



**An Ordinary Meeting of the above Council was held  
on Wednesday 14<sup>th</sup> February at 6.30pm,  
in the St Marys Community Centre**

**17/24 To note those, present and record apologies and those not present.**

**Present:** Cllr Alan Cooper (Chair), Cllr Shafi Khan, Cllr Chacko Jacob, Cllr Brian Varney, Cllr Chris Morley, Cllr Paul Bartlett, Cllr Matt Bridger, Cllr Jac Wood and Cllr Katy Pauley

**Apologies:** Work – Greg Faulkner, Cllr Ellie Crook Personal – Cllr Trish Cornish, Cllr John Seaton, and Cllr Charles Ellis. Apologies also received from Cllr Diccon Spain

**Also Present:** The Clerk and Peter New, Neighbourhood Watch.

**Not Present:** Cllr Nathan Iliffe

**18/24 To declare any Disclosable Pecuniary Interests (DPI), Other Significant Interests (OSI's) or a Voluntary interest relating to items on the agenda.**

Cllr Alan Cooper, Cllr Chacko Jacob and Cllr Chris Morley declared a voluntary interest re agenda item 27/24 Kennington Summer Fayre.

Cllr Paul Bartlett also declared an interest as a Kent County Councillors' for agenda item 32/24 Pre-Submission Draft of the Kent Minerals and Waste Local Plan 2024-2039

**19/24 To consider and adopt the Minutes of the Ordinary Meeting held on 17<sup>th</sup> January 2024**

**Resolved: Agreed** the minutes of the ordinary meeting held on 17<sup>th</sup> January 2024 were accepted as a true record along with appendix of payments.

**Action: Agreed** Clerk to publish signed minutes on the website.

**20/24 Public Open Session for members of the public who may make representations, give evidence, ask and answer questions regarding items on the agenda or to suggest issues for discussion at a future meeting. This item will include reports and presentations from**

1) Peter New - Neighbourhood Watch

2) Police

3) Alison Oates, Safety and Wellbeing Manager (ABC) - Crime, Prevention and Safer Streets

**Noted:** The key messages are that all non-emergency crimes and anti-social behaviour needs to be reported either online, through the Ashford Borough Council CSU unit, Crimestoppers.

**21/24 Council to consider presentation and reports in turn and agree any next step actions**

1) Neighbourhood Watch

2) Police

3) Crime, Prevention and Safer Streets

**Noted:** a new Community Safety Task Group, looking at youth intervention work and better use of community projects, Cllr Paul Bartlett being a member will be able to give regular feedback to Council for learning and aligning our youth engagements in Kennington.

**Action:** Councillor Bartlett to give updates to Council as possible

**Action:** Councillor Bartlett to advise us on the Crime bus take up and viability for Kennington after Town event

**Action: Agreed** Alison Oates to accept suggestion that CSU return to update in 6-9 months, Clerk to therefore diarise to invite Alison Oates to return to Council for an update in 6-9 months dependant on availability of agenda and the CSU department to attend.

**22/24 Crime and Business in Kennington: Council to consider report circulated and agree recommendations and any additional next step/actions.**

**Resolved: Agreed and noted by all present: Action points**

1. Alan Dann will send a leaflet on how to report crime; Clerk to consider how to make best use of this.

2. Clerk to assess whether the Community Council has a legal base to offer grants towards initial membership fees of APAC

3. Clerk to write and visit all businesses to discuss interest, in order to evaluate next steps

4. Clerk to work with neighbouring Council who have also agreed to gather interest of the businesses within their parishes

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5. Clerk to work with Alan Dann and Glynn Walker, the Coordinator of APAC if interest their to arrange a discussion and potentially a meeting with Kennington retailers about extending the APAC scheme to Kennington.

**Action: Agreed** Clerk to action as above.

### 23/24 Finance:

1) **Payments – Council to authorise and note expenditure and payments to be made as per document circulated**

**Resolved: Agreed** by all present payments **noted** and **verified** already **agreed** and paid under delegated authority. All additional payments were also **agreed** and **sanctioned** for the Clerk to make payment.

