed Clerk to update website (Meet Your Councillor)

Signed: 



- 2) Planning Committee (2 vacancies)**
Noted: Nomination Cllr Brian Varney.
Resolved: Agreed Cllr Brian Varney, Planning Committee member by unanimous vote.
Action: Agreed Clerk to update website (Meet Your Councillor)
Noted: Leave 1 vacancy to be added to July Council agenda.
Action: Agreed Clerk to add to July Council agenda.

- 3) Personnel and Development Committee (1 vacancy)**
Noted: Nomination Cllr Kary Pauley.
Resolved: Agreed Cllr Katy Pauley, Personnel and Development Committee member by unanimous vote.
Action: Agreed Clerk to update website (Meet Your Councillor)

- 118/23 Project Assessment Panel Membership: Councillors to show interest in becoming a member of the Panel, which will be decided at the next Finance and General Policies committee meeting.**
Noted: Councillors interest – Cllr John Seaton, Cllr Eilise Crook and Cllr Brian Verney
Action: Agreed Clerk to contact previous Non-Councillors to open invitation to be a member.

Returned to item 112/23

- 119/23 Bybrook-Bockhanger Community Facility:**

- 1) Council to receive an oral update and agree any next step/actions.**
Noted: Letter to be sent to new leader of Ashford Borough Council, Cllr Noel Ovenden inviting Cllr Ovenden to speak to Kennington Community Council with the emphasis of the Borough Council providing Kennington with a replacement facility to that taken down and to date not yet replaced.
Response to be shared at next suitable meeting, following receipt.

- 2) Council to receive an oral update on Building firm foundations Stronger Communities course attended.**

Noted: Cllr Chacko Jacob spoke briefly on what was learnt and future sessions to attend, will update Councillors in due course.

- 120/23 Newsletter: Council to agree broad outline content and timing for the next Newsletter.**

Resolved: Agreed broad content of Newsletter as circulated with the Clerk, Councillor Alan Cooper and Cllr Morley to finalise and arrange printing and distribution.

Action: Agreed Councillors to send in their biographies with 40 words by no later than 23rd June.

- 121/23 Kennington Coffee and Chat: Council to discuss and agree next steps forward.**

Resolved: Agreed by unanimous vote that the Kennington Coffee and Chat morning, 3rd Wednesday of each month be supported Kennington Community Council covering the costs and hall hire until August 2024.

Action: Agreed Clerk to make contact re booking facilities through to this date so as can be advertised for full year.

Action: Agreed Clerk to arrange further flyers to make available for Kennington Fayre and on.

Action: Agreed Clerk to liaise with hall hirers to see whether cost per month could be reduced following recent rise of £10.00 per hour, now to £35.00 per hour.

Action: Agreed Clerk to invite Cllr Kate Walder, Cabinet Member for Recreation and Public Spaces to future Coffee mornings.

- 122/23 S106: Council to agree resolutions as to what information we want ABC to provide.**

Resolved: Agreed Cllr Paul Bartlett, Cllr Diccon Spain, Cllr Chris Morley to draft an email to Ashford Borough Council and send to the Clerk to email the ABC planning department with clear direction of what the Community Council would like to have detailed information on and see on a regular basis.

- 123/23 Annual Assembly: Council to agree to the date of Annual Assembly 22 May 2024 at 6pm.**

Resolved: Agreed by unanimous vote that the Kennington Annual Assembly be held on 22 May 2024 at 6pm in the St Marys Community Centre

Action: Agreed Clerk to send out an early save the date to all Local groups.

- 124/23 Kennington Summer Fayre: Council to receive an oral update and to agree a rota of attendance.**

Signed:

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Dated: 12-7-23



Resolved: Agreed £25.00 Gift Voucher for a small prize, re the competition how tall is your Council, will be available to all residents up until the closing date and time at the Fayre.

Action: Clerk to purchase suitable gift voucher, 2 pull up posters and Facebook post.

Action: Councillor's to send in their availability as soon as possible to the Clerk

125/23 KALC Councillor Conference: Council to agree Councillor representation.

Resolved: Agreed Cllr Chacko Jacob to attend if available on receiving details of location date and time.
Action: Clerk to send date and time to Cllr Chacko Jacob and book if available to attend.

126/23 Kennington Parochial Charity - Council to nominate two Nominative Trustees to be Trustees of the Kennington Parochial Charity at the next suitable meeting.

Resolved: Agreed Cllr Iliffe if wishes to so be the nominated Councillor for this year to enable the Trust to remain quorate and consistency, resident engagement to be initiated for further and future membership.

Action: Agreed Clerk to write to Cllr Iliffe for his interest.

Action: Agreed Clerk to write Kennington Parochial Charity Clerk for contact and details.

127/23 Monthly Reports: To consider/note information received relevant to the Council and agree any action necessary.

1) Correspondence received.

Noted: Oral update from Clerk noted by all present.

2) Ward Councillor Reports

Noted: Councillor Paul Bartlett's monthly report circulated to all.

Noted: Cllr Spain has also been working with SK8side re anti-social behaviour and the outreach programme and will speak with them to make contact with the Clerk.

Action: Agreed by Councillors that this item would be good to table alongside the Chief Inspector's visit in July.

3) KALC Ashford.

Noted: Kalc Ashford July 5th.

128/23 Action log: Council to review of action log, to discuss developments for items to then to be considered for motion for next or future meeting or to note and be recorded as complete.

Noted: By all present.

Action: Agreed all Councillors to send in updates on an ongoing basis and bring back to Council where applicable.

129/23 Items for inclusion on the next agenda.

Agreed: Agenda items for forthcoming agenda to include :

E-scooters (to be raised with Chief Inspector Sarah Rivett)

Tackling Anti-Social Behaviour including catapults (to be raised with Chief Inspector Sarah Rivett)

What we have done and What we are doing as a Council (to be looked at by the Communications and Events Working Group)

Email signatures Council (to be looked at by the Communications and Events Working Group)

SK8side to be invited to next Council (Cllr Diccon Spain to ask them to contact the clerk)

Salt Bins on the Zig Zag Path in readiness for winter (Cllr Diccon Spain to look into)

130/23 To exclude the public under Public Bodies (Admission to Meetings Act) 1960 and sections 100 & 102 of the Local Government Act 1972.

This item was not required.

131/23 Close of Meeting.

The meeting closed at 21.03

Signed:

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Dated: 12.7.23