



## Co-option of Community Councillors – Application Form

### 1 Instructions to Applicants

Kennington Communication Council has two Councillor vacancies, to represent Kennington and Little Burton Farm Wards of Kennington Community Council. The Council has agreed to open the vacancies to residents who want to represent their local area and who could be Co-opted onto the Council.

Applicants are invited to apply by completing this form and returning it to the Community Council Clerk by **5.00 pm on Friday 4<sup>th</sup> August**. Both Part 1 and Part 2 of this form must be completed. Part 1 is confidential and for the Clerk's use only; Part 2 will be reviewed by all current councillors and may be discussed at a meeting in public at which applications will be assessed. Applicants should realise that the selection of the successful candidate will be based entirely upon the information given here.

Please note that the same rules apply to a Co-opted councillor as to any other councillor seeking election. The rules on qualification and disqualification are summarised below. If in doubt please seek further advice from the Community Council Clerk.

### 2 What type of skills should a councillor have?

- Be a good listener and be able to provide advice and help to local residents
- Have the ability to understand and consider detailed and often complex issues
- Be able to work in partnership with other councillors on various committees or with representatives on external organisations for the good of the whole area
- Have a good understanding of the Community Council's area and the needs of its residents
- No formal qualifications are required to become a councillor.

### 3 To be able to stand as a candidate you must:

- be at least 18 years old
- be a British citizen, an eligible Commonwealth citizen or a citizen of any member state of the European Union,

and meet at least one of the following four qualifications:

- You are, and will continue to be, registered as a local government elector for the Community Council in which you wish to stand from the day of your nomination onwards.
- You have occupied as owner or tenant any land or other premises in the Community Council's area during the whole of the 12 months before the day of your nomination and the day of election.
- Your main or only place of work during the 12 months prior to the day of your nomination and the day of election has been in the Community Council's area.
- You have lived in the Community Council's area or within three miles of it during the whole of the 12 months before the day of your nomination and the day of election.

Please make sure you have read the further details found in *Parish and Community Council Elections in England and Wales Guidance for Candidates* published by the Electoral Commission

<https://www.electoralcommission.org.uk/sites/default/files/2022-01/Overview%20Parish%20LGE.pdf>



## **4 You cannot stand for election or co-option as a Councillor if:**

- You are employed by the Community Council or hold a paid office under the Community Council (including joint boards or committees).
- You are the subject of a bankruptcy restriction or interim order.
- You hold what is known as a politically restricted post.
- You have served a prison sentence (including a suspended sentence) of three months or more within five years of their appointment.
- You have been disqualified from holding office as a result of an election offence relating to corrupt or illegal practices.
- You are subject to the notification requirement of or under Part 2 of the Sexual Offences Act 2003, and the ordinary period allowed for making an appeal or application in respect of the order or notification has passed.

## **5 It is a criminal offence to make a false statement on nomination papers as to qualification for being nominated for Co-Option.**

Please complete both Part 1 and Part 2 of this form and return by e-mail to the Clerk at [clerk@kenningtoncc.gov.uk](mailto:clerk@kenningtoncc.gov.uk), or by post to The Clerk, Kennington Community Council, PO Box 606, ASHFORD TN23 9YF by **5.00 pm on Friday 4<sup>th</sup> August**.

**Your application will be considered at the Council meeting on 9<sup>th</sup> August 2023.**

Personal data you provide on this form will be retained by the Clerk for 12 months from the date of election/co-option and will then be destroyed.



<b>APPLICATION TO BE CO-OPTED</b>	
<b>PART 1: THIS SECTION WILL ONLY BE SHARED WITH THE COMMUNITY COUNCIL CLERK</b>	
<b>FULL NAME</b>	
<b>ADDRESS</b>	
<b>Ashford Borough electoral ward in which you are registered to vote:</b>	
Home phone no:	
Mobile phone no:	
e-mail address	
<b>TO BE SIGNED BY APPLICANT</b>	
<p>By submitting this application I confirm that I have read the Electoral Commission's <i>Guidance for Candidates for Parish and Community Council Elections in England and Wales</i> and confirm that:</p> <p>a) I am at least 18 years old, and</p> <p>b) I am a British citizen, an eligible Commonwealth citizen or a citizen of any member state of the European Union, and</p> <p>c) I am qualified to stand for this post for the following reasons (tick all that apply):</p> <p><input type="checkbox"/> I am, and will continue to be, registered as a local government elector in the Community Council's area</p> <p><input type="checkbox"/> I have occupied as owner or tenant any land or other premises in the Community Council's area during the whole of the previous 12 months</p> <p><input type="checkbox"/> my main or only place of work has been in the Community Council's area during the whole of the previous 12 months</p> <p><input type="checkbox"/> I have lived in the Community Council's area or within three miles of it during the whole of the previous 12 months</p> <p>d) I am not disqualified in any way from applying for this post</p> <p>e) If appointed to an external body, I agree to be bound by their terms</p>	
<b>Applicant's Signature</b>	<b>Checked by Clerk to the Council</b>
<p>X</p> <hr/> <p>Applicant</p>	
<b>Date</b>	<b>Date</b>



<b>APPLICATION TO BE CO-OPTED</b>			
<b>PART 2: THIS SECTION WILL BE REVIEWED BY ALL CURRENT COUNCILLORS AND MAY BE DISCUSSED AT A MEETING IN PUBLIC</b>			
FULL NAME, OR NAME YOU ARE COMMONLY KNOWN BY:			
Summary of qualifications to stand (please tick all that apply)			
Registered as a local government elector in the Community Council's area	Occupied as owner or tenant any land or other premises in the Community Council's area	Main or only place of work has been in the Community Council's area	Lived in the Community Council's area or within three miles of it
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>WARD APPLIED FOR (PLEASE TICK ONE ONLY)</b>		<b>NO OF VACANCIES</b>	
BYBROOK WARD <input type="checkbox"/>			
GROSVENOR HALL WARD <input type="checkbox"/>			
KENNINGTON WARD <input type="checkbox"/>			
KENNINGTON NORTH WARD <input type="checkbox"/>			
LITTLE BURTON FARM WARD <input type="checkbox"/>			
Why do you wish to become a Community Councillor? (limit 200 words)			
What skills and aptitudes or local knowledge will you bring to the position of Community Councillor? (limit 200 words)			



--

What are the issues and opportunities that the Community Council should focus on in the Ward you would like to represent (word limit 200 words).

--