**Action: Agreed** Clerk to make payments as soon as possible

Name	Reason	Net	Gross
Staff	Salary, HMRC, Pension, Homeworking Allowances & Expenses	£n/a	£2113.22
Giff Gaff	Mobile phones – Clerk (P/card)	£10.00	£12.00
Metro	Bank Fees	£n/a	£20.00
Metro	Bank Fees re Bulk payment (February)	£n/a	£10.00
Microsoft	MS365 licences (P/card)	£99.00	£118.80
Epson	Printing (P/card)	£13.74	£16.49
Itseeze	Website	£45.00	£54.00
BT	Monthly internet (P/card)	£27.50	£33.00
Lok N Store	Storage unit	£146.67	£170.00
Ashford Churches	Council - 14 <sup>th</sup> February / 19 <sup>th</sup> January (PCC Scott)	£n/a	£52.50
United Reformed Church	Planning - 29 <sup>th</sup> February	£45.00	£45.00
Wealden Leisure	January Kennington Coffee and Chat	£n/a	£50.00
Wealden Leisure	February Kennington Coffee and Chat	£n/a	£50.00
Email blaster	Email fees (P/card)	£n/a	£15.59
KALC	The Future of Neighbourhood plans – Cllr Morley	£32.68	£39.22
KALC	Communicating with your community Part2–Cllr Jacob	£37.00	£44.40
KALC	Chairman Conference	£70.00	£84.00
Four Seasons	Knee Rail Fencing	£1899.90	£2279.98
Marks & Spencer (via Cllr Cooper)	Gift Basket	n/a	£40.99
Castle Water	Allotment – Little Burton Farm– Water	n/a	£625.04
Magee Gammon	HR Services	£337.02	£396.00
Thompson and Morgan	Potatoes (P/card)	n/a	£23.74
SLCC	Job advertising invoice	£190.00	£228.00

2) **Bank Reconciliation - Council to note verified or draft bank reconciliation as at 31<sup>st</sup> January**

**Noted:** draft reconciliations only due to statements for accounts still awaited.

3) **Receipts and Payments - Council to note receipts in and payments out as at 31<sup>st</sup> January**

**Noted:** draft records as account statements for all account not as yet received.

4) **Virements – Council to agree a virement in order to meet the cost of an additional noticeboard to be erected at Spearpoint Pavilion (as agreed in December Council) Council agrees to virement of £1,000.00 from the sub-heading ‘Youth Council’ to the sub-heading ‘Noticeboards’.**

**Noted:** Requirement for virement noted & agreed by all, Youth Council has as yet not been established and no expenditure on this line & the noticeboard line is insufficient due to this be an extra project this year following Freedom giving sanction for us to add this to the Spearpoint Pavilion wall.

24/24 **Committee Membership: Council to consider Planning committee current committee members and appoint for vacancies (2 spaces).**

**Noted:** No further interest.

**Action: Agreed** Clerk to add to future agendas to allow for committee vacancies to be filled.

25/24 **Information/Promotional Materials, Signs and Boards: Council to consider to agree the recommendation for purchase and delegation of this to the Clerk to obtain generic Kennington Community Council stationery and advertising boards (including business cards, compliment slips, sails and information panels)**



**Resolved: Agreed** By all present these items be ordered which will include compliment slips, generic business cards, pull up sails, display noticeboards and bags for these to be stored and transported in.  
**Action: Agreed** Clerk to order stationery items from ABC printing to ensure available for Eat Well event with the assistance of Cllr Chris Morley to design.  
**Action: Agreed** Clerk to order display boards and carrier bags, but noted order will take approximately 2-4 weeks.

