



**An Ordinary Meeting of the above Council
was held on Wednesday 12th July 2023 at 6.30pm,
in the St Marys Community Centre**

132/23 To note those, present and record apologies and those not present.

Present: Cllr Alan Cooper (Chair), Cllr Paul Bartlett, Cllr Diccon Spain, Cllr John Seaton, Cllr Chacko Jacob, Cllr Jac Wood, Cllr Brian Varney, Cllr Shaif Khan, Cllr Chris Morley, Cllr Charles Ellis and Cllr Ellie Crook (arrived 6.35pm)
Also Present: The Clerk 7 members of the public, Peter New Neighbourhood Watch, PC Adam Staughton and Chief Insp Rivetts.
Apologies: Cllr Katy Pauley (Mandatory Training), Cllr Nathan Iiffe (Personal)
Not Present:

133/23 To declare any Disclosable Pecuniary Interests (DPI), Other Significant Interests (OSI's) or a Voluntary Interest relating to items on the agenda.

Cllr Paul Bartlett and Cllr Diccon Spain re involvement re 135.23. Cllr Diccon Spain re also for possible assistance with grant contribution.

134/23 Crime and policing issues, including

Noted: By all introduction on Kennington Community Council and what we are doing re antisocial behaviour to date.

1) Council to receive reports from the Neighbourhood Watch and the PC Adam Staughton.
Noted: By All Present

2) Council to receive details of the Kent Police Neighbourhood Policing Model from Chief Inspector Sarah Rivett followed by a question-and-answer session.

Cllr Alan Dean (Bybrook) arrived at 18.55
Noted: By All Present

135/23 Sk8side Presentation: Council to receive a presentation on Sk8side and an outline proposal for possible Bockhanger Youth outreach project.

Noted: By All Present

136/23 Council to consider any actions arising from agenda items 134/23 Crime and Policing issues and 135 /23 Sk8side as appropriate, together with any budgetary implications.

Agreed: by all Crime Prevention and E-scooters, to feature in the next Newsletter.

Action: Agreed Clerk to add to action log and add to agenda of the Working party that Crime Prevention and E-scooters, to feature in the next Newsletter. And additional Facebook and blogs where appropriate.
Noted: Answer to follow from Chief Insp Rivetts re new guidelines on E-scooters, how to, where to report, regular timings

Action: Clerk to follow up re response re new guidance around E-scooters
Noted: Grant contribution interest from both Cllr Diccon Spain (Bockhanger) and Alan Dean (Bybrook) for this request along with Kennington Community Council at Augusts Council meeting.

Agreed: By all present the presentation be forwarded to Councillors so as can be considered, and brought back to August Council for decision to be reached whilst considering the 2 ward Councillors contribution alongside.

Action: Agreed Clerk to add to August agenda.

137/23 Public Open Session for members of the public who may make representations, give evidence, ask and answer questions regarding items on the agenda or to suggest issues for discussion at a future meeting.

No further comments from those present
Cllr Jac Wood, left the meeting at 19.40.

Signed: 



138/23 To consider and adopt the Minutes of the Ordinary Meeting held on 14th June 2023.

Resolved: Agreed the minutes of the ordinary meeting held on 14th June 2023 were accepted as a true record.

Action: Agreed Clerk to publish signed minutes on the website.

139/23

Finance: 1) Payments – Council to authorise and note expenditure and payments to be made as per document circulated

Name	Reason	Net	Gross
Staff	Salaries in June (May overtime)	n/a	£2649.33
Giff Gaff	Mobile phones – Clerk / Allowments Officer/Assistant	£110.00	£12.00
Metro	Bank Fees	n/a	£270.00
Metro	Bank Fees re Bulk payment (June)	n/a	£170.00
Microsoft	MS365 Licences	£74.50	£89.30
Epson	Printing	£18.29	£21.95
Iseeze	Website	£45.00	£54.00
BT	Monthly internet	£23.08	£28.85
Lox N Store	Storage unit	£146.67	£170.00
Ashford churches	Hall Hire – 12 th July	n/a	£40.00
United Reformed Church	Hall Hire – 10 th July / 27 th July	n/a	£60.00
Designer Outlet	Fayre Prize (Community Engagement)	n/a	£25.00
Wealden Leisure	April / May / June Kennington Coffee and Chat	n/a	£150.00
KALC	Planning Conference – Cllr Chacko Jacob	£70.00	£84.00
Ashford Borough Council	Pull up Banners – Kennington Fayre	n/a	£80.00
East Kent Leaflet Distributors	Newsletters	£1236.00	£1350.00
Magee Gammon	Payroll	£190.00	£228.00
Tesco's	Kennington Coffee and Chat -supplies	n/a	£17.65
Simon South	Gazebo moves and return to storage	n/a	£25.00

Resolved: Agreed by all present payments noted and verified already agreed and paid under delegated authority or those previously agreed. Additional payments were also agreed and sanctioned for the Clerk to make payment.