**26/24 East well for less (Thursday 29th February, St Marys Community Centre 10am-2pm, : Council to**

**1) agree a rota of attendance (include setup time and pack up time (9-11am, 11-1 and 2-3pm)**

**Resolved: Agreed** by all present Councillors to attend am: Cllr Chacko Jacob and Cllr Jac Wood, pm: Cllr Alan Cooper and Clerk to attend for duration. All Councillors, residents all welcome so as and if available.

**2) agree what we are looking to present, promote and publicise**

**Resolved: Agreed** by all present the promotional material Kennington Coffee and Chat, Annual Assembly and Council Meeting Dates

**Action: Agreed** Clerk to ensure adequate copies and literature up to date to give out

**3) agree any additional promotional ideas**

**Resolved: Agreed** by all present Dementia materials (to be Supplied by Cllr Cooper in A5)

**Action: Agreed** Cllr Cooper to devise A5 size for printing (copies can also be used at the Kennington Fayre).

**27/24 Kennington Summer Fayre: Saturday 29th June**

(<http://www.kenningtonsummerfayre.org.uk/community/kennington-summer-fayre-15817/home/>)

**1) Council to note and to save the date**

**Noted:** By all present the date of Kennington Sumer Fayre to ensure availability.

**2) Council to consider and agree the number of tables to fund this year**

**Resolved: Agreed** by all present that Kennington Community Council would take 3 stalls this year, 1) Kennington Community Council 2) Speedwatch and 3) Sk8side and Sports Connect at a cost of £24 per stall.

**Action: Agreed** Clerk to arrange for stalls and all relevant paper work and attend any necessary meetings.

**3) Council to consider marketing and promotional ideas for this year's Community Council stall**

**Resolved: Agreed** for Clerk to see whether there is anything current market ready to purchase with reporting Crime available that we can add on our branding such as tote bags, fridge magnet or another to be kept item takeaway from the stall to promote Report, Report, Report Crime.

**Action: Agreed** Clerk to contact Kent Police and to find out what is available to purchase and whether possible to add in own branding.

**28/24 Grant Applications: Council to consider and agree grant requests received**

**1) Kennington Summer Fayre: provision of toilet facilities**

**Resolved: Agreed** by all with the exception of Cllr Alan Cooper, Cllr Chris Morley or Cllr Chacko Jacob due to their voluntary interest as part of the core Fayre team, who did not take part in this decision.

**Action: Agreed** Cllr Cooper will advise the Kennington Summer Fayre committee.

**2) Pilgrims Hospice: Council to consider provision of Bouncy Castle for Pilgrims Hospice Summer Fair.**

**Resolved: Agreed** by all with the exception of one abstention to give Pilgrims Hospice £345 for the cost of the hire of bouncy castles for the Pilgrims Summer Fair.

**Action: Agreed** Clerk to advise company of successful application as well as make clear that although we are covering the cost to hire we are in no way liable for the hiring or any issues as a result of the castle being hired.

**29/24 Biodiversity: Council to consider and agree any next steps reference**

**Resolved: Agreed** by all present to defer this to the Environment and Places next suitable meeting.

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**Action: Agreed** Clerk and Chair of Environment and Places committee to schedule on agenda as suitable is suitable to do so.

**30/24 Recruitment Policy: Council to consider and agree to adopt the Recruitment Policy**

**Resolved: Agreed** by all present

**Action: Agreed** for Clerk to publish on the website.

**31/24 Environment and Places Terms of Reference: Council to consider and agree to adopt the amended draft ToR for E&P v2.1 (now includes Highway Improvement at 11.16 and the addition 11.11 for the environmental aspects of "packaged" wastewater treatment works).**

**Resolved: Agreed** by all present

**Action: Agreed** for Clerk to publish updated version on the website.

**32/24 Pre-Submission Draft of the Kent Minerals and Waste Local Plan 2024-2039 - Regulation 19 Public Consultation: Council to consider and agree any next step actions**

**(<https://letstalk.kent.gov.uk/pre-submission-draft-kmwlp>)**

**Resolved: Agreed** by all present Cllr Morley to finalise a response

**33/24 Dementia Action Plan: Council to consider and agree to the action plan**

**Resolved: Agreed** by all present.

**34/24 Health Inequalities: Council to note:**

**<https://democracy.kent.gov.uk/mgConvert2PDF.aspx?ID=123020>**

**Noted:** by all present

**35/24 Planning applications: Council to consider and agree to any comments or actions, on any applications received that need a response before the next Planning committee meeting is held.**

**PA/2024/0145, 8 Tritton Close** - Proposed detached single-storey annexe with games room and home office, and single-storey rear extension including changes to existing fenestration. Following the demolition of the front porch, garage, and conservatory

**Resolved: Agreed** to be deferred to Planning committee meeting, concerns are with the overlay and plans do not match up.

**Action: Agreed** Clerk to raise concern with Planning department and defer to next available Planning committee meeting.

**22/00131/AS, Mineral Depot, Conningbrook** - Outline application for residential development of up to 170no. dwellings including details of access (all other matters reserved for future consideration).

**Noted:** and **agreed** to be deferred to a Planning committee meeting and brought back to Council before submission to Planning.

**PA/2024/0169 and PA/2024/0166, 14 The Street** - Listed Building Consent for 7no replacement timber windows and 1no secondary glazed unit.

**Noted:** and **agreed** no comment/objections to be made.

**PA/2023/0951, Land between railway line and Willesborough Rd** - Proposed temporary erection of a construction access, Site Plan amended and further plans received.

**Noted:** and **agreed** no comment/objections to be made, to be assessed again at next Planning meeting.

**OTH/2024/0023, 31 Clarke Crescent** - Non-material amendment to planning permission PA/2023/0732 for "Proposed two-storey rear extension and first-floor extension including 1no window to first floor North elevation and 3no roof lights" to allow one

**Noted:** and **agreed** no comment/objections to be made at this time, to be assessed again at next Planning meeting.

**PA/2024/0108, 152 Beecholme Drive** - Lawful Development Certificate: Proposed – use of a (C3a) dwelling as a children's home for a maximum of two children, with up to three carers, two of whom will sleep overnight, working on a rota basis (C2)



**Noted:** and **agreed** no comment/objections to be made Lawful Development Certificate:.

**PA/2024/0142, 3 Meadowbrook Road** - Lawful Development Certificate: Proposed dropped kerb

**Noted:** and **agreed** no comment/objections to be made Lawful Development Certificate:.

- 36/24 Action log: Council to review of action log, to discuss developments for items to then be considered for motion for next or future meeting or to note and be recorded as complete**

**Noted:** by all present

- 37/24 Monthly Reports: Council to consider/note information received relevant to the Council and agree to any action/s then necessary.**

**1) Correspondences received and sent**

**Noted:** by all present

**2) Clerk update on ongoing projects**

**Noted:** by all present

**3) Ward Councillor Reports**

**Noted:** by all present as circulated.

**4) KALC Ashford**

**Resolved: Agreed** that S106 discussion be taken to KALC Ashford, Cllr Morley to action.

**Action: Agreed** Cllr Chris Morley to raise the issues and concerns Kennington Community Council has around s106 and report back to next suitable meeting.

**5) Councillors Training attended**

**Noted:** by all present

**Action: Agreed** Clerk to circulate next training sessions.

- 38/24 Items for inclusion on the next agenda.**

**Resolved: Agreed** the land opposite the Co-op to be looked at whether Kennington Community Council can look for this to be a future project

**Action: Agreed Clerk** to add to next Environment and Places committee meeting or Council meeting once a recommendation has been formed.

- 39/24 Date of next meeting.**

**Resolved: Agreed** the next meeting is Wednesday 13<sup>th</sup> March at 6.30pm in the St Marys Community Centre.

- 40/24 To exclude the public under Public Bodies (Admission to Meetings Act) 1960 and sections 100 & 102 of the Local Government Act 1972.**

This item was not required.

- 41/24 Close of Meeting.**

The meeting closed at 20:39.