Action: Agreed Clerk to make payments as appropriate as soon as possible.

2) Bank Reconciliation- Council to note draft bank reconciliation

Noted: by all

3) Income and Expenditure - Council to note income and expenditure

Noted: by all

4) Bank Reconciliation Verification - Council to agree a Councillor to continue verification of reconciliations for period July to October.

Agreed: Cllr Jac Wood will put with a handy over period including Cllr Charles Ellis

Action: Agreed Clerk to arrange for meeting with Jac Wood and Cllr Charles Ellis for full reconciliation meeting to take place

Noted: By all. Action still outstanding re opening of additional savings account

Action: Agreed Clerk to action additional account as soon as possible, once verification of signatories can be arranged which excludes sending away of passports and driving licences for all three signatories.

140/23

Casual Vacancies: Council to note all applications for the casual vacancies in the wards, Kennington, and Little Burton Farm, agree any actions and vote to co-opt to fill vacancies. In the order of

a) Kennington (2 vacancies)

Noted: By all one application received for two vacancies.

Vote: was taken 8 votes in favour and 2 abstentions.

Resolved: Agreed new Councillor Co-opted Matthew Bridger, Kennington Ward.

Action: Agreed Clerk complete papers with Councillor and register with ABC

Action: Agreed Clerk to set up email address and advise all Councillors.

Action: Agreed Clerk to update website with photo and bio as soon as received from Cllr Matthew Bridger.

b) Little Burton (1 vacancy)

Noted: By all no applications received.

Signed:



- c) Remaining Casual Vacancies: Council to agree to advertise for the remaining vacancies and agree a future deadline date or to leave open for applicants to apply and considered as and when applications are received.
 Resolved: Agreed that application will be reopened as soon as possible with applications closing at 5pm on 4th August in order to be on the Council agenda 8th August 2023.
 Action: Agreed Clerk to amend applications, update website, Facebook, notice boards and papers as soon as possible.

141/23 Committee Membership:

- 1) Council to note current membership of Committees, Subcommittees, the Communications and Events Working Group and Outside Bodies as circulated.
 Noted: by all present.

2) Council to elect additional members to Planning Committee (1 vacancy).

Noted: Self-Nominations received from Cllr Jac Wood and Cllr Chacko Jacob. Cllr Alan Cooper (current Vice Chair of Planning) offered and stepped down from Planning committee to allow for 2 places to be available on the Planning Committee.
 Resolved: Agreed unanimously by all present that Cllr Chacko Jacob and Cllr Jac Wood be members of the Planning Committee.
 Action: Agreed Clerk to add Vice Chair to next Planning agenda.
 Action: Agreed Clerk to amend Meet your Councillors committee membership on website.

142/23 Bybrook-Bockhanger Community Facility: Council to receive an oral update and agree any next step/actions.

Noted: No response has been received from the ABC leader, still awaiting response.
 Action: Agreed Clerk to add to next agenda.

143/23 Planning App 21/02146/AS, Land at Eureka Business Park, Trinity Road, Boughton Aluph: Council to

- 1) receive an oral report from the Chair of Planning
 2) consider the report circulated and agree any comments and recommendations to be made to ABC

Noted: Circulated document
 Resolved: Agreed to be considered in detail at Planning meeting and bring back to August meeting to endorse.
 Action: Agreed Clerk to add to August agenda.

144/23 Planning Terms Of Reference : Council to consider amendment item 11.1 and agree to adopt revised Terms of Reference - Amendment from one single dwelling to 5 dwellings to now read 11.1 For all planning issues which concern more than 5 dwellings or which raise an important point of principle, the Committee shall prepare a draft response and submit this to the Council for its decision.

Resolved: Agreed to the amendment
 Action: Agreed Clerk to amend on website.

145/23 Councillor and Non-Councillor applications: Council to consider and agree a new layout to both of the current forms to enable transparency under which criteria an application is being made to Councillors.

Resolved: Agreed to the amendments
 Action: Agreed Clerk to amend on website
 Action: Agreed Clerk to add non-councillor vacancies to the next agenda to discuss ways to promote and fill.

146/23 Highway Improvement – Traffic Surveys in Ulley and adjacent roads: Council to receive an oral update from the Clerk on the report and recommendations from Kent Highways and the outcome of the subsequent discussions.

Noted: by all present
 Action: Agreed Clerk to add the wig wags to next agenda for Kennington Community Council to meet the current shortfall between cost and Cllr Clair Bells members grant offer of £1000 towards.

Signed: *KC*

Dated: 7.8.23



147/23 Newsletter: Council to

- 1) receive an oral update Newsletter issue 4.
 - 2) agree a timeline for next edition for Communication and Events Working Group to schedule and start planning.
- Noted: by all present, to look at next edition in January and 8 pager and advertising to be considered.
Action: Agreed Clerk to add to Communication and Events Working Group meeting to be still arranged.

148/23 Kennington Summer Fayre: Council to

- 1) receive an oral update
 - 2) agree attendance and number of stalls for 2024
 - 3) consider Communications and Events Working Group Committee to do campaign in early 2024 for space on additional tables if agreed in 140/23.2
- Noted: by all present, success of 2023.
Agreed: 2 stalls to be confirmed for next year, but advertising for second table with Speedwatch to be used as engagement for new clubs and groups starting out.

149/23 Bockhanger Square Litter tidy and concrete ball painting: Council to receive an oral update and agree any next steps actions and budget for late summer/early Autumn event

Noted: Awaiting on ABC for permission to progress.

150/23 Bockhanger Library: Council to receive an oral report from the Clerk and agree any next step/actions.

Resolved: Agreed October meeting to start at 6pm and to begin or be held at the library
Action: Agreed Clerk to liaise with the Bockhanger library to set up

151/23 Community Garden: Council to receive an oral update and agree any next step/actions.

Resolved: Agreed any next step actions to go through Environment and Places committee and bring back to Council once funding requirement established.

152/23 Garage Block Sale - Bockhanger Lane Block H: Council to note a report from ABC and agree any next step/actions

Action: Agreed the Clerk to ask where the money goes, which blocks have benefited from being updated, how many are being updated, how many being sold, does the money raised from a sale stay local.
Action: Clerk to update Council on receipt of response.

153/23 Monthly Reports: To consider/note information received relevant to the Council and agree any action necessary.

- 1) Correspondence received.
- 2) Ward Councillor Reports
- 3) KALC Ashford.
- 4) Councillors Training attended

154/23

Action: Clerk to add crossing at lower Bybrook Road to Environment and Places agenda for adding to the Highway Improvement Plan
Action: Clerk to add a need for traffic lights on A roads too Environment and Places agenda for adding to the Highway Improvement Plan
Action: Clerk to add crossing at Spearpoint roundabout to Environment and Places agenda for adding to the Highway Improvement Plan

154/23 Action Log: Council to review of action log, to discuss developments for items to then to be considered for motion for next or future meeting or to note and be recorded as complete.

Noted: By all present
Action: Agreed all Councillors to send in updates on an ongoing basis and bring back to Council where applicable.

155/23 Items for inclusion on the next agenda.

Action: Agreed all Councillors Skiside proposal, Community Warden, Applications for Councillors, Non Councillor promotion, Planning application 21/02146/AS, Land at Eureka Business Park, Trinity Road, Boughton Aluph, Highways re wig way restoration.

Signed:



156/23 To exclude the public under Public Bodies (Admission to Meetings Act) 1960 and sections 100 & 102 of the Local Government Act 1972.
Resolved: Agreed to exclude members.

157/23 War Memorial Restoration: Council to consider and agree to tender recommendation presented from the Environment and Places Committee.
Noted: By all detailed documentation and recommendation from the Environment and Places committee.
Agreed: By all too all aspects outlined in circulated documentation from the Environment and Places committee and agreed with all recommendations made.
Action: Agreed Clerk arrange for restoration to commence with acceptance of tender.

158/23 Assistant Clerk and Allotments Officer Vacancy: Council to consider the recommendation from the Personnel & Development Committee.
Noted: By all detailed documentation and recommendation from the Recruitment Panel and the Personnel and Development Committees
Agreed: By all too all aspects outlined in circulated documentation from both the Recruitment Panel and the Personnel and Development Committees and agreed with all recommendations made.
Action: Agreed Clerk to start in order of references, DBS checks and contract of employment and start date.

159/23 Close of Meeting.
The Meeting closed at 21.30.

Signed: